



TOWN OF LINCOLN

WATER DEPARTMENT

MIDDLESEX COUNTY MASSACHUSETTS

TOWN OF LINCOLN
WATER DEPARTMENT
16 Lincoln Road
Lincoln, MA 01773-6353
Phone: 781-259-2669

Board of Water Commissioners Meeting Minutes

Friday, February 10, 2023, 9:00 a.m.

Virtual Meeting Pursuant to Governor Baker's March 12, 2020, Order,
as Extended on June 15, 2021, with the Governor's signing of Senate Bill #2475,
Suspending Certain Provisions of the Open Meeting Law

Remote Participation Protocols: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, as further extended on June 15, 2021 by the Governor's signing of Senate Bill #2475, this meeting of the Lincoln Board of Water Commissioners will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the www.lincolntown.org. For this meeting, members of the public who wish to listen or watch the meeting may do so in the following manner:

Topic: Board of Water Commissioners Zoom Meeting

Time: February 10, 2023 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/9697074605?pwd=U3ZvcnJlbVFDdTUjNEVRWm0yejJQZz09>

Meeting ID: 969 707 4605

Passcode: 8VEVyA

One tap mobile

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+1 312 626 6799 US (Chicago)

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. If we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Attendees:

MB: Michelle Barnes, Chair

SG: Steve Gladstone, Commissioner

MBio: Matthew Bio, Interim Commissioner

DL: Darin LaFalam, Water Superintendent

JH: Jim Hutchinson, Board of Select Liaison

GH: Gina Halsted, Finance Committee Liaison

ET: Edwin Tam, Minutes Taker

CS: Cindy Sheriff

MB called the meeting to order at 08:03 am.

1. **Bedford/Lincoln Rd Water Main replacement engineering phase 1 project.**

- \$65,000 for the initial Engineering study at Town Meeting. We need to show the project needs to be done. We may want to break it into 3-4 projects rather than 1 large project.
- JH said we need to break down the sections of the water main and provide evidence to show it needs to be replaced over the entire Bedford/Lincoln Rd, Lincoln Station, Rte. 117 length of water main.
- Since we need hard data, asking the Town to spend \$10,000 -15,000 for investigative work is money well spent.
- DL will talk to Engineering Firm about investigative methods near Lincoln Station and between Lincoln Station and Rte 117.
- One option is to do it in phases to ensure financial feasibility? We need all the data to decide.
- This spreads the cost over time.
- Blessed that \$1.44M from ARPA funding to support other capital projects like the Tower Rd well and the Bedford Rd tank cover are not hitting the budget.
- We also need to know the additional housing at Lincoln station and its impact on water demand and future water main size.
- MB suggested going with JH's recommendation: (1). \$65,000 on Warrant Article; (2). Test 2.7 miles of the pipe.
- JH also suggested if DL needs help in the bidding process, to check with Dan Pereira in Town Office.
- DL said if we need to have a treatment facility to deal with PFOS at the well, the investment cost could be easily \$3-4M.

Motion (SG): Add \$65,000 to Warrant Article for Engineering study and testing for Bedford/Lincoln Rd Water Main replacement between Bedford/Lincoln Road and Rt 117.

MB second.

Vote: Barnes - aye, Gladstone - aye, Bio - aye

Motion passed.

Lead Line Service Inventory

- T&H estimated the cost is \$43,000. The amount will be taken from Retained Earnings. Expect this amount to be reimbursed by the State as Principal Forgiveness Loan. This is a reimbursement program.
- Need to put a Warrant Article on this amount for the March Town Meeting to vote on.
- We need to amend the capital request table and discussion in the Financial Annual Report with the understanding that Retained Earnings will be reimbursed by the State. Submit the changes to Andy Payne, Chair of the Finance Committee on this.

Motion (MBio): Add \$43,000 FY24 Warrant Article for Town Meeting approval to pay Lead Line Service Inventory from Retained Earning. Amount expected to be reimbursed by the state in a grant or principal forgiveness loan.

SG second.

Vote: Barnes - aye, Gladstone- aye, Bio-aye

Motion passed.

2. **Speaker on Lincoln's hydrology — the one who knows Lincoln, or the AWWA President, or both?**

- Matt found 2 speakers and Edwin found 1 speaker. Two speakers from Matt, first is Martin Briggs, NE Water Science Center. The second speaker is Max Rome, Charles River Water Sheds Association. Martin will be more toward hydrology science and Max will speak more broadly to include watershed management. Edwin found Dr. Chi Ho Sham, past AWWA President and also, like the two other speakers, have a PhD in hydrology.
- Commissioners decided to have a series of three speakers, to keep it top of mind but also to have a variety of perspectives represented by the different speakers.
- MB will have Ag Commission, Conservation Commission and LLCT to co-sponsor this event. About 1 speaker per assigned date, dates will be April/May, September, and December/January.
- The event will be held in the evening, 7:00 -8:30 pm. 1-hour presentation and half an hour for Q&A.
- We will ask each speaker to give us their best 3 dates.
- Some of the background work on the 2018 DEP recommended changes to the by-law to include the regulation of private wells, existing bylaws, rules and regulations, and related materials can be found in the folder.

3. Other Business

- Send Annual report to Peggy Elder, Lincoln Town Office.
- Financial Report send to Andy Payne.
- Board of Water Commissioners Zoom meeting presentation to FinCom on Feb. 28. Timetable of deliverables was sent out by Peggy Elder; MB will forward to all.
- FinCom presentation changes: Any changes, let Darin know.
- Warrant Article to Peggy Elder at least 3 weeks before the Town meeting
- As for the presentation to FinCom and Town Meeting, there is no need to duplicate efforts to prepare 2 presentations.

4. Adjourn

Motion (MBio): motioned to end the meeting.

SG second

Vote: Barnes - aye, Gladstone- aye, Bio-aye

Motion passed.

The meeting adjourned at 10:04 am.