

**Communications Subcommittee  
Community Center Building Committee  
Public Meeting; Virtual Meeting Format  
Wednesday, January 11, 2023  
2:30 p.m.**

**MINUTES**

Attending: Tim Christenfeld, Allison Taunton-Rigby, Krystal Wood

Also attending: Sarah Chester, Sara Mattes

The subcommittee reviewed the tentative schedule for the hiring of an architect, and for public forums, to understand what the communications priorities for the next six weeks might be. If there is going to be a public forum in February, then publicizing that forum would be a high priority.

Sarah Chester recommended that the subcommittee draft a statement of gratitude to town residents for their participation and input in the Special Town Meeting, and for approving the initial funds for the work of the CCBC. The statement will include the wording of the STM motion, as approved. The subcommittee will present a draft of that statement for approval at the CCBC meeting on 1/18.

Sarah Chester provided feedback on the web site.

Sarah Chester asked about the minutes for the subcommittee meetings, and said that the inclusion of a subcommittee report in the minutes for the CCBC meetings might satisfy the minute-keeping requirements.

The subcommittee agreed to hold its next meeting at 2:30 p.m., on Wednesday, January 25.

There were no public comments.

The meeting adjourned at 3:20 p.m.