

TOWN OF LINCOLN

MINUTES OF THE FACTS COMMITTEE OF THE CLRP COMMITTEE

February 21, 2007

Attendance: Noah Eckhouse, BJ Scheff, Fez Morse, Bob Sutherland, Mary Helen Lorenz, Craig Donaldson. (Scott Dale and Tim Higgins in absentia)

Organizational details:

1. The Services/Facilities and Circulation/Transportation Subcommittee of the Long Range Planning Committee was duly dubbed the "FACTS Committee".
2. Noah Eckhouse was elected chair and Craig Donaldson clerk.
3. It was agreed that a series of about ten open meetings would be scheduled over the next ten months to allow completion of the FACTS Committee agenda. A combination of day and evening sessions, held to 90 minutes, was discussed.

Work Plan:

1. After due discussion the committee defined its scope to include inquiry into at least:

<u>Services</u>	<u>Facilities</u>	<u>Transportation</u>
General government	Town buildings	Roads
DPW	Recreation facilities	Rails
Public safety	Communication	Parking
Library	Water infrastructure	Public transit
Recreation	Schools	Off road paths
COA		
Health		
Water		
Cemetery		
Education		

2. It was agreed to approach this agenda by assembling information regarding current state-of-the-art and future planning for each of the Services, expecting that information regarding relevant facilities and transportation issues would emerge more fully during the initial effort.
3. Initial research into Services would be conducted using a uniform, brief survey to assist, as follows:

Please help the Services, Facilities and Transportation subcommittee of the Lincoln Comprehensive Long Rang Planning Committee by spending no more than 15 minutes responding to the following:

- 1) Does your department/committee have a long range plan?
If so, can the subcommittee have an electronic copy of it?
- 2) For 5-, 10- and 25-year intervals into the future, please identify the:
 - a) 3-5 most critical issues facing you
 - b) critical needs you must plan to meet

- c) key assumptions upon which your plans will rely
 - 3) Describe other relevant concerns, desires or wisdom which you think would be helpful to consider as a long range plan is being developed
4. Researchers were assigned as follows, to complete inquiries by the next meeting:

Services

General government
DPW
Public safety
Library
Recreation
COA
Health
Water
Cemetery
Education

Detective

Tim Higgins
Scott Dale
BJ Scheff
Bob Sutherland
Noah Eckhouse
Fez Morse
Craig Donaldson
Bob Sutherland
Fez Morse
Noah Eckhouse

Other Business:

Mary Helen Lorenz presented an overview of the Roadside Restoration planning project currently under way by the Lincoln Garden Club. The subcommittee agreed to follow through with the Garden Club with the aim of incorporating the refined plan into its report to the LRPC.

Next Meeting:

The next FACTS Committee meeting will be at Town Hall at **8:15 AM Thursday March 22, 2007.**

Submitted by Craig Donaldson, clerk