

**TOWN OF LINCOLN
MINUTES OF COMPREHENSIVE LONG RANGE PLAN
STEERING COMMITTEE
Held on February 25, 2009
At 8:00 AM in the Donaldson Room, Lincoln Town Offices**

PRESENT: Ken Hurd, Mark Whitehead, Peter Sugar, Patti Kelleher, Anita Scheipers, Tim Higgins (part), Angela Kearney, Noah Eckhouse, Jim Meadors, Ken Bassett

TIMELINE TO COMPLETION

The Steering Committee discussed remaining work needed to meet the proposed June end-date. Ken Hurd and Peter Sugar have been working on adjusting the goals, objectives and recommendations sections in conjunction with COG. Mr. Hurd said he expected this to result in the action items being clearer and more ready to feed into the implementation plan. They met with Tim Higgins to discuss the facilities and services/ transportation topics and Mr. Higgins has agreed to provide some material on facilities and services and water in 2-3 weeks. Economic development still needs more attention. Mr. Higgins offered to draft an overview of the Town's financial situation. A discussion of policy choices will also be needed, probably looking at maintaining the status quo versus a modest expansion of the tax base.

COG is also beginning to work on revising the text of the chapters, but sees the priority as the Town addressing remaining issues and gaps that COG has commented on.

It was agreed that the timeline is tight and the focus needs to be on writing rather than further outreach.

ALL BOARDS MEETING FOLLOW-UP/ FIVE MAJOR ISSUES

Reactions to the All Boards meetings had been varied; most people felt it was a useful discussion, although some felt that some issues could have been articulated better, and time was a limitation. A second session on March 3rd was considered but due to time pressure with the remaining work, this has been decided against. It is hoped to have a smaller televised session prior to Town Meeting.

COG has provided some follow-on comments from the All Boards meeting, in relation to the goals and objectives sections. It was agreed that a group comprising Peter Sugar, Ken Hurd, Mark Whitehead and Tim Higgins will meet to go through these points on Monday, March 2nd at 3:00 PM in the Donaldson Room. Revised versions of the goals, objectives and recommendations will be circulated.

IMPLEMENTATION PLAN

The draft implementation plan from COG was circulated in December. Patti Kelleher explained that it tries to show how recommendation items from the chapters could be integrated and taken forward. People need to read and consider it. Judi Barrett feels that feedback on it would be useful for revising the text of the chapters. It was agreed to re-circulate the draft implementation plan.

FINANCE REPORT

Mr. Whitehead reported that a Bill has been received from COG for \$1500 for work in connection with recent meetings. Payment of the bill was approved unanimously.

The remaining consultancy budget is around \$28,000.

OTHER BUSINESS

There was some further discussion of how funding issues should be addressed in the Plan. Noah Eckhouse suggested that the implementation plan would play an important part in this.

Ms. Kelleher reported that COG is reviewing past land use studies of the town. Also, water issues are likely to require further consideration.

NEXT MEETING

The next Steering Committee meeting will be on Wednesday March 11th at 8:00 AM. It will be used for final adjustments to the goals, objectives and recommendations, and preparation for Town Meeting.

Submitted by Catherine Perry