

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE MEETING MINUTES
2nd Floor Meeting Room, Town Offices
Thursday March 21, 2019
7:00 P.M.

PRESENT: Doug Carson, Jonathan Dwyer, John Mendelson, Megan Kate Nelson, Ginger Reiner, Ian Spencer, Bob Wolf

DISCUSSION

General –

- Facebook page name is updated to match our committee name
- CRW is considering a ride through Lincoln and was surprised to hear that the only directional aids allowed by the town are arrows attached to trees and utility poles. Jonathan will inquire RTC for advice on policy.
- Open Meeting Law and collaboration on data gathering. Is it permissible for members to work together to gather information, like road conditions, or to individually enter the data into a common document as long as info is descriptive and not recommendations / deliverative? Jonathan to determine.

Complete Streets – the committee ranked the list of projects within the Planning Department’s spreadsheet ‘Overall Funding Request 2019’ of proposed projects from last year, which was not submitted because the state declared the towns that received funding in 2017 to be ineligible for the program in 2018.

	Project Name	Project Description	BPAC Rating (0-4 pts) 3/21/2019	BPAC Opinion 3/21/2019	Total Project Cost
11	Construction of missing gaps in network	Funding to Implement Complete Streets Gap Analysis and Strategy: trails, sidewalks, biking, school bus routes & places of interest.	2	2 pts As defined in supplemental details: New pocket park at Lincoln Station to Codman Farm (1 point); Library sidewalk (0 pts); Trapelo Rd to Old County Rd (3 pts); Sandy Pond Rd trail connections to School and Library (2 pts)	\$118,000
12	Lincoln Road/Codman Road Intersection Improvements	Intersection Improvements Study & Construction	1	Visibility of pedestrians crossing toward Drumlin Farm is poor to drivers heading west on Codman Rd due to shade, stone wall, and double wide lane.	\$25,000
13	Bicycle Improvements	Funding to implement bicycle improvements	x	not applicable	\$59,000
14	Sidewalk Repair	Culvert/Wood Pedestrian Bridge/Sidewalk Repair	x	Already complete; bike path in vicinity is vastly improved. Thank you.	\$35,000
15	Lincoln Road/5-Corners Intersection Improvements	Intersection Improvements Study & Construction	0	Not a major danger to bicyclists or pedestrians. Traffic is already slow. Improbable project.	\$58,000
16	117/Tower Road Intersection Improvements	Intersection Improvements	3	Consider hardened center line. Can we assume that designs for Complete Streets project will automatically include need for micro-mobility: bikes, peds, e-scooter, etc.?	\$25,000
17	Lincoln Station Transit Parking Improvements	Parking Lot Study and Improvements, Pay Kiosk and Lighting	0	Parking lots don't improve safety. We wonder if parking lots are eligible for Complete Streets program.	\$157,000

The committee also took a look at it’s own backlog of ideas FY’19 Complete Streets Recommendations spreadsheet and recommends that the following higher priority items be substituted into the town’s Complete Streets submission, if allowable:

	Applicable Complete Streets code	Status	BPAC	BPAC Comment	Priority 3/2019	CSAC Priority
Traffic control signs and markings						
"Cyclists may use full lane" signs (MUTCD R4-11) in 11 key locations including town entries on MA 117, 126, 2A, Trapelo Rd; Lincoln Rd N at 117, Bedford Rd S at 2A, Bedford Rd N & S at MA 2. NOTE 3/21/2019 Meeting: all are complete EXCEPT signs on Rte 2A and positioning of Trapelo Rd sign. These two have their own separate request.	B9	DONE	0-4 pts		n/a	1
"Cyclists may use full lane" signs (MUTCD R4-11) in 11 key locations: town entries on 2A; move Trapelo Rd sign to Waltham side of causeway	B9			3/21/19: cheap and easy	1	1
Sharrows at island-channeled narrowings at 117 at Lincoln Road, 117 and RR tracks, Tower Road at RR tracks	B8, S17		3		2	4
Designated bike zone or box on Bedford Rd crossing Rt 2 particularly on south side where it is necessary to cross Bedford Road to get to the Rt 2 crosswalk.	B13		4		3	2
Road markings (bike lane as approach intersection; bike box) on MA 126 at 117 to accomodate both N and S bound cyclists through the intersection; currently no clear safe place for cyclists to cross 117 in either direction	B13		4		4	2
Road side paths						
Bedford Rd near 2A; extend path to 2A intersection	B10		4	3/21/19: deferred to Rte 2A project		6
MA 117 from Tower to Old Sudbury Rd rebuild	B1, B12		4	3/21/19: maintain what we have before building new	5	8

Lincoln's Bike Plan

- Overview of what a bike plan is and steps in bike safety planning process. Recommended that committee members read the MassDOT artifact. Some needed data:
 - Goals and priorities – each committee member brings their bicycling and pedestrian safety / usage goals and visions, including blue-sky idea, to next meeting
 - Crash data – Ian to bring to next meeting
 - Conservation trails gaps and visions – Jonathan to elicit from Conservation Dept
 - Road audit and intersection audit – Bob to bring CSAC data to next meeting.

Minutes: minutes for February 26, 2019 meeting were approved, unanimously.

Next meetings: 7:30pm (NEW TIME) on 4/23, 5/22 (NEW DATE), 6/20, 7/18, no meeting in August

Submitted by Jonathan Dwyer