

Minutes  
Culture, History and Governance (CHuG)  
Sub-Committee  
July 18, 2007

Present: Susan Brooks, Nancy Henderson, Sarah Cannon Holden, Paul Giese, Mark Hochman, Karen Keane, Jack MacLean, Bill Stason, Harriet Todd, Peter Sugar

We discussed the following:

The Lincoln Journal Interview:

- Bill and PS had the interview with Ben Aaronson: it generally went well and we managed to deflect any detailed discussion on whether the Board of Selectmen need to increase in numbers – this is a matter for detailed discussion sometime in the future but certainly, hopefully, not ahead of time in the press. We also spoke about:
  - The need to encourage volunteerism in Lincoln
  - The hope of increase attendance at Town Meeting and what might be done to make this happen
  - Lincoln's historic roots and how this will play out in the future
  - Etc.
- Due to another breaking news item (The Mall), the CHuG article will not appear until next week. We encouraged Ben to write about us, our work, and encourage the readership to take an interest and get in touch with us
- The first article, on 7/5, gave Bill as a contact person with his e-mail address. We feel that we should have a CHG e-mail address – [CHG@gmail.com](mailto:CHG@gmail.com) - which Paul indicated he may be able to set up and then make available to all of us through a password, while it would be open to anyone of the public to contact

The Steering Committee (last night's meeting)

- All subcommittees, except Open Space, were present
- There was a recap of the 6/19 forum: everyone was enthusiastic, about how it went, who came, the spirit of the meeting and the ideas discussed
- The RFP – bidding process as set up:
  - Pre-bid conference: 7/19
  - Submission: 8/1
  - Review of bids: 8/6-8
  - Interviews: week of 8/13
  - SC decision: 8/21-22
  - Beginning of consultant's work: 9/1
- CHuG will be represented by PS as the point person with our vote, with assistance from MH and BS. The pre-bid conference tomorrow will be attended by PS and MH
- There were questions (today) by us re: communication and the general process: it appears that the consultant will be representing the SC and will interview each subcommittee separately, and thus we are wondering how interchange and communication between the subcommittees will be handled
- Priorities will be set by Tim Higgins and Mark Whitehead, who will be the immediate supervisors of the consultant

- We urged that the consultant should meet with the subcommittees early in the process. It is critical that duplication be avoided if at all possible
- CLRPC has in fact been superseded now by the SC. However there will be quarterly meetings where all subcommittees (including all their members) are expected to be present. These meetings will be public
- The SC intends to meet every other Tuesday, starting on 9/11, @ 8:00 AM. Communications will be addressed to the subcommittee chairs only. CHuG received the nod to be able to send a stand-in in the event that the Chair could not attend. Of course any of us can attend the SC meetings – but only as observers, with no vote. (Note: the SC is now made up of six voting plus 2-3 staff members – the five subcommittee chairs, and Sarah CH in her capacity as representing the Selectmen, plus Tim, Mark, and at times Anita.)
- There will be a brief subcommittee update at each SC meeting
- While we had some misgivings, we will go with the process for the moment

#### Asset Interviews

- We looked at the list of Assets as agreed at our last meeting – see attached
- We signed up for conducting the interviews (attached)
- How best to handle the interviews? We had some discussion around this. It was agreed, that the first contact will be made via the phone and, hopefully with the agreement of the contact, we will then conduct the interview - probably also via phone, with 2-3 of us at any one of these, and with the idea that there may be further follow-up in the Fall
- See also the attached list of questions – to this will be added the record sheet – (prepared earlier by Karen and Dan, which she will re-send to all of us) with the answers during the interview to the various questions (for consistency of format).

Next meeting: August 22 at 7:30 AM, to review our progress and any other issues