

2010-03

- Purpose:
- Affordable Housing
  - Historic Preservation
  - Conservation/Open Space
  - Recreation

**Town of Lincoln, Massachusetts  
Community Preservation Committee  
Project Submission Form**

For the FY09 funding submittals, the CPC has instituted a two-step process for submittal of applications. In order to be considered for recommendation at the March 2009 Town Meeting, preliminary "Letters of Interest" and this form must be submitted prior to September 15, 2008. Should your submittal be determined eligible for consideration, you shall be contacted regarding submittal of a detailed request information, which will be due prior to October 22, 2008.

Project Name: Arborvitae Cemetery Rehabilitation

Submitted by: Cemetery Cmsn. Submission Date: 9-15-08

Address, Phone, E-mail: Susan F. Brooks, Town Clerk / Cemetery Agent  
brookss@lincolntown.org  
181-259-2607

Town Committee or Organization (if applicable): \_\_\_\_\_

**Brief description of the project:**

The Arborvitae Cemetery is the third oldest in town. It is located within the town's Historic District and occupies a "gateway" position on Trapelo Road. It is surrounded by a stone wall, parts of which have begun to decompose. This project is designed to rehabilitate the entire perimeter wall and restore it to its original soundness and beauty.

Time frame for completion of the project:  
Dec 2008 - June 2010

How does this project help preserve Lincoln's character or further its mission?

See above

What are your funding requirements for this project?

Fiscal Year	Implementation Costs	Maintenance Costs	Total Costs	Other Funding Sources (and \$ amount)	CPC Funds Requested
2009					
2010	<u>\$97,650</u>				<u>\$97,650</u>
2011					
Total					

For CPC Use:  
 Received on:    /   /   

Received by: \_\_\_\_\_

Determination:  
 Reviewed on:    /   /

**Please provide information regarding anticipated future funding requests from the Community Preservation Fund:**

Proposed Project	FY2010 Funds	FY2011 Funds	FY2012 Funds	FY2013 Funds	FY2014 Funds

***PLEASE ATTACH SUPPORTING DOCUMENTS OR OTHER INFORMATION***

**GUIDELINES FOR SUBMISSION**

1. Is the project consistent with Lincoln’s vision, and its Housing, Open Space and Recreation Plans, and other planning documents that have received town-wide review and input.
2. Does the project have the support of relevant town committees or organizations. (e.g. Conservation, Recreation, Historic, or Housing, etc.).
3. Does the project have other financial support.
4. Does the project help preserve threatened resources or currently owned town assets.
5. Does the project serve multiple needs and populations.
6. Does the project serve a population that is currently underserved.
7. Feasibility: We will pay special attention to whether the project can realistically be accomplished within the time frame and budget that is proposed.
8. Urgency: We will be interested to know the impact of a delay in initiating this project.

Please keep in mind also that there are legal limitations on the uses of CPA funds. If you have any doubt about your project's eligibility, please submit it so we have the opportunity to review it. Thank you.

- The Community Preservation Committee

**Please submit 11 copies of your application to Anita Scheipers, Assistant Town Administrator,**

**MISSION STATEMENT OF THE COMMUNITY PRESERVATION COMMITTEE**

*In alignment with the Town of Lincoln's Vision Statement, the Community Preservation Committee mission is to:*

- *Preserve Lincoln's historic resources and structures;*
- *Preserve and enhance Lincoln's open space for both conservation and recreation; and*
- *Preserve and increase Lincoln's affordable housing in order to foster economic, racial/ethnic and age diversity among its citizenry.*

# REGULATIONS

## OWNERSHIP

ONLY LINCOLN RESIDENTS are entitled to purchase cemetery lots for their use and that of their descendants. Lots may not be transferred to other individuals. They may be returned to the town for reimbursement at the price of the original purchase. All ownership of lots is by deed, signed by the Commissioners.

## INTERMENTS

STATE LAW REQUIRES that no interment may take place without a permit obtained from a funeral director. Multiple depth burials are allowed if requested and initiated with the first burial, and if the terrain permits.

NO DEED SHALL be delivered until the purchase price of the lot is paid in full.

## LOT BOUNDARIES

LOTS SHALL BE marked at the corners with a stone and at the lower left hand corner with a numbered Andover Marker sunk level in the ground.

## HEADSTONES

THE COMPOSITION AS well as design for headstones or other markers must be submitted to the Commissioners for approval.

- Only one upright monument is allowed on a lot.

- The total height of the monument (base and memorial) must not exceed 42 inches and the base and length of the monument must not exceed 54 inches.
- Only one flush marker per interment is allowed.
- The Commission has designated areas where only flush headstones may be placed.
- No monument may be placed on a lot unless the lot is paid for in full.

## LANDSCAPING

THE CEMETERY COMMISSION has sole care and management of the public burial grounds in Lincoln. Plantings may be made with the approval of the Commission which reserves the right to remove or restrict any shrubs or trees that may become objectionable from the point of view of appearance or maintenance. Each gravesite may have a defined plant bed at the base of the monument for planting of annuals or perennials. Only within this area may items of sentimental value be placed.

## GENERAL

THE COMMISSION SHALL have the authority to grant special permission to depart from the provisions of the foregoing regulations in cases where it clearly appears that the spirit and intent of the regulations will not thereby be violated. The Commission shall not be held liable for any personal injury claimed by visitors.

# RULES

THE LINCOLN CEMETERIES are non-sectarian and are open from 7 A.M. TO 5 P.M. and from 7 A.M. TO 8 P.M. during Daylight Savings Time. The obligation of the Commission is to provide an atmosphere of quiet and respect.

Accordingly:

- All pets must be leashed.
- Recreational activities such as horseback riding, picnicking, jogging, sunbathing, ball playing, rollerblading, skate boarding, minibiking and snowmobiling are not permitted.
- Boisterous or undignified conduct that disturbs the tranquillity of the cemeteries is prohibited.

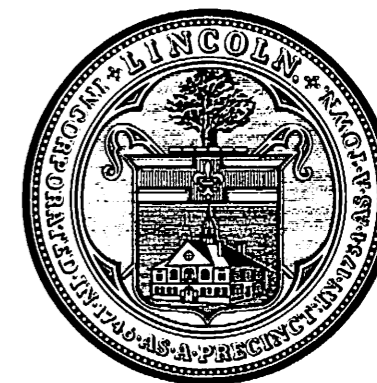
LINCOLN'S CEMETERIES REPRESENT the care and concern of many people over the years. The natural rural quality is to be treasured and protected by owners and visitors alike. The cemeteries are not public parks. Tread lightly and honor the dead.

THE LINCOLN POLICE regularly patrol the grounds.

IF YOU HAVE any questions concerning the rules and regulations please call the Burial Agent at the Town Hall—259-8850.

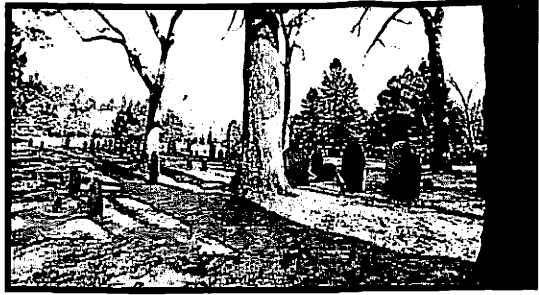
# TOWN OF LINCOLN MASSACHUSETTS

## CEMETERY COMMISSION



## REVISED RULES & REGULATIONS

COMMISSIONERS  
NATALIE FADDOUL  
ANN JANES  
MARTHA DENORMANDIE



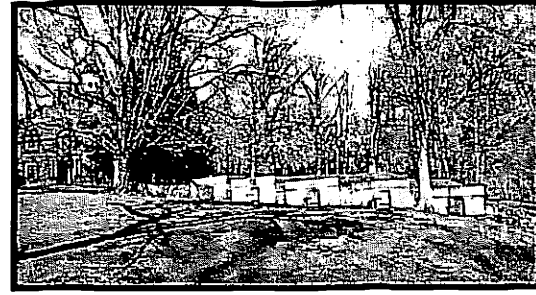
## PRECINCT BURIAL GROUND

THIS CEMETERY IS the oldest in Lincoln. The land was given to the town by Ephraim Flint in 1748. The earliest known interment was that of Jonathan Gove. Other interments were members of early Lincoln families. Sippio Brister, "a man of Colour," is buried here as are the bodies of five British soldiers who were killed in Lincoln during the Revolution, and brought by wagon by Mary Hartwell for burial. A monument in their memory was erected in 1884.

The slate gravestones are decorated with biblical, poetic or philosophical sayings. Often carvings of angels or flowers appear around the edges or at the top of the monuments.

### Historical Resources:

Warren F. Flint, Sr.  
John C. MacLean  
Margaret M. Martin  
Photographer: Ruth Williams  
Editor: Susan Hollingsworth  
© 1995



## TOWN HILL CEMETERY FORMERLY MEETING HOUSE BURIAL GROUND

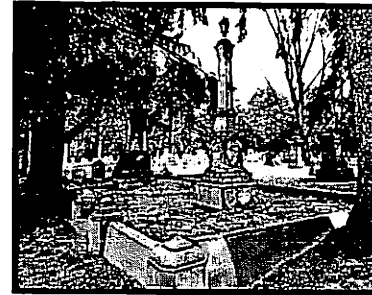
TOWN HILL CEMETERY is the second oldest cemetery in town. The land was purchased from John Adams by Samuel Farrar for "Three Pounds Lawful money" and given to the town in 1756, two years after Lincoln was incorporated.

Lincoln's first two ministers, the Rev. William Lawrence and Dr. Charles Stearns are buried here. Both ministers served the town and church faithfully, well and long. Each is memorialized with a "table" monument inscribed with details of their ministries and life service.

The gravestones continue the style of those in the Precinct Cemetery. On the cemetery hillside are six family tombs and one "town tomb."

Ithamar Spauldin, a stonecutter in the area circa 1794 to 1800, is credited with the carvings on several stones. Not all stonecutters signed their work.

As this cemetery contains "one half acre, more or less", it was not long before more space was needed.



## ARBORVITAE CEMETERY

THE THIRD OLDEST Lincoln cemetery, Arborvitae Cemetery, is located in the triangle of Lexington Road, Trapelo Road and Old Lexington Road.

In 1837, the town voted to buy three quarters of an acre from Mr. Henry Rice. It is presently bounded on three sides by stone walls and on the Lexington Road side by a rail fence. In 1876, a Women's Committee was appointed to beautify the grounds. Arborvitae trees were planted to line the edges of the cemetery, hence its name.

This cemetery reflects the Victorian era. The lots are formally laid out and the monuments are of granite or marble in place of the simpler slate. Although more grand than slate, the carvings on the granite and marble stones deteriorate so that designs and printing are lost. Tall obelisk monuments appear in this cemetery, bordered and defined with additional granite markers.



## LINCOLN CEMETERY FORMERLY LEXINGTON ROAD CEMETERY

IN 1884, RECOGNIZING the need for additional cemetery space, George F. Bemis donated approximately 13 acres of land to be added to the Precinct Cemetery. In 1927 additional land, adjoining the Bemis contribution, was purchased from the Wheelers. In 1978 two more pieces were added, to the south from the Edward Flint family and to the east from a developer. These purchases completed long years of cemetery planning for the town's growth and needs for the future. In the early 1980's, near the cemetery entrance, a small pond was constructed and its perimeter landscaped with perennials and flowering shrubs, thus enhancing and perpetuating the rural quiet atmosphere.



**John L. Koenig**

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**From:** John L. Koenig [john@indigoventure.com]  
**Sent:** Friday, October 10, 2008 3:31 PM  
**To:** 'brookss@lincolntown.org'  
**Cc:** 'Colin Smith'  
**Subject:** Community Preservation Committee 2010-03

Susan:

The Community Preservation Committee has received your proposal for funds for the Arborvitae Cemetery Rehabilitation. We would greatly appreciate it if you would provide additional information as follows:

1. How was the \$97,650 amount determined?
2. Who evaluated the damage to the wall?
3. What would be the impact of not repairing the wall within the proposed time frame.
4. Is this work that could be carried out, in whole or in part, by the town DPW?
5. If not, who would do the work?
6. How does the Historical Commission rate the priority of this project in the context of that Commission's wish list and town needs generally?
7. Does the project have support from other town bodies (i.e., Selectmen, etc.)?
8. How does the Cemetery Commission rate this project in the scheme of town needs generally?
9. Has there been any investigation into the availability of other funding sources for this work?

The next meeting of the Community Preservation Committee will be held on October 28. It would be great if you could get us your responses prior to that date. If that is not possible, we will need your responses no later than November 7, which will give us time to circulate them to all members prior to our November 11 meeting. I would prefer responses by email for easier circulation to the entire committee. If that is not possible, please mail your responses to me at home - 10 Meadowdam Road. If you have any questions about these questions, please contact me directly (259-1880).

Yours,

John L. Koenig

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**John L. Koenig**

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**From:** Brooks, Susan [brookss@lincolntown.org]  
**Sent:** Monday, November 10, 2008 10:38 AM  
**To:** john@indigoventure.com  
**Cc:** Scheipers, Anita; dsh1965@comcast.net; mboyce@colonial.net; juliepugh@post.harvard.edu  
**Subject:** Cemetery Commission's FY10 CPA application

John: My apologies for not getting this to you sooner, but our office has been deluged by election activity this fall. The Cemetery Commission wishes to withdraw its pending CPA application in re the Arbor Vitae Cemetery. Its expectation is that it will submit a comprehensive, and better detailed, restoration proposal for this cemetery in the following fiscal year.

Susan F. Brooks  
Town Clerk  
Lincoln, Massachusetts  
781-259-2607