

**Selectmen's Charge to the Public Safety Radio Tower Committee
Issued February 4, 2008, Revised March 3, 2008**

This will confirm the charge to the Selectmen's Public Safety Radio Tower Committee, formed by the Board in response to feedback generated by discussions and meetings with the Board of Appeals in January, 2007.

The Committee is asked to:

- evaluate and report on the effectiveness of the current public safety radio communication system;
- contract with qualified radio frequency consultants to verify existing conditions and to assess the efficacy of alternatives;
- assess the feasibility and advisability of alternatives (e.g., adjusting the height of the tower and/or antennae located at the reservoir site, adding tower sites, renting space on existing towers or buildings, determining whether other technologies are available, etc);
- report on the tradeoffs to be considered when weighing the merits of the respective alternatives (e.g., likelihood of correcting deficiency, visual impact to adjoining and neighboring properties, need for approvals from regulatory agencies such as FAA and FCC, cost and any other pertinent criteria); and
- describe potential mitigation measures that might be taken to minimize impacts (e.g., landscaping treatments, paint schemes, etc.).

Public Process

The Committee shall develop a list of interested parties and make every reasonable effort to provide timely notice of its meetings (beyond the 48 hour notice required by the Open Meeting Law) and to solicit public input and reactions. In so doing, the Committee will make use of the Lincoln Journal, town bulletin boards, the town web site, the local cable television notice board and an e-mail distribution. Meeting minutes will be kept and made available when requested.

Timetable

The Board of Appeals requested that the Selectmen report back within 90 days of the Board of Appeals' January 24th meeting. The Committee has since requested an additional 45 days to complete its work. The Selectmen have requested a 45 day extension. If acceptable to the Board of Appeals, this would have the Committee reporting to the Selectmen in early-June so that the Selectmen may report back to the Board of Appeals not later than mid-June.

Application to the ZBA

Before filing an application with the Board of Appeals, the Selectmen will invite the study committee to present its report during a public meeting. The Office of the Board of Selectmen will notify interested parties as described above. Only after receiving the Committee's report and any input and comments from the public will the Selectmen make a determination relative to the nature of any formal application to the ZBA.

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