

**Communications Subcommittee  
Community Center Building Committee  
Public Meeting; Virtual Meeting Format  
Wednesday, March 8, 2023  
2:30 p.m.**

**MINUTES**

Attending: Tim Christenfeld, Wendy Kusik, Allison Taunton-Rigby

The Committee discussed plans for Town Meeting, and the importance of using the opportunity to add names to the CCBC e-mail list.

The Committee discussed the importance of scheduling public listening sessions for April, May, and June. The priority would be to set dates as soon as possible, and then to plan the content of the sessions. The Committee will ask ICON for input on how to schedule and structure the sessions, and about the topics.

The Committee talked about shifting to a schedule of more frequent posts as the CCBC shifts to an accelerated meeting schedule. Tim Christenfeld will submit monthly scheduling announcements to the COA and Lincoln Woods newsletters.

The Committee reviewed the topics for inclusion in the communications update on the agenda for the CCBC meeting that evening.

The Committee scheduled its next meeting for Wednesday, March 15, at 2:30 p.m.

Respectfully submitted,

Tim Christenfeld