

**SELECT BOARD MEETING MINUTES – Final
Hybrid Meeting
Pursuant to Governor Baker's March 12, 2020 Order
Suspending Certain Provisions of
Open Meeting Law.
Zoom Meeting ID# 938 4860 9485
Monday April 3, 2023
6:30 P.M.**

IN PERSON PARTICIPANTS: Jennifer Glass, Select Board Chair
Kim Bodnar, Select Board Member
Tim Higgins, Town Administrator

VIRTUAL PARTICIPANTS: Jim Hutchinson, Select Board Member
Peggy Elder, Administrative Assistant

WELCOME & INTRODUCTIONS:

Ms. Glass opened the meeting at 6:30 pm and noted Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, as further extended most recently by Governor Healey's March 29, 2023 signing of a bill extending said authorization to March 31, 2025, this meeting of the Lincoln Select Board will be conducted as a hybrid meeting, providing the public the opportunity to participate in-person or remotely.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Lincoln website, at www.lincolntown.org.

ANNOUNCEMENTS:

- None

APPOINTMENTS:

- Codman Community Farms (CCF) Board – Proposed Facilities Improvements

Craig Nicholson (Member of CCF's Buildings & Grounds sub-committee) and Peter Lowy (Farm Manager) joined the meeting.

Mr. Higgins reported that under the terms of the Select Board's license agreement with CCF, CCF (as tenant) is required to seek Select Board approval (in its role as landlord) before undertaking any improvements on the land or in the barns or farmhouse.

Mr. Lowy noted that their current proposals are:

1. Installation of an additional “high tunnel” for growing vegetables, and
2. Installation of a new freezer system, as described in Peter Lowy’s January 26th e-mail and related communications which were included in the meeting packet.

Mr. Hutchinson made a motion to approve the proposed “high tunnel” and new freezer system, as described in CCF’s proposal, subject to permitting/approvals by the relevant town boards and departments. With no further discussion, the motion was approved unanimously with a roll call vote: Bodnar: Aye; Glass: Aye; Hutchinson: Aye.

TOWN ADMINISTRATOR’S REPORT:

- Annual Town Meeting Follow-up – Mr. Higgins handed out a document to Ms. Glass and Ms. Bodnar and emailed to Mr. Hutchinson noting that it is the customary follow-up memo sent out after Town Meeting, summarizing the actions required to implement all Annual Town Meeting votes.
- Virtual Meetings – Mr. Higgins reported that the authorizing legislation has been extended until March 31, 2025, and that all town departments and boards have been notified.
- Consent to Represent Another Municipality – Town Counsel is requesting that the Board vote to authorize KP Law to represent other municipalities in relationship to an intermunicipal agreement we have with several for household hazardous waste collection.
- 250th Planning – Ms. Glass and Chief Kennedy represented Lincoln in a planning meeting with Concord and Lexington, for the purpose of beginning to plan our respective individual events in connection with the 250th and to discuss opportunities to coordinate. Ms. Glass reported that it was good to listen to see what the other towns are planning. There will be significant logistics required for the number of additional visitors to the National Park, and additional resources needed from the towns for the many events that will take place. In addition, there is an economic development side of the planning, including lodging, restaurants, and transportation. The Town may want to partner with town businesses and institutions. Parking and the possibility of a shuttle were also discussed, perhaps teaming up with Lexington and Concord to coordinate a temporary shuttle. Mr. Higgins added that they should think about forming a Lincoln coordinating group, maybe to include representatives of the Historical Society, Lincoln Minuteman, Town Historian, Select Board, Public Safety, as well as the Town’s State Reps. In addition, he reminded the Board that the town has been working with MASSDOT to improve the pedestrian access on Route 2A and there is a meeting this week for the next Section 106 review. He is hopeful that AMDOT will approve those and have them installed prior to the 250th celebration activities.
- Landfill Solar – Mr. Higgins reported that they have a meeting tomorrow to speak with the vendor about the various agreements that they must put in place including a payment in lieu of taxes agreement, a lease of the property agreement, and the basic contract agreement. He plans to bring Mr. Hutchinson into those discussions as well. The contractor knows that they have been awarded the contract and now is the time to do our due diligence as well as come up with a drawing and plans. Mr. Hutchinson added that questions are still on the table about future battery

storage on the site as it is not part of the current project; and there will need to be a discussion about what the town wants to do about the earned renewable energy credits.

DISCUSSION:

- Annual Town Meeting Debrief – Ms. Glass explained that each year after Town meeting, the Board reviews what went well and what changes they might want to make. There were roughly 300 people in attendance at Town Meeting which is a little less than the typical turnout. Logistically it ran smoothly; getting people checked in was smooth, and the Meeting started, on time. Mr. Higgins noted that Town Moderator Sarah Cannon-Holden, felt it ran better than the Special Town Meeting held in the Fall. He added that one difference was that they did not have to deal with amendments which made things less challenging. People were happy to have the Gym as an option. Having two-way communication was key. They plan to use it going forward.
- State of the Town Meeting/Community Charrette Concept

Ms. Glass introduced a concept for a Fall Charrette/SOTT hybrid meeting to give residents the opportunity to hear the latest about the Town's key initiatives (i.e., Community Center, Housing Choice, IDEA, Climate Action, and perhaps The Commons), and to provide input. After a brief discussion, the consensus was that with a very busy Fall ahead of the Town, setting September 30th on the calendar was a good step and now the focus will be to getting to that date.

- Community Center Building Committee (CCBC) Update

Mr. Higgins reported that the CCBC has a busy slate of April meetings and public input sessions planned:

- April 4th – “Open Mike” Night
- April 12th – Regular CCBC Meeting
- April 25th – Public Forum
- April 26th – Regular CCBC Meeting

In addition, CCBC plans to publish a survey on or about April 4th, with the intention of incorporating results into the program for the April 25th Public Forum. In the meantime, ICON's team has begun to interview the primary, on-site stakeholder groups.

- Liaison Reports:

School Building Committee – Ms. Bodnar reported that the School Building Committee is meeting April 12th.

Inclusion, Diversity, Equity, & Anti-racism Committee: - Ms. Glass reported that the committee is meeting tomorrow evening at 6:00 PM before the Open Mic event.

OPEN FORUM:

- None

ACTION ITEMS:

- Water Loan Agreement – The Water Department intends to use a loan program available through the Massachusetts Department of Environmental Protection to finance a project to assess and inventory water service lines throughout town to determine the extent of lead in the system. The Town needs to identify an appropriate person to serve as the Town’s agent for purposes of the program. Mr. Higgins offered that he is happy to serve the role. Ms. Bodnar made the motion authorizing the Town Administrator to act on behalf of the Town as its agent, in filing applications for, executing agreements regarding, and performing any and all other actions necessary to secure for the Applicant such as grants or loans for planning or construction of Water Pollution abatement Projects or Drinking Water Projects as may be made available to the applicant pursuant to the provisions of the Massachusetts Clean Waters Act and the Water Pollution Abatement Revolving Loan Program for the “lead water service line inventory”. Mr. Hutchinson seconded the motion. With no further discussion, the motion was approved unanimously with a roll call vote: Bodner: Aye; Glass: Aye; Hutchinson: Aye.
- KP Law - Mr. Hutchinson made a motion to acknowledge that the Board is comfortable with Town Counsel KP-Law representing another Town in the consortium. Ms. Bodnar seconded the motion. With no further discussion, the motion was approved unanimously with a roll call vote: Bodner: Aye; Glass: Aye; Hutchinson: Aye.

CORRESPONDENCE:

- None

WARRANTS:

- Ms. Glass made a motion to approve the warrant dated April 3, 2023. Ms. Bodnar seconded the motion the motion. With no further discussion, the motion was approved unanimously with a roll call vote: Bodnar: Aye; Glass: Aye; Hutchinson: Aye.

MINUTES:

- None

Ms. Glass made a motion to adjourn the open session to enter into executive session, not to return to open session, pursuant to MGL, c. 30A, s.21 (a), exemption #6, for the purpose of “considering the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.” Mr. Hutchinson seconded the motion. With no further discussion, the motion was approved unanimously with a roll call vote: Bodnar: Aye; Glass: Aye; Hutchinson Aye.

The meeting adjourned at approximately 8:20 P.M.

Submitted by Peggy Elder

Approved 06/26/2023