

Building & Grounds Committee Meeting
July 2, 2019
2:00 PM

Present: Peter Sugar, Chair; Dennis Picker; Barbara Myles, Library Director, Lisa Rothenberg, Assistant Director; Tim Chan, Cooling & Heating Specialists; Ambient Temperature Corporation representative

1. Bid opening for the air conditioning replacement project.

Three bids were received from: Ambient Temperature Corp., Cooling & Heating Specialists, and Thomas E. Snowden, Inc., for the air conditioning replacement project. Our construction budget is \$265,000. The lowest bidder, Thomas E. Snowden, Inc. bid \$265,000 for the base project (replacing only AC1) and \$179,000 for the alternate project (replacing AC2 and AC3). Our construction budget only covers replacing AC1.

Peter moved and Dennis seconded the motion: Accept the low bid of Thomas E. Snowden Inc. of \$265,000 subject to making sure all of the documents submitted with the bid are in order and the references are good.

Vote: Yes=2, No=0

2. Discussed bid results and next steps for the air conditioning replacement project

The next steps are: (1) Jeff White, (Northeast Engineering & Commissioning) checks Thomas E. Snowden's references and (2) a vote at a Trustees meeting on accepting Thomas E. Snowden's bid. Barbara will call Jeff to notify him of the bid results. Barbara will call Jacquelin Apsler to ask her to convene a Trustees meeting ASAP.

Meeting adjourned at 2:30 p.m.

Respectfully submitted,
Barbara Myles
Library Director