

Minutes
Culture, History and Governance (CHuG)
Sub-Committee
January 9, 2008

Present: Paul Giese, Nancy Henderson, Mark Hochman, Karen Keane, Harriet Todd, Peter Sugar

We discussed the following:

- We reviewed the Steering Committee meeting discussions of 1/8/08. It was pointed out that:
 - The Public Meeting of 2/9 will have six break-out groups: one each for the other subcoms, and two for CHuG (separating Cultural and Historic Resources and Governance). Each subcom will have to provide two facilitators for each break out group – thus CHuG will need four persons
 - Note that there may be an evening presentation on 2/8 by Armando Carbonell, a planner – on regional planning issues, if we can get him for that date. If we cannot, we will not have the 2/8 meeting
 - Note also that the snow-date for the 2/9 meeting is (tentatively) March 1
 - The SC approved the expenditure of a maximum of \$2,000 for a consultant to tabulate the CHuG survey results, and also the mailing expenses for sending out the survey.
 - It was agreed that the MP document will be drafted by COG, with each of the subcoms then responsible for editing the draft
- Today is the last date for the Board/Committee survey. (We agreed that any stragglers will still be accepted as long as we receive them before we tabulate/data enter
- CHuG survey:
 - We are still running behind. It is hoped to have the final draft sent out by the end of the day – it was agreed that this will not be an opportunity for further edits: but rather the final format unless there are some strong objections (this was adopted as we cannot accept any further delays if we are to receive any input by 2/9.
 - It was also agreed that due to the administrative problems of printing, packaging, etc., the mailing will occur the week of 1/21. This should give enough time for Chuck Miller to post the survey on the website
 - There was extensive discussion about whether the mailing should be to each adult individually (more complex as a bulk-mailing) or just one per household (postal patron) with a request for people to Xerox or otherwise duplicate the form if there are more adults in a household. The latter was the procedure used by the Conservation Commission for its open space survey, the former is more scientific.
 - We still need to discuss this further: Mark H will see what is available at Town Hall electronically (address labels) and Nancy H will speak one more time with the Postmaster (re: how to divide up the mailing if individually addressed)
- Institutional interviews:
 - Both the First Parish and the Thoreau Institute will take place hopefully the week of 1/21. Bill is arranging the First Parish – will be accompanied by Nancy; PS is in touch with the Thoreau Institute: will be accompanied by Paul G and HT
 - The MMNHP interview has to be written up by Mark H – who now has Susan B's notes
 - Nancy to send PS the CofA interview
 - Once all notes have been collected, we created a small sub-group to synthesize the findings and see what we have learned, what we need to pursue further and what if any additional institutions we may wish to interview. The sub-group is Jack, Paul and Karen

- We reviewed the latest draft of our Goals and Objectives: 'sticking out our necks'. Comments were made about some of the format, and also some points were added. There will be a further iteration: this is the critical document for the break-out groups on 2/9
- We touched briefly on the Work Plan as received from COG. We will need to check the dates and refine the document- but due to the priority of some of the other issues, we did not address the questions at this time
- We spoke of the difficulties of keeping up with our schedule and the fact that individual volunteers have at times unavoidable conflicts. It was thought that having back-up people for each task would perhaps alleviate this problem (no action was taken).

Next meeting: 7:30 AM on January 23, 2008 (no meeting on 1/16!)