

**TOWN OF LINCOLN
MASTER PLAN COMMITTEE MINUTES
Held at 7:30pm on November 15, 2006**

ATTENDANCE:

Sarah Cannon Holden	Selectman
Anita Scheipers	Assistant Town Administrator
Mark Whitehead	Town Planner
Noah Eckhouse	Recreation Commission
Anna Hardman	Zoning Board of Appeals
Susan Brooks	Town Clerk
Paul Giese	Finance Committee
Craig Donaldson	Community Preservation Committee
Ken Hurd	Planning Board
Fez Morse	Council on Aging
Ben Horne	Conservation Commission
Ken Bassett	Rural Land Foundation
Angela Seaborg	Conservation Planner
Tim Higgins	Town Administrator
Chris Klem	Member at large
Astrid Glynn	Member at large

INTRODUCTION

Sarah Cannon Holden welcomed members. She gave a brief review of the Committee's Statement of Purpose, linked to the town's Vision Statement. She also ran through the nine elements of a master plan as set out by the State, to which the Committee intends to add a tenth, governance.

BRAINSTORMING: ISSUES

The Committee compiled an initial list of more than fifty assorted potential issues for the plan to address, including issues put forward by constituent boards.

ASSIGNMENT TO ELEMENTS

Numbers were given to the issues identified, and then the Committee suggested which of the ten elements each of them should be assigned to. Many were assigned to more than one. It was recognized that 'implementation' and 'goals and policies' relate to all issues and so only a few that were most directly associated with these were assigned to them.

Ken Hurd proposed adding 'built environment' as an additional element. The intention is to use the elements as a basis for creating working sub groups, either singly grouped.

NEXT STEPS

A temporary sub group will compile a draft of the assignments of issues to elements, and circulate it. Boards are asked to run through it and discuss it if possible before the next Committee meeting on December 14, when it will be reviewed.

Committee meeting dates

December 14 – issues

January 11 – process

February 8 – costs

March 8 – presentation

(all dates are Thursdays, and time is 7:30pm.)

The meeting adjourned at 9:25pm.

Submitted by Catherine Perry