

TOWN OF LINCOLN

SUMMER DAY CAMP 2010

ENTERING KINDERGARTEN - 11TH GRADE



***LINCOLN RECREATION DEPARTMENT
HARTWELL A POD - BALLFIELD ROAD
LINCOLN, MA 01773***

WWW.LINCOLNREC.COM

REC. DEPARTMENT INFO

CONTACT NUMBERS

Office Phone (781) 259-0784
Office Fax (781) 259-1333
Camp Phone (781) 259-2667
July 6 - August 13 ONLY!

WEBSITE

www.LincolnRec.com



MAILING ADDRESS

16 Lincoln Road
Lincoln, MA 01773

The Recreation Department Office is located in the Hartwell A Pod, Ballfield Road, Lincoln, MA.

The Summer Camp Office is located on Ballfield Road, in the Hartwell B Pod.

This camp must comply with regulations of the Massachusetts Department of Public Health and be licensed by the local board of health. Participants may request copies of background check, healthcare and discipline policies as well as procedures for filing grievances.

BASIC CAMP INFO

GRADES (AS OF FALL 2010)

Kinder Camp	Entering Kindergarten
Discovery Camp	Entering Grades 1 - 2
Explorer Camp	Entering Grades 3 - 5
Adventure Camp	Entering Grades 6 - 8
CITs	Entering Grades 9 - 11

CAMP HOURS

Kinder Camp	9:00 am - 1:00 pm
Discovery Camp	9:00 am - 3:00 pm
Explorer Camp	9:00 am - 3:00 pm
Adventure Camp**	9:00 am - 3:00 pm
CITs	8:45 am - 3:15 pm

***Times may vary depending on activity*

CAMP WEEKS

Week 1	July 6 - 9, 2010
Week 2	July 12 - 16, 2010
Week 3	July 19 - 23, 2010
Week 4	July 26 - 30, 2010
Week 5	August 2 - 6, 2010
Week 6	August 9 - 13, 2010

EXTENDED DAY HOURS

Kinder Camp	1:00 pm - 3:00 pm or 1:00 pm - 6:00pm
Discovery Camp	3:00 pm - 6:00 pm
Explorer Camp	3:00 pm - 6:00 pm
Adventure Camp	3:00 pm - 6:00 pm
CITs	Not available

CAMP PROGRAM INFO

KINDER CAMP

For those entering Kindergarten. A successful camp experience can be great for building a child's sense of competence. Kinder Camp helps provide children with a positive, structured experience designed to ease transition into their first year of school. This program features arts & crafts, music, sports activities, and daily swim lessons. **Campers will go on one field trip each week!** Campers should bring snack and lunch.

Fee: \$175 / week (Week 1 is \$140)



DISCOVERY CAMP

For those entering Grades 1 & 2. This camp will provide a full range of camping experiences to help build self confidence and social skills. Weekly programming includes: regular swim lessons, arts & crafts, sports, drama, gymnastics, karate, nature, electives, and special weekly themed events.

Campers will go on one field trip each week! Campers should bring snack and lunch.

Fee: \$225 / week (Week 1 is \$180)

EXPLORER CAMP

For those entering Grades 3, 4 & 5. This camp will provide a full range of camping experiences to help build self confidence and social skills. Weekly programming includes: regular swim lessons, arts & crafts, sports, drama, gymnastics, karate, nature, electives, and special weekly themed events. **Campers will go on one field trip each week!** Campers should bring snack and lunch.

Fee: \$225 per week (Week 1 is \$180)



ADVENTURE CAMP

For campers entering Grades 6, 7 & 8. Adventure Camp will focus on field trips, and off-campus activities. We will be taking campers on various adventures that provide opportunities for personal growth, independence, community service, peer socializing, team building and leadership. Each week will strive to offer a balanced series of programs off site: an outdoor education experience (hiking, sailing, rock climbing, etc.), an educational experience (the New England Aquarium, the Museum of Science, etc.), and an amusement experience (Canobie Lake Park, Water Country, Six Flags New England, etc.) While on campus, Adventure Camp will offer a series of programs that often enhance the off-campus trips, such as trail hikes, team building projects & activities and an overnight. The basic camp day is 9 am to 3 pm. But... each week is a unique experience and the schedule will be communicated on a weekly basis. Certain field trips may return late to campus due to their distance (i.e. Six Flags New England & Water Country). *Due to the frequent travel schedule for this camp, Red Cross Swim lessons are NOT offered.*

Fee: \$325 / week (Week 1 is \$260)



ADDITIONAL PROGRAMS



COUNSELOR-IN-TRAINING (C.I.T) PROGRAM

The Lincoln Summer Day Camp is offering a Counselor In Training program for three 2 week sessions to all teens entering grade 9, 10 or 11. CIT's must complete 6 weeks of training over two summers to become eligible for a Junior Counselor position upon completion.

The program is designed to help CIT's develop their leadership skills, acquire and demonstrate skill in working with children, work together in a cooperative group setting, and have fun! The CIT Program is based on the following philosophies: 1) Positive reinforcement is key in helping participants feel like valued members of the group. It not only

enhances the self esteem of the individual member, but will also help the group achieve an optimal level of autonomy and self respect. 2) The CIT will become aware of the guidelines /structure of the daily operation of camp, thereby developing a sense of responsibility toward the camp and its members. 3) Being able to contribute a part of the whole toward someone else's well being can be an important source of self esteem. Opportunities will be provided for the CIT to apply the skills learned in training sessions. The daily schedule is as follows:

8:45 a.m. - 9:00 a.m.	C.I.T Training Meeting
9:00 a.m. - 9:15 a.m.	Greet Campers / Parents
9:15 a.m. -12:15 p.m.	Assisting with Camp Groups / Leadership Training Session
12:15 p.m.-12:30 p.m.	Lunch with Campers
12:30 p.m.-1:25 p.m.	Free Swim with Campers
1:30 p.m.- 2:30 p.m.	Assist in the Elective Program
2:30 p.m.- 3:00 p.m.	Closing Council / Campers Depart
3:00 p.m. - 3:15 p.m.	Camp Clean Up

To Become a CIT, you must complete the attached application, and write an essay on why you want to be part of the CIT program. Applications will be reviewed and you will be contacted for an interview.



If selected, all CITs will be required to attend and participate in the Mandatory pre-Camp staff training.

First Year CIT Fee - \$100 / session

Second Year CIT Fee - No fee

EXTENDED DAY PROGRAM

For those who require or wish additional supervision beyond the regular camp hours, this program includes free swim, games, and a snack. Each child must register for a minimum of 3 days/week. Extended day fees and applications will be included in parent information packet which can be found at the Recreation Office or online at www.LincolnRec.com.

Kinder Camp

1:00 pm - 3:00 pm or 1:00 pm - 6:00 pm

Discovery /Explorer/Adventure Camp

3:00 pm - 6:00 pm

REGISTRATION INFO

Registration forms are accepted on a first-come, first-serve basis once the information is posted online.
We do not take registrations over the phone or via fax.

HOW TO REGISTER

- 1) **REGISTER ONLINE** at: www.LincolnRec.com and follow the link to our online registration program! You may also use the website to download this brochure, the C.I.T. Application, the Camp & Extended Day Registration Forms, and your Parent Packet with all necessary camper forms.
- 2) **IMPORTANT: WE CANNOT PROCESS PARTIAL PAYMENTS (DEPOSIT OR BALANCE) VIA CREDIT CARD. ALL ONLINE PAYMENTS MUST BE IN FULL.** *To make a partial payment, see option 2...*
- 3) **PAPER REGISTRATION:** Return a registration form with a check made out to 'Town of Lincoln'. Please mark your check 'Adventure Camp' if you are registering a camper for that program. A separate form must be used for each camper. You must still download the necessary camper
- 4) paperwork on our website, pick up a copy in the office, or call and ask to have the paperwork mailed.
- 5) **EVERY CAMPER MUST PROVIDE PROOF OF PHYSICAL EXAM WITHIN THE PREVIOUS 24 MONTHS AND AN UPDATED IMMUNIZATION HISTORY BEFORE ATTENDING CAMP.**

REGISTRATION INFORMATION

- 1) **ALL ONLINE CAMP REGISTRATIONS MUST BE PAID IN FULL.** Paper registrations must be accompanied by a **\$100 non-refundable deposit**. All balances are due by June 18, 2010, unless other arrangements are made with the Recreation Director.
- 2) **A late fee of \$40** will be added to any registration received **after June 18, 2010**.
- 3) **Non-Residents pay \$30 extra per week of camp.**
- 4) The Parent Handbook contains camp information and forms that must be reviewed and returned to the Recreation Office at least 1 week prior to the start of your camp session. This packet can be downloaded online at www.LincolnRec.com, picked up in the Recreation Office, or can be mailed upon request.
- 5) Campers cannot attend camp before completing all required forms.
- 6) All registrations require at least 24 hours processing prior to participant attending camp. Campers cannot register and attend camp on the same day.
- 7) The Recreation Department's programs are accessible to all. If participants have any special needs, they should contact the Recreation Director.
- 8) A **\$20 processing fee** will also be charged to participants who switch one camp week for another week. No fee will be charged for adding a week.

REFUND POLICY

1. Cancellations may be requested up to the Friday before the start of a session. All requests must be submitted in writing and can be emailed to dpereira@lincnet.org. **The \$100 deposit and a \$25 per week cancellation fee will be retained.**

FINANCIAL AID

A limited amount of financial aid is available for Recreation Department programs. The Recreation Committee strives to offer every child an opportunity to attend at least 2 weeks of summer camp. The deadline for submitting an application is April 30 and all grants will be made by May 21. Application forms may be obtained in the Recreation Office or at www.lincolnrec.com.

CAMPERSHIP DRIVE

If you are able to support other Lincoln children who cannot afford summer camp, the Rec Dept has a way for you to help. Last year over 10% of our campers received financial assistance. If you'd like to contribute to our Campership Fund, we will see to it that the money helps other Lincolniters attend. Donations of all amounts are greatly appreciated and are tax-deductible.

CAMP REGISTRATION 2010

PLEASE USE A SEPARATE FORM FOR EACH CAMPER.
PLEASE ISSUE SEPARATE CHECKS FOR ADVENTURE CAMP.

CAMPER INFORMATION

Name _____ Gender _____ DOB _____ Gr. (Fall '10) _____

Street _____ Town _____ Zip _____ Phone _____

Parent 1 _____ Phone _____ Email _____

Parent 2 _____ Phone _____ Email _____

*Please download the parent handbook at www.LincolnRec.com
and complete the necessary paperwork included.*

*EVERY CAMPER MUST PROVIDE PROOF OF PHYSICAL EXAM WITHIN THE
PREVIOUS 24 MONTHS AND AN UPDATED IMMUNIZATION HISTORY BEFORE ATTENDING CAMP.
Camper paperwork is due at least one week before they are scheduled to attend camp.*

ATTENDANCE INFORMATION

Extended Day Registration Forms can be downloaded online, picked up in the Recreation Office, or mailed upon request.

PLEASE CIRCLE THE WEEKS YOU ARE ATTENDING

WEEK 1

July 6 - July 9

WEEK 2

July 12 - July 16

WEEK 3

July 19 - July 23

WEEK 4

July 26 - July 30

WEEK 5

August 2 - August 6

WEEK 6

August 9 - August 13

FEE INFORMATION

Kinder Camp:	\$175 per week (Week 1 is \$140) X _____	# of weeks = _____	Camp Total
Discover Camp:	\$225 per week (Week 1 is \$180) X _____	# of weeks = _____	Camp Total
Explorer Camp:	\$225 per week (Week 1 is \$180) X _____	# of weeks = _____	Camp Total
Adventure Camp:	\$325 per week (Week 1 is \$260) X _____	# of weeks = _____	Camp Total

SUMMARY

*Please add your camp fee, plus your optional Campership Donation plus your non-resident fee if applicable.
This form must be accompanied by a **NON-REFUNDABLE** \$100 deposit which is subtracted from your total.*

Camp Total		\$ _____
Campership Donation (optional)	+	\$ _____
\$30 / week Non-Resident Fee	+	\$ _____
\$40 Late Fee (After June 18, 2010)	+	\$ _____
Minus Non-Refundable Deposit (\$100)	-	\$ 100.00 _____
Balance Due (By June 18, 2010)		\$ _____

C.I.T. APPLICATION 2010

PLEASE USE A SEPARATE FORM FOR EACH C.I.T.
PLEASE ISSUE SEPARATE CHECKS FOR C.I.T. PROGRAM

C.I.T. INFORMATION

Name _____ Gender _____ DOB _____ Gr. (Fall '10) _____

Street _____ Town _____ Zip _____ Phone _____

Parent 1 _____ Phone _____ Email _____

Parent 2 _____ Phone _____ Email _____

*Please download the parent handbook at www.LincolnRec.com
and complete the necessary paperwork included.*

*EVERY CAMPER MUST PROVIDE PROOF OF PHYSICAL EXAM WITHIN THE
PREVIOUS 24 MONTHS AND AN UPDATED IMMUNIZATION HISTORY BEFORE ATTENDING CAMP.
C.I.T. paperwork is due at least one week before they are scheduled to attend camp.*

ATTENDANCE INFORMATION

PLEASE CIRCLE THE SESSIONS YOU ARE INTERESTED IN ATTENDING

SESSION 1

July 6 - July 16

SESSION 2

July 19 - July 30

SESSION 3

August 2 - August 13

FEE INFORMATION

Year One C.I.T. Program: \$100 per session X _____ # of sessions = _____ **Camp Total**
Year Two C.I.T. Program: \$0 per session X _____ # of sessions = _____ **Camp Total**

SUMMARY

*Please add your C.I.T. fee, plus your optional Campership Donation plus your non-resident fee if applicable.
If you are not selected for the program, your entire fee will be returned*

C.I.T. Program Total:		\$ _____
Campership Donation (optional)	+	\$ _____
\$30/week Non-Resident Fee	+	\$ _____
\$40 Late Fee (After June 18, 2010)	+	\$ _____
Balance Due (By June 18, 2010)		\$ _____

WRITTEN ESSAY

Please complete this application and return it to the Recreation Department along with a short essay (500 words or less) on why you want to be part of the C.I.T. program. If you choose to register online, you must still mail in an essay to the Recreation Office. Applications will be reviewed and you will be contacted for an interview.

EXTENDED DAY 2010

PLEASE USE A SEPARATE FORM FOR EACH CAMPER.

CAMPER INFORMATION

Name _____ Gender _____ DOB _____ Gr. (Fall '10) _____

Street _____ Town _____ Zip _____ Phone _____

Parent 1 _____ Phone _____ Email _____

Parent 2 _____ Phone _____ Email _____

ATTENDANCE & FEE INFORMATION

Please check the appropriate Camp, Days Per Week, Weeks and Fees:

Camp	Weeks	Fees Per Week
Kinder Camp (K)	1 (July 6 - July 9) 4 days only <input type="checkbox"/>	Kinder Camp 1 – 3 p.m.
Discovery Camp (Gr. 1 & 2) <input type="checkbox"/>	2 (July 12 - July 16) <input type="checkbox"/>	\$50 5 days / \$40 4 Days / \$30 3 days
Explorer Camp (Gr. 3, 4 & 5) <input type="checkbox"/>	3 (July 19 - July 23) <input type="checkbox"/>	Kinder Camp 1 – 6 p.m.
Adventure Camp (Gr. 6 - 8) <input type="checkbox"/>	4 (July 26 - July 30) <input type="checkbox"/>	\$180 5 days / \$145 4 Days / \$115 3 days
Days Per Week	5 (August 2 - August 6) <input type="checkbox"/>	All other camps 3 - 6 p.m.
M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/>	6 (August 9 - August 13) <input type="checkbox"/>	\$130 5 days / \$105 4 Days / \$85 3 days

SUMMARY

Amount per week \$ _____ X Number of weeks _____ = Amount of Extended Day \$ _____

REGISTRATION INFORMATION

- Registration can be made online (www.LincolnRec.com) or in paper form. Full payment for Extended Day is required unless previous arrangements are made with the Recreation Director.
- Mails forms and payment (payable to Town of Lincoln) to: *Lincoln Rec. Dept, 16 Lincoln Road, Lincoln, MA 01773* or deliver to the Recreation Office, Hartwell A Pod, Ballfield Road. Please use a separate form for each camper.
- CANCELLATIONS AND CHANGES MUST BE SUBMITTED IN WRITING.

I, the undersigned, as a legal adult or parent/legal guardian of a minor, do hereby consent to my/my child's participation in voluntary athletic or recreation programs of the Town of Lincoln. I also agree to forever release the Town of Lincoln, the Lincoln Recreation Committee, and all their employees, agents, board members, volunteers and any and all individuals and organizations assisting or participating in voluntary athletic or recreation programs of the Town of Lincoln from any and all claims, rights of action and causes of action that may have arisen in the past, or may arise in the future, directly or indirectly, from personal injuries to myself/my child or property damage resulting from my/my child's participation in the Town of Lincoln's voluntary athletic or recreation programs. I also promise, to indemnify, defend, and hold harmless the Releasees against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, arising from personal injuries to myself/my child or property damage resulting from my/my child's participation in the Town of Lincoln's voluntary athletic or recreation programs. I further affirm that I have read this Consent and Release Form and that that I understand the contents of this Form. I understand that my/my child's participation in these programs is voluntary and that I/my child are free to choose not to participate in said programs. By signing this Form, I affirm that I have decided to allow myself/my child to participate in the Town of Lincoln's athletic or recreation programs with full knowledge that the Releasees will not be liable to anyone for personal injuries and property damage I/my child may suffer in voluntary Town of Lincoln athletic or recreation programs.

X _____ X _____ X _____
Parent/Guardian Signature Print Name Date