

**TOWN OF LINCOLN  
MINUTES OF COMPREHENSIVE LONG RANGE PLAN  
STEERING COMMITTEE**

**Held on May 13, 2009**

**At 8:00 AM in the Donaldson Room, Lincoln Town Offices**

**PRESENT:** Ken Hurd (Chairman), Jim Meadors, Ken Bassett, Mark Whitehead, Angela Kearney, Patti Kelleher, Catherine Perry

**TIMELINE**

Mark Whitehead distributed copies of a revised timeline for completion of the Plan. The Planning Board's public hearing will need to be advertised next week for June 17<sup>th</sup> and the Selectmen's review is set for June 8<sup>th</sup>.

Ken Hurd felt that more time was needed for review of the draft chapters.

**DRAFT CHAPTERS REVIEW**

Patti Kelleher stated that any proposed revisions to the chapters are needed urgently by COG to allow work to proceed on the Implementation Plan. It was agreed that any significant issues of balance, conflict or omission will be identified within a week. Any questions or comments on such issues should be sent to Judi Barrett and copied to Steering Committee members.

Ken Hurd asked whether COG felt that there were specific remaining issues needing resolution; Ms Kelleher agreed to check on this.

The agreed wording on economic development needs to be incorporated in the chapter. Ken Bassett considered that the composition of the proposed economic development committee will need some thought. He also suggested adjusting the wording in relation to the process by which the Planning Board will review development proposals.

Mr. Bassett noted that the recommendation for looking at creative zoning ideas used in other towns has had little discussion. There may be a need to check that the Plan makes it clear which recommendations are tentative ideas for exploration and which are carefully crafted policies.

Catherine Perry provided some comments on the transportation chapter, including revised wording on the Crosby's Corner project.

It was agreed to reconvene on Wednesday May 20<sup>th</sup> at 2:00 PM to finalize matters of substance in the chapters.

**IMPLEMENTATION PLAN**

COG is preparing to re-work the first draft of the Implementation Plan and requested advice on what is wanted in terms of its structuring, since some people had recommended a tabular form. The consensus was that text is useful to provide a clear explanation, but that a tabular summary should be added.

It was agreed that COG will commence work to pull in recent changes.

**FINANCIAL REVIEW**

No new bills had been received.

**OTHER BUSINESS**

Mr. Hurd asked Anita Scheipers to ensure that the Selectmen are invited to the Planning Board public hearing. Planning staff will also distribute notices of the hearing to other boards through the internal mail and send emails to the chairs.

The meeting was adjourned at 8:50 AM.

Submitted by Catherine Perry