

- Purpose: Affordable Housing
 Historic Preservation
 Conservation/Open Space
 Recreation

**Town of Lincoln, Massachusetts
 Community Preservation Committee
 Project Submission Form**

*For the FY09 funding submittals, the CPC has instituted a two-step process for submittal of applications. In order to be considered for recommendation at the March 2008 Town Meeting, preliminary "Letters of Interest" and this form must be submitted prior to **September 15, 2007**. Should your submittal be determined eligible for consideration, you shall be contacted regarding submittal of a detailed request information, which will be due prior to **October 22, 2007**.*

Project Name: _____

Submitted by: _____ **Submission Date:** _____

Address, Phone, E-mail:

Town Committee or Organization (if applicable): _____

Brief description of the project:

Time frame for completion of the project:

How does this project help preserve Lincoln's character or further its mission?

What are your funding requirements for this project?

Fiscal Year	Implementation Costs	Maintenance Costs	Total Costs	Other Funding Sources (and \$ amount)	CPC Funds Requested
2008					
2009					
2010					
Total					

For CPC Use:
 Received on: ___/___/___

Received by: _____

Determination: _____
 Reviewed on: ___/___/___

Please provide information regarding anticipated future funding requests from the Community Preservation Fund:

Proposed Project	FY2009 Funds	FY2010 Funds	FY2011 Funds	FY2012 Funds	FY2013 Funds

PLEASE ATTACH SUPPORTING DOCUMENTS OR OTHER INFORMATION

GUIDELINES FOR SUBMISSION

1. Is the project consistent with Lincoln’s vision, and its Housing, Open Space and Recreation Plans, and other planning documents that have received town-wide review and input.
2. Does the project have the support of relevant town committees or organizations. (e.g. Conservation, Recreation, Historic, or Housing, etc.).
3. Does the project have other financial support.
4. Does the project help preserve threatened resources or currently owned town assets.
5. Does the project serve multiple needs and populations.
6. Does the project serve a population that is currently underserved.
7. Feasibility: We will pay special attention to whether the project can realistically be accomplished within the time frame and budget that is proposed.
8. Urgency: We will be interested to know the impact of a delay in initiating this project.

Please keep in mind also that there are legal limitations on the uses of CPA funds. If you have any doubt about your project's eligibility, please submit it so we have the opportunity to review it. Thank you.

- The Community Preservation Committee

Please submit 11 copies of your application to Anita Scheipers, Assistant Town Administrator,

MISSION STATEMENT OF THE COMMUNITY PRESERVATION COMMITTEE

In alignment with the Town of Lincoln's Vision Statement, the Community Preservation Committee mission is to:

- *Preserve Lincoln's historic resources and structures;*
- *Preserve and enhance Lincoln's open space for both conservation and recreation; and*
- *Preserve and increase Lincoln's affordable housing in order to foster economic, racial/ethnic and age diversity among its citizenry.*