

Lincoln Public Library Trustees Meeting  
July 10, 2019 11:00am

Present: Jacquelin Apsler, Chair; Lucy Maulsby; Kathleen Nichols; Peter Sugar; Barbara Myles, Library Director; Lisa Welter, Town Archivist

Absent: Ron Chester, Dennis Picker

**1. Discussion Item: Air Conditioners Replacement Project Bids**

Peter reported that three contractors bid on the air conditioner replacement project. The main bid was for only replacing AC1, the air conditioner that services the 1989 addition. The bids are listed below:

Thomas E. Snowden, Inc. \$265,000  
Ambient Temperature Corp. \$283,380  
Cooling & Heating Specialists \$383,380

The lowest bid for the main bid is the one that we are legally required to accept unless there is a problem with the bid or if the references for the contractor are bad. Jeff White (Northeast Engineering & Commissioning) is the engineer on our project. He reviewed the bids and called Thomas E. Snowden Inc.'s references. After completing his review, Jeff sent a letter to Peter stating that there is no problem with the bid and that the references for Thomas E. Snowden Inc. are very good.

There was an alternate bid for this project for replacing AC2 and AC3 that service the original library building with exception of the archives areas. The alternate bids are listed below:

Thomas E. Snowden Inc. \$179,000  
Ambient Temperature Corp \$194,400  
Cooling & Heating Specialists \$189,790

We are legally only allowed to consider the lowest bidder's bid for the alternate project. Thomas E. Snowden's main bid was \$265,000, which is the exact amount of our construction budget. There are no funds available for an additional \$179,000 for the alternate project.

Peter made the following **motion** that was seconded by Jacquelin: Accept the base bid from Thomas E. Snowden Inc. of \$265,000.

During the discussion following the motion, Jacquelin asked Peter to contact Andy Payne, Chair of the Finance Committee, about getting money for the \$179,000 alternate project. Barbara suggested asking Andy for an extra amount to cover contingencies.

Peter made the following addition to his earlier **motion**: The Building & Grounds Committee is authorized to ask the Finance Committee for funding for the alternate project and contingencies.

**Vote:** Yes=4, No=0

2. **Adjournment**

The meeting was adjourned at 11:10 a.m.

The next meeting is on Tuesday, July 30, 2019 at 7:30 p.m.

Respectfully submitted,

Barbara Myles