

REPORT
of the
OFFICERS AND COMMITTEES
of the
TOWN OF LINCOLN
FOR THE YEAR 2008



LINCOLN, MASSACHUSETTS



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TOWN INFORMATION

<i>First Settled</i>	<i>1650-1680</i>	
<i>Town Incorporated</i>	<i>1754</i>	
<i>Town Area</i>	<i>14.56 square miles</i>	
<i>Population</i>	<i>5,990 (including Hanscom AFB)</i>	
<i>Registered Voters</i>	<i>4,241 (including Hanscom AFB)</i>	
<i>Type of Government</i>	<i>Town Meeting</i>	
<i>2008 Annual Town Meeting</i>	<i>March 29, 2008</i>	
<i>2008 Annual Election of Officers</i>	<i>March 31, 2008</i>	
<i>FY 2008 Tax Rate</i>	<i>Residential</i>	<i>\$10.32</i>
	<i>Commercial</i>	<i>\$13.55</i>

MUNICIPAL AND SCHOOL OFFICES

<u>DEPARTMENT</u>	<u>OFFICE HOURS</u>	<u>PHONE</u>
TOWN OFFICES 16 Lincoln Road	Mon-Fri 8:30 AM – 4:30 PM Unless otherwise specified:	
Accounting & Finance		259-2608
Administration		259-2600
Assessors		259-2611
Building Inspector		259-2613
Collector/Treasurer		259-2605
Conservation		259-2612
Health, Board of		259-2614
Housing Commission (call)		259-2614
Historical Commission (call) & Historic District Comm.		259-2613
Planning		259-2610

Selectmen, Board of		259-2600
Town Clerk		259-2607
Zoning Board of Appeals	Mon, Tues, Wed, Thurs 9:30 AM – 2:30 PM	259-2610
COUNCIL ON AGING	Mon-Fri 8:30 AM – 4:30 PM	259- 8811
Bemis Hall 15 Bedford Road		
PUBLIC SAFETY		
169 Lincoln Road		
Emergencies		911
General Business		259-8113
PUBLIC WORKS		
30 Lewis Street	Mon-Fri 7:00 AM – 3:30 PM	259-8999
Transfer Station Route 2A	Wed & Sat 9:30 AM - 3:30 PM	259-8999
WATER DEPARTMENT	Mon- Fri. 700 AM – 3:30 PM	
Pumping Station, 77 Sandy Pond Road		259-8997
Filtration Plant, 80 Sandy Pond Road (manned daily)		259-1329
RECREATION		259-0784
Ballfield Road, Hartwell Building		
LINCOLN PUBLIC SCHOOLS		259-9400
Ballfield Road		
Smith School (K – 4)		259-9404
Brooks School (5 – 8)		259-9408
Superintendent		259-9409
Business Office		259-9401
LINCOLN SUDBURY REGIONAL DISTRICT SCHOOL		978-443-9961
390 Lincoln Road, Sudbury		
HANSCOM SCHOOLS -Hanscom AFB		
Hanscom Primary		274-7722
Hanscom Middle		274-7720
MINUTEMAN REGIONAL SCHOOL DISTRICT		861-6500
758 Marrett Road, Lexington		

PUBLIC MEETINGS ARE POSTED ON THE TOWN OFFICES BULLETIN BOARD AND ON THE TOWN MUNICIPAL CALENDAR @ www.lincolntown.org.

BOARD OF SELECTMEN

Sarah Cannon Holden
Gary A. Taylor
Sara A. Mattes, Chair

In 1779, John Adams, in writing the Massachusetts Constitution, envisioned a social compact that extended beyond the people one knew. He wrote that...

“The whole people, covenants with each citizen, and each citizen with the whole people, that all shall be governed by certain laws for the common good.”

Our challenge is to remind ourselves of this tenet of our state constitution - that we come together, in our work as elected and appointed officials and as citizens participating in governance at town meeting, to create our common wealth by serving the common good.

We enter 2009 welcoming in a new president in a time of great challenge and opportunity. Our new president has declared, “Yes, we can!” Our governor has rallied us with the call that “Together, we can.” Adams, in essence said, “Together, we must.”

Democracy and the policies and practices it generates are an organic work in progress in search of the common good. In Lincoln, that work takes place on a daily basis, through the work of our staff and boards, committees and commissions. Over the course of this past year, over 400 volunteers were engaged in the work of the town. We shape that work through Open Town Meeting and implement it with a volunteer run government. Currently, we are engaged in a process to develop a Comprehensive Long Range Plan to chart a course for our future. Every citizen will have had and will continue to have an opportunity to participate in shaping and adopting that plan. This plan is intended not only to meet a state requirement, but also to be an inspiration and guide to future citizens and leaders.

One objective of our work in Lincoln, past, present and future, is to manage change so that we might preserve our core values as articulated in our Vision Statement (see cover page). Managing change can be a contentious proposition because it often requires balancing positives and negatives or making trade-offs among desirable outcomes.

Such work is rarely easy, and it is important to acknowledge that like any work in progress, it will likely have flaws and raise issues that need constant attention. To do it well requires time and trust, and even then, as recent events so aptly illustrate, it can cause tension in our community..

The past year has seen debate over:

- Potential changes and redevelopment of properties, large and small;
- Attempts to meet affordable housing quotas and serve the disabled community;
- Growth and change by some of our non-profit neighbors; and
- Technology requirements of facilitating effective and efficient public safety, town-wide.

Debate has been and always will be an important part of the process for reaching consensus on how best to proceed, and it requires effective communication and dialog.

In the past year, however, some citizens have found that communication lacking. We take such comments very seriously, and we and other town boards seek to inform and engage citizens through various means including regular and ad hoc, noticed, public meetings, the cable television channel, the Town website, the *Lincoln Journal*, our annual State of the Town and Town Meetings and written reports like this one.

While some find these efforts useful and effective for informing them as to current issues and the workings of town government, others clearly do not. They see many of these as one-way channels that do not offer the meaningful communication necessary to advance the work of the town. Communicating with citizens, many of whom appear to become engaged only when their interests are directly affected, has been and remains, a major challenge in our non-hierarchical form of government. We regret any problems of this sort and shall continue to search for better ways to communicate. Practical suggestions regarding improvements would certainly be appreciated.

Lincoln faces many challenges in the year and years to come. Our town has always relied on an informed and engaged citizenry to preserve its essential character in the face of such challenges. However daunting, we must find ways to come together, to communicate effectively, to debate and disagree respectfully and to come to a common understanding as to what best advances the common good of our community. This will require all of us to commit to reaching out, to listening, to seeking common ground and workable compromise, to assuming good will, and to valuing the various contributions each of us makes to our community.

In addition to the various policy and planning issues before us, we commit to making 2009 a year to examine not only how we disseminate information, but also how we engage our fellow citizens in the important conversation that is necessary to guide our town. Lincoln now faces significant issues involving land use, traffic, education, housing and infrastructure. And as everyone knows, the situation at the federal and state levels and the declining economy spell deteriorating fiscal conditions for municipalities. Maintaining Lincoln's core character as the landscape

changes around us will take a lot of work. In the past Lincoln's citizens came together to accomplish this. We must do it again, together.

And now, for some good news....

The past year has not been without its good news.

The town has managed to look pretty much the same as it has for the past 25, with a few notable and planned exceptions:

- The Groves is under construction, providing more housing choices for seniors, more affordable housing and a large infusion of commercial tax revenues that provide us another year without an override.

- The growth of our affordable housing inventory at the Groves and a few other sites in town, allowing us to achieve the 10% mandate and escape the threat of 40B until 2010.

- The nearly completed reconstruction and revitalization of the Mall at Lincoln Crossing.

The town remains financially stable, in spite of the turmoil around us.

Over 400 citizens have participated in some way shape or form in volunteer governance.

Newly formed committees have created greater opportunities for civic engagement. Among them are the:

- Ad Hoc Traffic and Roadway Design

- Agricultural Commission

- Comprehensive Long Range Plan subcommittees

Our Master Plan is coming along and developing that "Lincoln Voice."

Lincoln was part of a regional leadership team that created a new multi-town coalition to address transportation and traffic mobility issues along the Rt. 128 Central Corridor.

2008 State of the Town Meeting

On November 8, 2008, we hosted the annual State of the Town Meeting (SoTT). This year we devoted a portion of the meeting to open citizen input, questions and feedback on boards and committees ongoing efforts, and especially on the boards' "report cards."

The balance of the meeting was a report out by the Comprehensive Long Range Planning Steering Committee.

Selectmen's Report Card
The Board of Selectmen's Goals – 2008

- Completion of a Comprehensive Long Range Plan for Lincoln and the development of implementation approaches;
- Appointment of an Ad Hoc Traffic Committee to better understand the implications for regional development on our roadways, and use this information to assist in directing the best use of our resources to offer mitigation;
- Development of a comprehensive facility improvement, maintenance and financing plan to address the needs of the Town, the Schools and the Library;
- Implementation of a roadway improvement program addressing concerns regarding safety, traffic management, rural character, and asset protection;
- Development and implementation of a program to improve Pierce House usage and stabilize its finances to assure long-term sustainability;
- Development of strategies in conjunction with the Housing Commission, Housing Trust, and Lincoln Foundation to expand affordable housing opportunities – including satisfying the town's obligation under Chapter 40B, post 2010;
- Continuing case-by-case review of development threats/opportunities in order to preserve Lincoln's character and promote its interests;
- Continuing participation in regional planning groups and forums; and
- Continue working with Planning Board to urge MassHighway to complete the design plans for the safety improvements at Crosby's Corner and to appropriate funds sufficient to undertake the project.

How have we done?

In assessing our performance, not only over the course of the past year but more generally, it becomes quickly apparent that we enjoy a much higher rate of success when a project does not require that we go outside Lincoln for grants of legal authority or funding. This reality was in evidence again in 2008. We made substantial progress or achieved our objective where the town controlled its own destiny:

Comprehensive Long Range Plan

The long-range planning process, led by the Planning Board, is on schedule. The preliminary plan will be presented during the November 8, 2008 State of the Town Meeting. The proposed final plan will be presented during the March 28, 2009 Annual Town Meeting. .

Ad Hoc Traffic Committee

The Ad Hoc Traffic Committee (AHTC) was appointed at the end of 2007 and began serious work in early 2008. The first order of business was to review the charge and suggest expansion to include a more holistic view of roadway design as we move forward. A new charge was drafted and voted by the Board Of Selectmen (BOS). The committee is now the Ad Hoc Traffic and Roadway Design Committee (ATRDC). The committee has participated in selection of the engineering consulting firm, CEI, for roadway design, and has actively worked with Public Safety, Public Works and CEI to develop plans for the roadway reconstruction project voted at Town Meeting. Several well-attended public workshops allowed for general citizen review and comments as the project progressed. Final concept recommendations were presented to the BOS on Oct. 6 for review and discussion. The ATRDC will monitor the project as it moves forward, review the 1997 Roadway Design Manual for possible updates and edits, and will recommend a process for public participation in traffic and roadway projects going forward.

Comprehensive Facility Plan

This year we completed Phase II of an assessment of Lincoln's facilities. This gave us a solid set of estimates to address both current and long-term rehabilitation and improvement needs at various town-owned buildings. The Assessment provides a sound basis for moving ahead where we are comfortable that the use of our facilities will not change materially. For facilities such as Town Offices and the Public Safety Building the challenges involve integration of efforts to address town needs (and thus funding) with those of other agencies such as the schools and the library. We are currently investigating proposals to move forward as quickly as possible (never very fast in Lincoln) with renovation of Town Offices. For other buildings, such as Bemis Hall and the Pierce House, issues remain as to their best use in the future. The Comprehensive Long Range Planning process now under way may suggest changes in use in order to improve services that are needed by the Lincoln Community. Significant efforts to rehabilitate and/or improve these facilities are thus better left for consideration after the CLRP process reaches its conclusion.

Pierce House

A committee has been formed with representation from the Community Preservation Committee (CPC), Finance Committee, Pierce House Committee and staff, the Town Administrator and the Board of Selectmen. Very preliminary work has begun and will progress at a more rapid pace early next year. Comprehensive Long Range Planning concerns have informed the pace of this work.

Affordable Housing

Over the last two years the Town, through the efforts of the Housing Commission, the Affordable Housing Trust, the Selectmen and private groups such as the Lincoln Foundation, has been able to bring Lincoln into compliance with Commonwealth affordable housing mandates. The addition of three units built by

the Town on Sunnyside Lane, six units at the Minuteman Commons development near Hanscom Airfield and thirty affordable units as a component of The Groves continuing care retirement facility developed by the New England Deaconess has put Lincoln comfortably above the 10% required by the Commonwealth to prevent unwanted, intense housing developments under Chapter 40B at this time.

However, a reassessment after the 2010 census may put Lincoln again at risk of a hostile 40B. Recent housing efforts have thus shifted to ensure that Lincoln remains in compliance with affordable housing mandates post 2010. Projections indicate that Lincoln will need to add 15 to 20 affordable units to keep 10% of its housing affordable by state standards. There has already been significant progress. Efforts by the Housing Commission and Lincoln Foundation to encourage group homes combined with funding from the Affordable Housing Trust (via the sponsorship of the Community Preservation Committee) have recently resulted in the creation of nine new affordable units. Agreement in principle has been reached regarding buy-downs on two additional units at Minuteman Commons using already appropriated CPC funds through the Affordable Housing Trust. This would bring the potential total to 11 of the needed 15-20 to meet state requirements post 2010.

The Town is also working with Lincoln Woods (LW), which accounts for a significant portion of Lincoln's affordable housing, to investigate ways to address financial concerns that have arisen and to assure a stable future for LW residents and South Lincoln more generally. We shall continue to support the LW Board as it assesses options and seeks to move forward.

Development Threats and Opportunities

By Lincoln standards, this has been a tumultuous year with regard to potential commercial development. The focus was on an inquiry for development of a parcel on Winter Street at the Lincoln/Waltham border as a commercial office building. A considerable portion of the controversy, however, appeared to come from misapprehension of the Town's process in response to the prospect of commercial development.

In a nutshell, here is what transpired. The Town, through the Selectmen, was approached by a developer with an option on a large property at the intersection of Winter Street and Old County Road asking how the town might respond to an office park on the site. Recent experience in the town informed us that a number of potential development scenarios could occur on such a large parcel. Accordingly the Selectmen immediately opened a public dialogue with the developer to present his ideas at a televised Selectmen's meeting and invoked the At Risk Properties Committee (ARPC) process that had been endorsed by the Town at the 2005 SOTT meeting as an appropriate, proactive response to development issues.

The ARPC, made up of representatives from town boards, reviewed in public meetings the various impacts and revenues from potential development scenarios

on the site (including high density housing, institutional non-profit use and so on). The Committee filed a report indicating that preservation of the one-way status of Winter St. was both extremely important to the Town for traffic control and that intense development of any sort -commercial residential or institutional- would threaten abrogation of the one-way. The developer, seeing that support of Town boards critical to getting the 2/3 vote needed at Town Meeting to alter Lincoln's zoning would not be forthcoming, let the option on the property lapse. The report of the ARPC makes clear that the potential for intense development of the property and abrogation of the one-way status of Winter Street remain threats until disposition of the property is resolved.

Critics have claimed that the ARPC was an attempt to end-run Lincoln's normal planning and permitting process and have also argued that the developer's approach should have been rejected out of hand as inconsistent with Lincoln's values and objectives. The "end-run" allegation stems from a fundamental misunderstanding of the ARPC's function, the role of the BOS, and the critical function of Town Meeting as the final authority on all major land use/zoning matters.

The ARPC was charged to research development scenarios and provide input to the Planning Board and other bodies responsible for reviewing development applications. Planning Board representatives sat on the ARPC. Had the developer come forward with a formal development application, it would have required review and support by the Planning Board (through an open, public process) and other permitting agencies. The ARPC process compromised none of the town's considerable protections against unwanted development. Any rezoning of property lies in the hands of Town Meeting, and all rezoning questions require a 2/3 vote of that body.

Regarding outright rejection of the idea of a Winter Street development, it is not the role of the BOS to make unilateral decisions regarding land use. Furthermore, while acknowledging the concerns of nearby residents, the Selectmen and other elements of the Town's government must take a pragmatic, town-wide view of development threats and opportunities. Given the fiscal climate in which Lincoln and other towns find themselves, it would simply be irresponsible not to consider whether or not development proposals that offer significant revenue enhancement could on the whole be reconciled with other town values and objectives.

Many Lincoln residents struggle with the relentless growth in their property bills and would very much appreciate relief beyond that which the town has already afforded. From the earliest planning efforts of the Town (e.g., the Elliot-Braun report of 1958) it has been recognized that commercial development in areas on the boundaries of Lincoln with access to major transportation routes might present acceptable opportunities to lighten the residential property tax burden. This particular site, upon review, did not present such an opportunity due to its potential negative impacts, particularly with regard to traffic. Other developments, such as

Lincoln North and the Groves, have been approved and have provided useful revenue contributions. Other development options may arise in the future that should receive careful consideration by the Town.

It should be noted that the Arshad and Kennedy properties remain “at risk” from the town’s perspective as significant parcels in locations attractive for institutional and 40B housing developments over which the town has little control and that can have largely detrimental impacts. We are seeking to form a working group to investigate options that might contribute to Lincoln’s affordable housing efforts without threatening the one-way status of Winter Street or otherwise overburdening the neighborhood.

On other development matters, things appear to be proceeding well. The Mall Renovation and the Groves (Deaconess) projects are both under construction. The new Post Office at the Mall has been completed and is in operation. The restaurant is progressing and due to open soon. Expansion of Donelan’s has begun as has renovation of the other retail spaces. The Groves has already begun to provide significant new tax revenues to the town.

Regional Planning and Leadership

The BOS continues to play a leadership role in regional matters. We chair Hanscom Area Towns (HATS), which is made up of Lexington, Lincoln, Concord and Bedford. HATS has hosted a series of workshops for the HATS communities to convene and share information and strategies for planning, historic preservation, and sharing of regional services. In addition, HATS works closely with the state and federal government in supporting Hanscom Air Force Base (HAFB). Most recently, the HATS Chair played a leadership role in working with Governor Patrick and Senator Kennedy to promote HAFB as the ideal location for the newly created Cyber Command Air Force mission.

HATS will also continue to play a leadership role in monitoring growth at L.G. Hanscom Civilian Airport. Most recently efforts in this area had focused on an innovative proposal to save historic Hangar 24 and restore it to serve as a museum to house the revolutionary technological innovations made there by Dr. Charles Draper and other MIT scientists. HATS is hopeful that it might aid in the formation a creative collaboration between Massport and those interested in the Hangar 24 museum project.

Most recently, Lincoln has led in the creation of the 128 Corridor Coalition (128 CCC), made up of Lincoln, Weston, Waltham, Lexington and Burlington. These communities have signed an MOU to seek coordination to find creative ways to address the intensive development that is going on in this corridor. The development currently underway in the Route 128 corridor, between Rt. 20 and Rt.3 will add 100,000 additional car trips to our region per day. We are seeking coordinated mitigation from developers to reduce car trips, and to seek low-costs strategies to move traffic more efficiently along 128 with the possible addition of

dedicated HOV and Express Commuter Bus Lanes. A long-term goal of the 128 CCC is the creation of a multi-modal transportation center along 128 and the Fitchburg line. Our State House representative and senators have formed a 128CCC Caucus to support our efforts. We have met with both Executive Office officials and representatives of the MBTA.

Our next outreach efforts will be directed toward our Federal delegation.

Route 2/Crosby's Corner

The drama and uncertainty surrounding Crosby's Corner continues. The work is now scheduled for the first phase of construction funding in FY 2011 and 2012. The start date continues to be moved back and the final vote for our place on the list will not occur until January 2009. Delays in the final construction drawings serve as an additional frustration.

At various meetings with State officials we have emphasized the terrible plight of homeowners along Route 2 who have been left in limbo for a dozen years. They keep thinking that their houses will be taken soon. In the meantime they cannot pursue job offers in other locations as they cannot sell their houses and move, and they do not want to invest in maintenance unnecessarily.

We continue to advocate for completion of design and full funding of acquisition of rights of way and construction. MassHighway has recently committed \$6-7 million to begin the taking process, expected to commence this spring. Although there are visible signs of progress (e.g., design proceeding to 100%, and a commitment to partial funding for rights of way) it remains unclear whether necessary funds will be committed in time for construction to begin in 2011 as is anticipated under MassHighway's current schedule. The Board of Selectmen and the Planning Board will continue to work with our legislators, the other Route 2 communities, and various stakeholder groups to advocate as best we can for the project.

The Board of Selectmen's Goals – 2009

Over the coming year, we shall pursue the following goals:

Comprehensive Planning Process - Complete the planning process and work in partnership with the other boards and committees to implement its key recommendations.

Roadway Rehabilitation Program - Oversee the implementation of the \$5.5 million dollar roadway rehabilitation project and work with the AHTRDC to update roadway design guidelines and other guidance documents and a public review process that will inform future roadway improvements.

Regional Participation - Continue working with existing regional agencies and seek further opportunities to collaborative w/ stakeholders in out area.

Pierce House Planning - Finalize Pierce House Facility plan.

Agricultural Commission - Work with newly appointed Agricultural Commission to create an updated "agricultural Inventory."

Public Outreach/Engagement - Develop and implement plan for enhanced, citizen notification, outreach and communication.

Resident Satisfaction Survey - Continue discussion begun through the CLRP as to whether the town would benefit from the introduction of a regularly administered professional survey of town opinion.

Board/Committee Coordination - Expand efforts to facilitate cross-board and committee communication.

Route 2/Crosby's Corner – Continue to advocate for state funding for acquisition of rights of way and full funding for project construction. The current MassHighway schedule anticipates that design and right of way acquisition will be completed in time for a construction contract to be awarded in 2011.

We wish to express our appreciation for our entire staff at Town Offices. Without their professional expertise and dedication, our volunteer government could not exist.

And for those of you who watch the cable broadcast of various town meetings, you should know that Jim Cunningham has been the (literally) invisible partner who makes this all happen.

Sara A. Mattes, Chairman
Sarah Cannon Holden
Gary A. Taylor

**OFFICERS AND COMMITTEES
ELECTED**

	Term Expires
<u>MODERATOR</u>	
John B. French	2011
<u>TOWN CLERK</u>	
Susan F. Brooks	2009
<u>BOARD OF SELECTMEN</u>	
Sarah Cannon Holden	2010
Sara Mattes, Chairman	2009
Gerald A. Taylor	2011
<u>BOARD OF ASSESSORS</u>	
Ellen B. Meadors	2011
Edward Morgan	2009
John G. Robinson, Chairman	2010
<u>SCHOOL COMMITTEE</u>	
Julie Dobrow, Chairman	2010
Jennifer Glass	2011
Robert Orgel	2011
Tom Sander	2010
Al Schmertzler	2009
<u>WATER COMMISSIONERS</u>	
Despena Billings	2011
Andrew J. Cole	2009
Andrew Hall, Chairman	2010
<u>BOARD OF HEALTH</u>	
Diane F. Haessler	2009
Frederick L. Mansfield, Chairman	2011
Arnold Weinberg	2010
<u>CEMETERY COMMISSIONERS</u>	
Manley B. Boyce, II	2011
Julia Pugh	2010
Susan Harding, Chairman	2009
<u>LINCOLN -SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE</u>	
Mark T. Collins	2009
Radha Gargeya	2010
Eric A. Harris	2009
Patricia Mostue	2011
John Ryan	2010
Bernie B. Webb	2011
<u>PLANNING BOARD</u>	
James Craig	2013
Robert H. Domnitz, Chairman	2010

Kenneth E. Hurd	2012
John Snell	2009
Bryce Wolf	2011
<u>COMMISSIONERS OF TRUST FUNDS</u>	
Donald Collins	2009
Douglas Harding	2010
Peter Hodges	2009
<u>TRUSTEES OF BEMIS FUND</u>	
Cynthia Sweetser	2008
Gertrude M. Webb	2010
Neil Feinberg	2009
<u>TRUSTEES OF LINCOLN LIBRARY</u>	
Diana Abrashkin	Self-Perpetuating
Jacquelin Apsler, Chair (Selectmen's Appointee)	2011
Marshall Clemens (School Committee's Appointee)	
Alfred Kraft	Self-Perpetuating
Peter Sugar	Self-Perpetuating
Susan H. Taylor (elected)	2010
<u>DECORDOVA AND DANA MUSEUM AND PARK</u>	
<u>"A" TRUSTEES</u>	
Scarlett H. Carey	2011
Melissa S. Meyer	2012
Stacy Osur	2009
Blair Trippe	2010
<u>"B" TRUSTEES</u>	
Melinda Webster Loof (Selectmen's Appointee)	2008
Jan Nyquist (Library Appointee)	2006
Katherine Hall Page (School Committee's Appointee)	2007
<u>HOUSING COMMISSION</u>	
Renel Frederiksen (Elected Post)	2010
Pamela Gallup (Elected Post)	2011
Betty Jane Scheff (Elected Post)	2009
George Georges (Selectmen's Appointee)	2010
Phyllis Mutschler (State Appointee)	2013
<u>RECREATION COMMITTEE</u>	
Susan Collins (Elected Post)	2010
Noah Eckhouse (Selectmen's Appointee), Chairman	2010
Chris Fasciano (Selectmen's appointee)	2009
Edward Julian (Elected Post)	2010
Ingrid Neri (Elected Post)	2011
Jane Tatlock (Selectmen's Appointee)	2011

**OFFICERS AND COMMITTEES
APPOINTED BY THE BOARD OF SELECTMEN**

<u>TOWN ADMINISTRATOR</u> Timothy S. Higgins	2009
<u>ACCOUNTANT/FINANCE DIRECTOR</u> Colleen Wilkins	annual
<u>ASSISTANT TOWN ADMINISTRATOR</u> Anita Scheipers	annual
<u>TOWN COUNSEL</u> Joel Bard	annual
<u>SUPERINTENDENT OF PUBLIC WORKS</u> Chris Bibbo	annual
<u>SUPERINTENDENT OF WATER DEPARTMENT</u> Patrick Allen	annual
<u>TREASURER /COLLECTOR</u> Mary Day	2009
<u>FIRE CHIEF</u> Arthur Cotoni	annual
<u>CHIEF OF POLICE</u> Kevin Mooney	annual
<u>LIEUTENANT</u> Kevin Kennedy	annual
<u>POLICE SERGEANT</u> Richard McCarty Sean Kennedy Paul Westlund	annual annual annual
<u>DETECTIVE</u> Jon Wentworth	annual
<u>POLICE OFFICERS</u> William Carlo Robert Gallo Laura Stewart Thomas Moran David Regan Robert Surette Ian Spencer	annual annual annual annual annual annual annual
<u>CONSTABLES</u> Kevin Mooney	annual

Robert Paul Millian	annual
Barbara A. Hartnett	annual
<u>DOG OFFICER</u>	
Leslie Boardman	annual
<u>SEALER OF WEIGHTS & MEASURES</u>	
Courtney Atkinson	annual
<u>BUILDING INSPECTOR</u>	
Earl Midgley	annual
<u>WIRING INSPECTOR</u>	
Robert Norton	annual
<u>PLUMBING INSPECTOR</u>	
Russell Dixon	annual
<u>EMERGENCY MANAGEMENT</u>	
Thomas B. Moran	annual
<u>HAZARDOUS WASTE COORDINATOR</u>	
Arthur Cotoni	annual
<u>VETERANS' SERVICES OFFICER</u>	
Priscilla Leach	annual
<u>VETERANS' GRAVE OFFICER</u>	
John Caswell	annual
<u>MINUTEMAN HOME CARE</u>	
John Caswell	annual
<u>TREE WARDEN</u>	
Kenneth Bassett	annual
<u>TOWN HISTORIAN</u>	
Margaret M. Martin	annual
<u>REGISTRARS OF VOTERS (joint appointment with Town Clerk)</u>	
Peggy Elliott	
Marshall Sandock	
Jacquelyn Snelling	
Susan F. Brooks, Ex -officio	
<u>CONSERVATION COMMISSION</u>	
James Henderson	2010
Joyce Hersh	2011
Ben Horne	2009
Ari Kurtz	2009
Sara Lewis	2011
James Meadors (Co-chair)	2010

Peter Von Mertens (Co-chair)	2010
<u>BOARD OF APPEALS</u>	
Steve Daigle	2011
Joel Freedman	2011
Anna Hardman	2009
John Kimball, Chairman	2013
Jeff Macklin	2012
Olson, Margaret (Associate)	2010
Dwight Quayle	2010
Megan Stride (Associate)	2009
<u>COMMUNITY PRESERVATION COMMITTEE</u>	
John Koenig, Chair (Selectmen Appointment)	2009
John Valpey (Selectmen Appointment)	2010
Craig Donaldson, (Selectmen Appointment)	2009
Bill Stason (Selectmen appointment)	2010
Rayna Caplan (Housing Commission)	2007
Susan Collins (Recreation Committee)	2006
Bryce Wolf (Planning Board)	2005
Colin Smith (Historical Commission)	2005
Peter Von Mertens (Conservation Commission)	2007
<u>COUNCIL ON AGING</u>	
Peggy Boyer	2011
Florence Caras	2009
John Caswell	2011
Robert Curtiss	2010
Ben Horne	2011
Valerie Lee	2009
Jack McCandless	2009
Julie Pugh	2011
Mary Sheldon	2009
Robert Sutherland, Chairman	2010
Dorothy Taylor	2010
Barbara Terrano	2010
<u>DISABILITIES COMMISSION</u>	
Kathy Deickler (res.)	2009
Deborah Dorsey	2010
Robert Loud, Chairman	2009
Adeline Naiman	2011
Jim Spindler	2010
<u>LINCOLN HISTORICAL COMMISSION</u>	
Colin Smith	2009
Lucretia Giese, Chairman	2010
Kerry Glass	2011
Andy Ory	2010
Ruth Wales, Vice-chairman	2011

HISTORIC DISTRICT COMMISSION

Colin Smith	2009
Lucretia Giese, Vice-chairman	2010
Kerry Glass	2011
Andy Ory	2010
Ruth Wales, Chairman	2011
Ken Hurd (Planning Board)	
James Craig (Planning Board)	
John MacLean (alternate)	
Eric Harris (alternate)	

LINCOLN CULTURAL COUNCIL

Melinda Abraham	2011
Sara Bishop	2011
Amy Goodwin	2009
Jay Hersh, Chairman	2009
Barbara Low	2009
Joanie Schaffner	2011
Susan Welsh	2011

PIERCE HOUSE PROPERTY COMMITTEE

Judy Gross, Chairman	2009
Jean Y. Horne	2010
Lucia MacMahon	2011
Max Mason	2011

RECYCLING COMMITTEE

Sandra Bradlee
Jim Meadors
Julie Pugh
Inge Richardson
Diana Smith
Peggy Elliott, Chair
Chris Bibbo, Dir. Of Public Works
Anita Scheipers, Asst. Town Manager

EMERGENCY ASSISTANCE FUND COMMITTEE

Manley Boyce (Grange)	2009
Julie Pugh (1 st Parish)	2009
Margaret Connolly (St. Joseph's)	2009
Mary Sheldon (COA)	2009
Nancy Ritchie (St Anne's)	2009
Karen Santucci (Staff)	

GREEN ENERGY TECHNOLOGY COMMITTEE

Ed Kern
Sam Newell
John Snell, Chairman
Tim Higgins (Ex Officio)

CABLE ADVISORY COMMITTEE

James Cunningham, Chair

AD HOC TRAFFIC COMMITTEE

Ken Bassett
Buzz Constable
John Caswell
Jason Felsch, Chairman
Beth Ries
Rick Wiggin

TOWN NURSE TASK FORCE

Joanna Hopkins	2009
Tricia McGean	2009
Phyllis Mutschler	2009
Beth Ries	2009
Peggy Schmertzler	2009

GRICULTURE COMMITTEE

Nancy Bergen	2009
Lynn Bower	2009
Kit Carmody	2009
Jay Harrison	2009
Kip Kumler	2009
Ari Kurtz	2009
Margaret Marsh	2009
Ellen Raja	2009
Christy Foote Smith	2009
Heidi Tafel	2009
Beth Taylor	2009

HANSCOM FIELD ADVISORY COMMISSION (HFAC)

Sarah Cannon Holden	2009
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HANSCOM AREA TOWNS STUDY COMMITTEE (HATS)

Sara Mattes	2009
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MBTA ADVISORY BOARD

Caroline Connor	2009
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METROPOLITAN AREA PLANNING COUNCIL (MAPC)

William Constable	2009
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APPOINTED BY THE TOWN CLERK

ASSISTANT TOWN CLERK

Pat Arseneault	annual
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APPOINTED BY THE BOARD OF HEALTH

BURIAL AGENT

Susan F. Brooks	annual
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INSPECTOR OF ANIMALS

Leslie Boardman	annual
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APPOINTED BY THE MODERATOR

PERSONNEL BOARD

Elliot Curtis	2009
Kathryn Nicholson	2011
Ann Sutherland Ries, Chairman	2011

FINANCE COMMITTEE

Peter Braun	2011
Paul Giese	
Stuart Haber	2009
Mary Hartman	2010
John Robinson	
John Koenig	
Laura Sander	2011
Robert Steinbrook, Chairman	2009

CAPITAL PLANNING COMMITTEE

Andrew Beard (At Large)	2010
Jacquelin Apsler (Library Trustee Representative)	
Mary Hartman (FinCom Representative)	2010
Jim Henderson (Conservation Commission Representative)	2010
Anita Scheipers, Assistant Town Administrator (Ex officio)	
Al Schmertzler	2009
Gary Taylor (Selectmen Representative)	2011

MINUTEMAN SCIENCE-TECHNOLOGY ;HIGH SCHOOL

Kemon Taschioglou

APPOINTED BY VARIOUS BOARDS AND COMMITTEES

SCHOLARSHIP FUND COMMITTEE

Sarah Bishop (Moderator's Appointee)	2009
Nancy Marshall (Selectmen's Appointee)	2011
Margaret Ramsey McCluskey (School Committee's Appointee)	2009

AT RISK PROPERTIES COMMITTEE

Paul Giese (Finance Committee Appointee)
Ken Hurd (Planning Board Appointee)
Fred Mansfield, (Board of Health Appointee)
Geoff McGean (Rural Land Foundation Appointee)
Edward Morgan (Board of Assessors Appointee)
Gary Taylor (Selectmen's Appointee)
Peter Von Mertens (Conservation Commission Appointee)
Bryce Wolf (Planning Board Appointee)
Timothy Higgins (Ex-Officio Member)
Thomas Gumbart Ex-Officio Member
Mark Whitehead (Ex-Officio Member)

TOWN CLERK'S OFFICE

Susan F. Brooks, Town Clerk
Patricia Arseneault, Assistant Town Clerk

The most significant of the 2008 initiatives in the Town Clerk's Office (TCO) were as follows:

1. Election Administration:

The electoral cycle for the year 2008 contained four elections, culminating in a record setting Presidential Election, in the lead up to which the TCO fielded about 1500 voter inquiries. Each of those elections required 6-8 weeks of preparation and follow-up, and the training and deployment of 65-156 volunteer hours. In anticipation of the Presidential election, the Office sponsored the first of what is hoped will be regular comprehensive election worker trainings.

With Girl Scout leader Lyn Spaeth, the TCO created a civic education project in which participants shadowed the TCO in the performance of milestone functions in the Presidential election; the Republican and Democratic town committees assisted ably in this effort. The Office also recruited Lincoln Sudbury students to serve as election workers, and spearheaded an effort to develop a local government internship program for qualified LS seniors.

The Induction Ceremony for newly elected and appointed town officials has become an annual event. It serves both as a celebration of public service and a necessary introduction of town officers to the legal requirements of that service.

2. Records Management:

In anticipation of "going digital," the Town Clerk's Office has been working with the IT manager and the Town Administrator's office to identify needs and build a strategic plan for our inevitable transition to all electronic record-keeping. With them, we are developing a structure for regular input and training across all departments and have instituted a program for identification, by each department, of their public records' storage, access and disposition requirements. In July, Town Offices committed an entire day to Records Clean Up, supplemented by our first ever visit from an on-site Shredder.

3. Archives and Historic Preservation:

In March, the Library and the Town Clerk's Office won Town Meeting approval for renovation of the Library vault and creation of a Town Archives service function. Cataloging of Town Hall vault materials, funded by a Community Preservation grant, was completed in July. On Labor Day, the Library vault closed for renovations and essential elements of the archives collection moved to Town Hall; the remainder have been stored off site. A Professional Archivist (5hrs/wk.) has joined the Reference Librarian (5hrs/wk) on Wednesday afternoons in the Donaldson Room, which has become the base of archival operations for the duration (i.e., until September 1, 2009).

4. Information Management:

The TCO is regularly called upon to provide a wide variety of data to members of the public, virtually every town department, and various state agencies. In the past two years, the office has begun the enormous task of translating that data from paper to electronic format in order to realize certain efficiencies. So far, our efforts have yielded databases that track, inter alia, the following: Town Meeting legal authorizations; Business Certificate holders; Do Not Solicit participants; Planning Board and ZMIS decisions; a Poll Worker roster; and an Expense Analysis of all accounts overseen by the TCO. Much remains to be done.

5. Cemetery

In Lincoln, the Town Clerk serves also as the town's cemetery agent and its burial agent. Cemetery oversight has benefited markedly in this past year from the regular, vigorous and personal attention of all three of the town's Cemetery Commissioners. The Lawrence marker, in the old burial ground behind Bemis Hall, has been restored through the largess of both public and private sources and its restoration celebrated at this year's Memorial Day ceremonies.

The Cemetery has also benefited greatly from the steady, knowledgeable and ever patient assistance of the Department of Public Works, both in its daily operations (the DPW assists in an estimated 100+ operational transactions at the 4 Lincoln cemeteries each year) and in managing the construction of the Expansion Project area at the Lexington Road Cemetery.

Our hopes for 2009 are as follows:

- 1) Continued training of all election workers, including the development of a cadre of trained election officers; improved compliance with state and federal law. Refine appointment calendar and induction of new officers. Continue civic education outreach efforts.
- 2) Ongoing refinement of IT strategic plan; work with departmental records clerks to establish storage areas, regularize disposition.
- 3) Fully employ joint governance structure of Town Archives, including regular input from Town Archives Advisory Council; refine collection policies and procedures; build and refine system for on-going integration of public records; solicit and oversee additional local history assistance.
- 4) Significantly expand our capacity to manage data efficiently so that, for instance, we could: (a) develop a cemetery work order system; or (b) create and oversee a perpetual roster of elected and appointed officials; or (c) create a public records management system to enhance access, minimize duplication of effort or storage and manage retention schedule. We will resume the in-house training program known as Access Mentoring Group.
- 5) Finish the Lexington Road Cemetery expansion project; undertake comprehensive assessment of monument restoration needs.

As always, we invite your comments and recommend our website, www.lincolntown.org/depts/twn_clerk, for further information.

VITAL RECORDS

As recommended by the Massachusetts Registry of Vital Records and Statistics, Lincoln birth, death and marriage records for 2008 will remain nameless. There were a total of eighty-seven births, up from sixty-nine the year before, and including one home birth, one adoption, and 2 sets of male twins. Hanscom babies outnumbered Lincoln babies, 47 to 40. Seventeen couples (two of whom were same sex) were granted Lincoln marriage licenses this year, with "intendeds" from as far away as Nashville, Tennessee; New York City; Washington, D.C.; and Johnston, Rhode Island. And of the thirty-one Lincoln residents lost to death this year, fourteen were men and seventeen were women. Information that is public record may be obtained in the Town Clerk's Office.

ANNUAL TOWN MEETING

Saturday, March 29, 2008 - 9:30 a.m.

Pursuant to a Warrant duly served, the Meeting was called to order in the Donaldson Auditorium by the Moderator, Mr. John B. French, at 9:40 a.m. The Return of Service for the Warrant was read, and a quorum being present (264 voters throughout the day), the following business was transacted.

The Moderator called attention to ARTICLE 1 of the Warrant (Election of Officers and two Debt Exclusion questions), which will be acted upon on Monday, March 31, 2008, at the Smith School Gym, with the polls open from 7:30 a.m. until 8:00 p.m. He opened the meeting with a review of the general procedure to be followed; a note on the new and hopefully improved acoustics with thanks to the schools, Buck Creel and Joe Reardon for their assistance with same; and to the Girl Scouts for their services as runners and their artistry in creating the sandwich board signs announcing the Town Election and the Town Meeting.

ARTICLE 2 Proposed by the Selectmen

VOTED: (Unanimously)

That Ephraim Flint be elected Fence Viewer and John D. Robinson and Paul Giese be elected Measurers of Wood and Bark for the ensuing year.

ARTICLE 3 Proposed by the Selectmen

After introducing the Motion, a grateful acknowledgement of their service is offered by the Selectmen to Town Administrator Tim Higgins, Assistant Town Administrator Anita Scheipers, Administrative Assistant Debra Parkhurst, Finance Director Colleen Wilkins, Information Technology Manager Chuck Miller, and Town Counsel Joel Bard.

VOTED: (Unanimously)

That the reports of the Town Officers, Committees, Commissioners and Trustees, as printed in the Town Report, be accepted.

ARTICLE 4 Proposed by the Selectmen

Having arrived at the first of the Articles on the Consent Calendar, a Motion was made and seconded, as provided under Article II, Section 13 of the General Bylaws, to adopt the motions listed under the Articles on the Consent Calendar, with the exception of Articles 6 and 11, which were held out for later consideration. Articles 4, 5, 9, 10, 13, 24, 25, 26, and 46 remained on the Consent Calendar. The motion was passed unanimously.

VOTED: (Unanimously, on the Consent Calendar)

That the Town set the salaries of the elected officials of the Town at the following amounts for the fiscal year beginning July 1, 2008:

Board of Selectmen Chair	\$200.00
Board of Selectmen (Others, each)	\$100.00
Town Clerk	\$67,888.95
Assessors (Chair)	\$200.00
Assessors (Other members, each)	\$175.00
Water Commissioners (Each)	\$75.00

ARTICLE 5 Proposed by the Assessors

VOTED: (Unanimously, on the Consent Calendar)

That the Town accept Chapter 73, Section 4 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, for the purpose of increasing the real estate tax exemptions by 100 percent to all persons who qualify for property tax exemptions under Clauses 17, 17C, 17C1/2, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B and 41C under Chapter 59, Section 5 of the Massachusetts General Laws.

ARTICLE 6 Proposed by the Selectmen

The Council on Aging's new Assistant Director, Pam Alberts, was introduced to the assembly by Selectman Sara Mattes.

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$18,750 by taxation to fund the town's Senior Tax Work-off Program, established pursuant to Massachusetts General Laws, Chapter 59, Section 5K, and by vote of the town under Article 6 of the 2003 Annual Town Meeting.

ARTICLE 7 Proposed by Finance Committee

Finance Committee Chair Robert Steinbrook presented an overview of the proposed FY09 operating budget. Selectman Gary Taylor then detailed the Town Operating portion of the budget; School Committee Chair Julie Dubrow presented the K-8 budget; Lincoln Sudbury Regional District School Committee Chair Patty Mostue, followed by Superintendent John Ritchie and Finance Director Judy Belliveau, presented the L-S budget; and Kemon Taschioglou introduced the new Superintendent of Minuteman Regional High School, Dr. Edward Bouquillon.

Budget Items 1211 (Police), 1331 (Lincoln-Sudbury Regional High School), 1591 (Housing Commission), and 1914 (Health Insurance) were held out for

separate consideration; following action on the main motion each item was subsequently unanimously approved.

VOTED: (Unanimously)

That the Town adopt as the FY09 budget appropriations the recommendations listed in the report of the Finance Committee, printed on pages 31 through 35 inclusive, of the Financial Section and Warrant for the 2008 Annual Town Meeting (plus the final page to Table 1, accidentally omitted from the original printing, pertaining to the Unclassified, Water Enterprise Fund and Total appropriations), as summarized below:

APPROPRIATION SUMMARY	ACTUAL	CURRENT	PROPOSED
	EXPENDITURES	BUDGET	BUDGET
	FY07	FY08	FY09
GENERAL GOVERNMENT	1,823,179	2,132,911	2,231,183
PUBLIC SAFETY	2,844,739	2,946,496	3,072,120
EDUCATION	11,538,941	12,121,611	12,656,560
PUBLIC WORKS & FACILITIES	1,139,378	1,237,760	1,266,180
HUMAN SERVICES	136,231	159,547	186,271
CULTURE & RECREATION	1,141,172	1,225,005	1,300,282
DEBT SERVICE	1,588,401	1,301,031	1,282,470
UNCLASSIFIED	3,644,488	4,627,201	5,164,744
WATER DEPARTMENT	859,112	933,487	981,447
TOTAL - ARTICLE 7	24,715,641	26,685,048	28,141,257

And that all items be raised by taxation except to the following extent and to the extent provided in any motion to be made under Articles 23 and 36 (and Water Surplus Articles 29 - 32) of the 2008 Warrant:

Dept. 1491 **Cemetery Department – Expenses** - \$6,700.00 to be taken from Cemetery Perpetual Care Trust Fund Income – Expendable Trust.

- Dept. 1171 **Conservation Commission – Personnel Services** - \$3,000.00 to be taken from Wetlands Protection Fees Receipts Reserved for Appropriation.
- Dept. 1290 **Town Offices – Personnel Services** - \$71,000.00 to be taken from the Hanscom Fund.
- Dept. 1290 **Town Offices – Personnel Services** - \$60,000.00 to be taken from Water Revenue.
- Dept. 61451 **Water Department**
- **Personnel Services** - \$370,287.00 to be taken from Water Revenue;
 - **Expenses** - \$387,160.00 to be taken from Water Revenue;
 - **Debt Service** - \$179,000.00 to be taken from Water Revenue.
- Dept. 614513 **Water Department - Reserve Fund** – \$45,000.00 to be taken from Water Surplus.

ARTICLE 8 Proposed by the Selectmen

An amendment to add “for instructional services,” as shown in bold, was unanimously endorsed.

VOTED: (By majority voice vote)

That the Town provide the Lincoln Sudbury Regional High School supplemental funding in excess of the assessment Lincoln is obligated to pay under the provisions of the Lincoln-Sudbury Regional School District Agreement, in support of the FY 09 operating budget for the Lincoln-Sudbury Regional High School; to the extent that the regional assessment is less than the amount of the appropriation voted in Article 7, line 1331, and that the difference be paid as a grant **for instructional services**; provided however, that the Town’s appropriation of said supplemental funding shall not be construed to: set a precedent for the Town’s level of contribution to the Regional School District budget in future years; nor shall it affect the calculation of the Town’s financial obligation to the District under the Regional School District Agreement; or otherwise affect the obligations of the parties to the Regional School District Agreement.

ARTICLE 9 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$6000.00 by taxation to purchase a replacement truck bed for the Fire Department brush truck.

ARTICLE 10 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$19,000 by taxation, to purchase ballistic vests, ballistic helmets and patrol rifles for the Police Department.

ARTICLE 11 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$60,000 by taxation, to purchase two cruisers and related equipment for the Lincoln Police Department, and to authorize the disposal by sale or otherwise of excess vehicles and equipment.

ARTICLE 12 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$220,000 by taxation, to purchase necessary emergency dispatch system renovations for the Town Public Safety Dispatch Center including radios, necessary console, video recording, and related equipment including installation, and other related costs.

ARTICLE 13 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$25,000 by taxation, to purchase new computer equipment for Town departments including server upgrades, WiFi drops at the Library, and limited PC replacements for various departments: with hardware, software, licenses, installation, training, maintenance and other related costs included.

ARTICLE 14 Proposed by the School Committee

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$125,000 by taxation to fund year two of a lease for computer technology for the Lincoln schools.

ARTICLE 15 Proposed by the Selectmen

(Unanimously, following a brief report by School Committee Chair Julie Dobrow and Superintendent Mickey Brandmeyer)

That the Town authorize the Board of Selectmen to acquire by gift an easement on land located at 38 Sandy Pond Road, Lincoln, Massachusetts, for the purposes of establishing an emergency access to the Lincoln School campus.

ARTICLE 16 Proposed by the School Committee

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$25,000 by taxation to cover costs of design and/or construction of an emergency access road for the Lincoln School campus.

ARTICLE 17 Proposed by the School Committee

VOTED: (By a majority)

That the Town will vote to raise and appropriate the sum of \$20,000 by taxation, to fund temporary repairs to, and an engineering study regarding future repair or replacement of, the Lincoln School Reed Field House Roof.

The Meeting adjourned for lunch and reconvened at 2:10 following a musical theatrical interlude presented by a cohort from the recently revived Lincoln Players.

ARTICLE 18 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$58,500 by taxation, to purchase and equip a new light dump truck with plow for the Public Works Department, including all costs incidental and related thereto, and to authorize the disposal by sale or otherwise of excess vehicles and equipment.

ARTICLE 19 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$39,000 by taxation, to purchase and equip a new pickup truck with plow for the Public Works Department, including all costs incidental and related thereto, and to authorize the disposal by sale or otherwise of excess vehicles and equipment.

ARTICLE 20 Proposed by the Selectmen

Conservation Planner Angela Seaborg was recognized for her work on the Open Space Plan.

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$48,000 by taxation to purchase and equip a new pickup truck with dump body and plow for the Conservation Department, including all costs incidental and related thereto, and to authorize the disposal by sale or otherwise of excess vehicles and equipment.

ARTICLE 21 Proposed by the Selectmen

Town Administrator Tim Higgins' summary of the most frequent misconceptions suffered by Lincoln's FOP (Friends of Potholes) constituency was followed by a more somber presentation by Highway Superintendent Chris Bibbo of the town's roadway rehabilitation needs.

VOTED: (Moderator declares motion to have carried by the required two-thirds vote.)

That the Town raise and appropriate by borrowing the sum of \$5,500,000 for the costs of completing road rehabilitation for several main town roadways; including any necessary design, drainage, site work, pavement grinding and paving by the Public Works department, including all costs incidental and related thereto; and that the Treasurer, with the approval of the Selectmen, borrow the full amount of such appropriation under General Laws Chapter 44 or any other general or special law, issue bonds or notes of the Town in connection therewith; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a ballot question to exclude the amounts required to pay for the bonds or notes from the provisions of Proposition 2-1/2, so-called.

ARTICLE 22 Proposed by the Selectmen

Water Commissioner Penny Billings reports her board's support for the measure as a means of addressing those residential areas with inadequate water hydrant access.

VOTED: (Unanimously)

That the Town raise and appropriate by borrowing the sum of \$200,000 for the costs of purchasing and equipping a new pumper tanker fire truck and any related equipment, including all costs incidental and related thereto; and to authorize the disposal by sale or otherwise of excess vehicles and equipment; and that the Treasurer, with the approval of the Selectmen, borrow the full amount of such appropriation under General Laws Chapter 44 or any other general or special law, and to issue bonds or notes of the Town in connection therewith; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a ballot question to exclude the amounts required to pay for the bonds or notes from the provisions of Proposition 2-1/2, so-called.

ARTICLE 23 Proposed by the School Committee

VOTED: (Unanimously)

That the Town transfer from free cash the sum of \$45,919, which is equal to the state reimbursement amounts for Special Education Medicaid expenses to supplement the FY09 Lincoln School operating budget.

ARTICLE 24 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90, Section 34, Clause 2(a) or other state roadway reimbursement programs and authorize the Board of Selectmen to enter into a contract with the Commonwealth of Massachusetts, Massachusetts Highway Department and authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts.

ARTICLE 25 Proposed by the Selectmen

VOTED: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$81,151 by taxation, to be used for the repair and maintenance of certain Town buildings.

ARTICLE 26 Proposed by the Library Trustees

VOTED: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$28,000 by taxation, to make necessary repairs to the Lincoln Library.

ARTICLE 27 Proposed by the School Committee

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$125,000 by taxation, with \$75,000 to be used for the repair and rehabilitation of classrooms at the Lincoln

School campus, and \$50,000 to be used for exterior painting and general repairs at the Lincoln School campus.

ARTICLE 28 Proposed by the Planning Board and the Assessors

VOTED: (Unanimously)

That the Town raise and appropriate the sum of \$6000 by taxation to fund the initial set-up and first year maintenance of an on-line mapping service for the Town website.

ARTICLE 29 Proposed by the Water Commissioners

VOTED: (Unanimously)

To pass over this article.

ARTICLE 30 Proposed by the Water Commissioners

VOTED: (Unanimously)

That the Town transfer from Water Surplus funds, the sum of \$450,000 to purchase the replacement of the filters at the filtration plant, and any related expenses.

ARTICLE 31 Proposed by the Water Commissioners

VOTED: (By a majority voice vote)

That the Town transfer from Water Surplus funds the sum of \$38,000 to fund an engineering study and design for the location of water pipes in Lincoln related to the reconstruction of Route 2 at Crosby's Corner.

ARTICLE 32 Proposed by the Water Commissioners

VOTED: (Unanimously)

That the Town transfer from Water Surplus funds the sum of \$40,000 to purchase a new truck or other appropriate vehicle for regular use by the Water Department, and to authorize the disposal by sale or otherwise of excess vehicles and equipment.

ARTICLE 33 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town act on a recommendation from the Board of Selectmen and Finance Committee and present the annual Bright Light Award to John Snell, member of the Planning Board and Chair of the Green Energy Committee, and appropriate the \$500 to support the award.

ARTICLE 34 Proposed by Citizen Petition

VOTED: (By a majority voice vote)

That the Town establish a temporary task force to assess the needs for and to determine the desirability and feasibility of instituting a Town Nurse position; and, depending on the findings, to propose the establishment, responsibilities and funding of that position at the 2009 Meeting. The task force should consist of three-to-five volunteers approved by the Selectmen, plus a representative from each of the following agencies: Board of Health, Fire Department, Council on

Aging, Lincoln School Health Unit and Commission on Disabilities. The task force should complete a preliminary report, including any relevant costs, in October, 2008.

ARTICLE 35 Proposed by the Finance Committee

VOTED: (Unanimously)

That the Town will vote to transfer from free cash or any other source of funds the sum of \$2,161,684.21 to reduce the total amount to be raised by taxation pursuant to the votes previously taken under Article 7 of this Warrant; or any other article of this Warrant authorizing the appropriation of funds.

ARTICLE 36 Proposed by the Community Preservation Committee

VOTED: (By a majority voice vote)

That the town hear a report from the Community Preservation Committee and that the following amounts (items A – M) be appropriated or reserved from Fiscal Year 2009 Community Preservation Fund Revenues, or transferred from prior year's revenues for Community Preservation purposes:

	Project	Total Appropriation	Source of Appropriation
	Appropriations:		
A	To fund for historic resources purposes the construction of an archival-caliber vault in the Library, such expenditures to be made within three years of Town Meeting in order to be eligible for this funding.	\$465,097	\$359,517 from CPA FY 09 Projected Revenues, \$105,580 from CPA Historic Reserves
B	To appropriate funds for open space purposes to the town's Conservation Fund through which the Conservation Commission is permitted to acquire land for conservation purposes.	\$25,585	\$25,585 from General CPA Fund Balance
C	To fund for open space purposes a pilot program of the Conservation Commission to manage invasive plants and species on town conservation land.	\$31,000	\$31,000 from General CPA Fund Balance

D	To fund for community housing purposes the expenses of a consultant to assist in updating the town's Consolidated Housing Plan.	\$12,000	\$12,000 from General CPA Fund Balance
		Total	Source of
	Project	Appropriation	Appropriation
	Appropriations:		
E	To appropriate funds for community housing purposes to the town's Affordable Housing Trust fund to be used for affordable housing pursuant to a grant agreement between the Community Preservation Committee and the trustees of the Affordable Housing Trust Fund.	\$900,000	\$678,804.05 General CPA Fund Balance \$221,195.95 from CPA Housing Reserves
F	To fund for historic resources purposes various components of the Library fire suppression system installation, such expenditures to be made within two years of Town Meeting in order to be eligible for this funding.	\$63,288	\$63,288 from General CPA Fund Balance
G	To fund CPC administrative expenses.	\$6,000	\$6,000 from General CPA Fund Balance
H	To fund debt service payments due on temporary borrowing, payable in June FY08 for previously voted CPA projects.	\$58,976	\$58,976 From General CPA Fund Balance

I	To fund FY09 debt service payments due on first year permanent borrowing for previously voted CPA projects.	\$136,567	\$136,567 From CPA FY 09 Projected Revenues
	Project Appropriation Subtotal	\$1,698,513	
J	Housing Reserve	\$99,000	\$99,000 from CPA FY09 projected revenues
		Total	Source of
	Project	Appropriation	Appropriation
	Appropriations:		
K	Open Space/Land Acquisition Reserve	\$99,000	\$99,000 from CPA FY09 projected revenues
L	Historic Preservation Reserve	0.00	
M	Recreation Reserve	0.00	
	Reserves Subtotal	\$198,000	
	Total	\$1,896,513	

Article 36 Explanation:

This article proposes projects recommended by the Community Preservation Committee under Lincoln's Community Preservation Act (CPA) passed at the March, 2002 Annual Town Meeting and the November, 2002 Election. The descriptions of the proposed projects/actions are contained below:

A. Town Archives Stabilization and Expansion Project - The Library and the Town Clerk have requested funds to renovate the library vault so that it meets the State's standards for safes and vaults so as to minimize deterioration of materials in the Town Archives. The project is intended to address the lack of capacity and lack of climate control in the current library vault, which is the primary repository for historical and other materials documenting Lincoln's heritage, and will also reconfigure the four rooms adjacent to the vault.

B. Conservation Land Acquisition Fund - The Conservation Commission has requested transfer of \$25,585 to the town's Conservation Fund for expenditures consistent with the Community Preservation Act, the Conservation Fund and the town's Open Space Plan. This will bring up the balance of the Conservation Fund to \$100,000. Monies in the Conservation Fund allow the Conservation Commission to respond quickly when lands of conservation interest become available for purchase, to provide a purchase option deposit, or to fund

expenses such as surveyors or for soil testing. CPA funds previously transferred to the town's Conservation Fund have been used to purchase the Heck property, the Booth property and the Flint property (north of Route 2).

C. Management of Invasives - The Conservation Commission has requested funds to conduct a pilot project to remove non-native invasive plant species from town-owned conservation land, primarily Mount Misery, Flint's Pond and Tanner's Brook, and to treat the Codman Hemlock Grove against infestation by the woolly adelgid.

D. Updated Consolidated Housing Plan - The Housing Commission has requested funds to engage a consultant to assist in updating the town's Consolidated Housing Plan, which was last updated in 2003. In addition to identifying short and long range goals, the consultant would also help evaluate the feasibility of projects and determine appropriate action plans to help the town meet its affordable housing needs through 2011. With the commencement of construction on the Deaconess project, the town currently meets the 10% affordable housing goal. However, this 10% figure is calculated based on Lincoln's housing stock as of 2000. When the 2010 census is completed, reflecting the town's increased housing stock, it is anticipated that Lincoln will fall about 15 units short of the 10% goal. It is the intent that this updated plan will help the town meet that shortfall in advance.

E. Affordable Housing Trust Fund - The town authorized the creation of an Affordable Housing Trust at Town Meeting in 2006, and also authorized the appropriation of \$900,000 in seed money to enable that Trust to create and preserve affordable housing for the benefit of low and moderate income households. Those funds were subject to a "claw back" right, whereby any funds not expended prior to January 1, 2008 were to be returned to the Community Preservation Fund. The authorization requested under this item will reauthorize the \$900,000 funding until January 1, 2009. The CPC will enter into a new grant agreement with the Trust to establish conditions for the use of this appropriation, which agreement shall provide, among other things, that none of those funds shall be expended without the approval of the Community Preservation Committee, and that the unexpended balance of the appropriation authorized hereunder, as of January 1, 2009, shall be returned to the Community Preservation Fund, and to authorize the appropriate town Officials to take such action as is necessary to carry out this vote.

F. Library Suppression System - Pursuant to the January 2004 Condition Survey Report, and the September 2006 Library Sprinkler System Upgrade Report (the latter of which was funded by CPA funds at TM 2006), the Lincoln Library seeks funds to upgrade its fire protection system in phases. At Town Meeting in 2007, the town authorized an appropriation of \$33,424 from the Community Preservation Fund to fund the first phase of that project, namely: (i) enhance sub-basement sprinkler coverage and attic detection system coverage, (ii) upgrade the Library fire-control panel and masterbox, and (iii) install sprinklers in the basement level stacks and reading room. That amount was based on the figures provided in the prior reports. In response to the Library's RFP, it received bids well in excess of that amount. The Library hired a cost estimator to provide a

better estimate of the true cost of this project, resulting in the appropriation in this item. In order to make sure CPA funds are not tied up indefinitely, the CPC recommends that funding under this Article be made available for only two years from the date of Town Meeting.

G. Administrative Expenses - These funds will be used primarily to pay membership dues in the Community Preservation Coalition, a statewide organization that represents the interests of CPA communities. In addition, these funds will be available for costs associated with public information, mailings, hearings, and legal support.

H. FY08 Debt Service payments - Debt payment costs associated with the third year temporary borrowing (Bond Anticipation Note) for previously voted CPA projects, pursuant to Article 8 of the April 2, 2005 Town Meeting; Harrington Row Land Acquisition, Affordable Housing-Sunnyside Lane Construction and Rehabilitation, and Library Gund Roof Replacement. Includes a statutory principal payment and interest expense.

I. FY09 Debt Service payments - Debt payment costs associated with first year permanent financing for previously voted CPA projects pursuant to Article 8 of the April 2, 2005 Town Meeting; Harrington Row Land Acquisition, Affordable Housing-Sunnyside Lane Construction and Rehabilitation, and Library Gund Roof Replacement.

J. Housing Reserve Fund - The CPA requires that a minimum of 10% of annual revenues be spent or set aside for affordable housing.

K. Open Space/Land Acquisition Reserve Fund - The CPA requires that a minimum of 10% of annual revenues be spent or set aside for Open Space/Land Conservation.

L. Historic Preservation - The CPA requires that a minimum of 10% of annual revenues be spent or set aside for historic preservation.

M. Recreation - The CPA permits, but does not require, the town to spend or set aside funds for recreational purposes. No funds are reserved for recreational purposes at this time.

ARTICLE 37 Proposed by the Selectmen
VOTED: (Unanimously)

That the Town authorize the Board of Selectmen to petition the General Court for special legislation, as set forth below, establishing an "Other Post Employment Benefits ("OPEB") Trust Fund" for purposes of complying with Statements 43 and 45 of the Governmental Accounting Standards Board ("GASB 43 and 45"); said trust fund to be credited with all amounts appropriated or otherwise made available by the Town for the purposes of meeting the current and future OPEB costs payable by the Town, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court; and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition.

AN ACT AUTHORIZING THE TOWN OF LINCOLN TO ESTABLISH A POST-EMPLOYMENT HEALTH INSURANCE TRUST FUND.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, there is hereby established in the town of Lincoln a trust fund to be known as the Group Insurance Liability Fund, as set out in sections 2 to 4, inclusive, for the purpose of funding the municipality's future liabilities for contributions to retired employees' health insurance premiums.

SECTION 2. As used in this act, the following words shall have the following meanings:

"Normal cost of post-retirement benefits", that portion of the actuarial present value of future premium costs or claim costs payable by the town on behalf of or direct payments payable by the town to retired employees, including school teachers, of the town and the eligible surviving spouses or dependents of deceased employees, including school teachers, of the town, under this act which is allocable to a particular fiscal year, as determined by an actuary under section 4

"Post-retirement benefit liability", the present value of the town's obligation for future premium payments and claim costs on behalf of or direct payments to retired and prospectively retired employees of the town and the eligible surviving spouses or dependents of deceased and prospectively deceased employees of the town attributed by the terms of the plan to employee's service rendered to the date of the measurement under this act, as determined by the actuary, under section 4.

"Unfunded post-retirement benefit liability", the difference between the post-retirement benefit liability on the measurement date and the actuarial value of the assets of the Group Insurance Liability Fund on the same date, as determined by the actuary.

"Unfunded post-retirement benefit liability amortization payments", the amount which, when paid into the Group Insurance Liability Fund annually over a period of years together with the normal cost of post-retirement benefits for each year of that period of years, will reduce to zero at the end of that period the unfunded post-retirement benefit liability in existence as of the beginning of the period as determined by the actuary.

SECTION 3. The town treasurer shall manage the Group Insurance Liability Fund in consultation with the board of selectmen and town administrator. The fund shall be credited with all amounts appropriated or otherwise made available by the town for the purposes of meeting the current and future cost of premiums payable by the town on behalf of or direct payments payable by the

town to retired employees of the town and the eligible surviving spouses or dependents of deceased employees of the town under this act, and the town is expressly authorized to appropriate or otherwise make available funds for such purposes. Amounts in the fund, including any earnings or interest accruing from the investment of these amounts, shall be expended only for the payment of these premiums or direct payments, except as otherwise provided in this act, and only in accordance with a schedule of payments developed by the actuary in consultation with the board of selectmen. Subject in each instance to the approval of the town administrator, the town treasurer shall invest and reinvest the amounts in the fund not needed for current disbursement consistent with the prudent person rule. The treasurer may employ any qualified bank, trust company, corporation, firm or person to advise it on the investment of the fund and may pay for this advice and other services as determined by the board of selectmen.

SECTION 4. An actuary shall determine, as of January 1, 2009 and no less frequently than every second year after that date, the normal cost of post-retirement benefits, the post-retirement benefit liability, and the unfunded post-retirement benefit liability. All these determinations shall be made in accordance with generally accepted actuarial standards, and the actuary shall make a report of these determinations. The report shall, without limitation, detail the demographic and economic actuarial assumptions used in making these determinations, and each report after the first report shall also include an explanation of the changes, if any, in the demographic and economic actuarial assumptions employed and the reasons for any changes, and shall also include a comparison of the actual expenses by the town for premium or direct payments constituting the post-retirement benefit liability during the period since the last determination, and the amount of these expenditures which were predicted under the previous report for that period.

The actuary, in consultation with the board of selectmen, shall establish a schedule of annual payments to be made to the Group Insurance Liability Fund designed to reduce to zero the unfunded post-retirement benefit liability. This schedule shall reduce the initial unfunded post-retirement benefit liability over a period of years not to exceed 30. Any additional unfunded liability created after the last such determination by the provision of any new benefit or by any increase in the premium share payable by the town shall be separately amortized over the 15 years following the date of the determination in which the additional liability is first recognized. Each annual payment shall be equal to the sum of the unfunded post-retirement benefit amortization payment required for that year and the payments required to meet the normal cost of post-retirement benefits for the fiscal year.

All payments for the purposes of meeting the town's share of premium costs for direct payments to retired employees of the town and the surviving spouses or dependents of deceased employees of the town under this act shall be made

from the Group Insurance Liability Fund in accordance with a schedule of disbursements established by the actuary.

SECTION 5. This act shall take effect upon its passage.

ARTICLE 38 Proposed by the Planning Board

VOTED: (Unanimously)

That the Town hear the report of the Comprehensive Long Range Planning Committee regarding the current status of the planning project.

ARTICLE 39 Proposed by the Selectmen

VOTED: (Unanimously)

That the Town hear the reports of the Green Energy Committee regarding the current status of their projects.

ARTICLE 40 Proposed by the Selectmen

VOTED: (By majority voice vote as amended **in bold**)

That the Town establish a Town Facilities Energy Performance Standard, as follows:

Clause I: Any town-owned buildings to be constructed or town-owned buildings undergoing major renovations shall be designed, to the extent practicable, as set forth below in Section II, so that the fossil fuel-generated energy consumption of the buildings is reduced, as compared with such energy consumption by a similar building with no fossil fuel-generated energy consumption reduction measures in fiscal year 2003 (as measured by Commercial Buildings Energy Consumption Survey or Residential Energy Consumption Survey data from the Energy Information Agency), by the percentage specified in the following table:

<u>Year</u>	<u>% reduction</u>
2008	50
2010	55
2015	65
2020	80
2025	90
2030	100

Clause II. Any Town entity acting as the project proponent for construction of a new building or renovating an existing building subject to the performance standard set forth herein, or the Town entity responsible for coordinating the design and construction or renovation of such a building, if such entity is different, may petition the Selectmen to adjust downward the applicable percentage reduction requirement by certifying in writing that meeting such requirement would be technically **and/or economically** impracticable in light of the entity's specified

functional needs for that building. Upon receipt of such a petition, the Selectmen may, in its sole discretion, adjust downward the applicable percentage reduction requirement. If the Selectmen is the project proponent, as described above, prior to taking any action to adjust downward the applicable percentage requirement, the Selectmen shall hold a public hearing for which at least one week's notice is published in a newspaper of general circulation in the Town.

Clause III. This standard shall take effect 180 days following enactment.

ARTICLE 41 Proposed by the Town Clerk
VOTED: (Unanimously)
To pass over this article.

ARTICLE 42 Proposed by the Finance Committee
VOTED: (By a majority voice vote)
That the Town amend Section 1 of the Lincoln General Bylaws Article IV (Finance Committee) by inserting the word "elected" prior to the words "Town office," and also prior to the words "committee membership," and by deleting the words, "either elected or appointive" appearing after the words "committee membership," so that Section 1 shall read as follows:

"There shall be a permanent committee known as the Finance Committee, comprised of seven registered voters of the Town who shall serve without pay and shall not, while serving on said Committee, hold any elected Town office or elected committee membership, nor be in the employ of the Town, except as otherwise provided in these By-laws or as expressly authorized by vote of the Town."

ARTICLE 43 Proposed by the Lincoln Historical Commission
VOTED: (Unanimously)
That the Town authorize the Board of Selectmen to file a petition with the General Court as follows for special legislation authorizing the appointment to the Historical Commission of two or more alternate members, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court; and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition.

An Act Relative to the Historical Commission of the Town of Lincoln

Section 1. Notwithstanding the provisions of section 8D of chapter 40 of the general laws or of any other general or special law to the contrary, the board of selectmen of the town of Lincoln is hereby authorized to appoint annually two or more alternate members to the historical commission, which alternate members shall serve for a term of one year; such members may be designated by the chairman of the historical commission to sit on the commission in the case of

absence, inability to act or conflict of interest on the part of any member or in the event of a vacancy until such time as the vacancy is filled in accordance with the general laws; any alternate member of the commission may be removed by the board of selectmen, after a public hearing, if requested.

Section 2. This act shall take effect upon passage.

ARTICLE 44 Proposed by the Planning Board
VOTED: (Unanimously)

That the Town amend the Zoning Bylaw Section 16.5 to change the language for sign permits as follows: Note: Proposed **Additions** to the bylaw language are shown in bolded italicized text and **Deletions** being shown in crossed-out bolded text as follows:

16.5 Signs Requiring a **Special Sign** Permit from the Planning Board and a Permit from the Building Inspector

(a) All signs not described in Sections 16.2, 16.3, or 16.4 require a **special sign** permit from the Planning Board and a permit from the Building Inspector

(b) In granting a ~~special~~ permit for a sign, the Planning Board may impose such conditions, safeguards, limitations and restrictions as it deems appropriate and which are not inconsistent with any of the provisions of the Zoning Bylaw. The design (colors, font, size and style, method of lighting and form of sign) is subject to approval by the Planning Board. The Board may grant a **special sign** permit if in its sole judgment the sign will not be detrimental to the public safety and welfare and will be in harmony with the general purpose and intent of the Zoning Bylaw. **Special Sign** permits shall only be issued following public hearing in accordance with Chapter 40A of the General Laws. ~~Special permits for signs shall be granted for a period not to exceed three (3) years and shall only be renewable upon application to the Planning Board.~~

(c) For **special sign** permits in the B-1, B-2, or B-3 districts, only one wall-mounted or parapet mounted accessory sign will be permitted for each separate and distinct place of business located on the ground level of a building. The area of such sign shall not exceed one (1) square foot for every linear foot of ground level storefront, such linear footage to be measured on the longest wall of storefront and not to exceed 30 square feet in any event.

ARTICLE 45 Proposed by the Planning Board
(By the required two-thirds majority as declared by the Moderator)

That the Town amend the Zoning Bylaw Section 17.7.3 to require, in certain situations, preliminary meetings for site plan review as follows: Note: Proposed **Additions** to the bylaw language are shown in bolded italicized text and **Deletions** being shown in crossed-out bolded text as follows:

17.7.3 Procedures. The Planning Board encourages a preliminary meeting with prospective site plan applicants prior to commencement of any design ~~development~~ activities, including but not limited to: siting and design of all proposed buildings, structures, septic systems, or proposed renovations to existing buildings. At ~~such a~~ ***the preliminary*** meeting a mutually agreeable ~~submission~~ and process ~~may be agreed upon~~ ***will be established*** that will ~~both simplify and expedite the~~ ***permitting*** process for the applicant and facilitate ~~the~~ fulfillment of the Planning Board's responsibilities under Section 17.7. ~~Such an agreement shall be documented in writing.~~ ***For additions, new construction, or reconstruction exceeding 4000 square feet of Calculated Gross Floor Area, modifications to septic systems, removal of vegetation from areas exceeding 2000 square feet, or grade changes in excess of four feet, a preliminary meeting is mandatory.***

Except as ***otherwise*** provided in Section 17, the procedure applicable to the issuance of a special permit pursuant to Section 21 (notice, hearing, etc.) shall be applicable in all respects to the review of a site plan under Section 17.7. Within ten (10) business days of its receipt of application for site plan approval, the Planning Board or its agent shall determine whether or not the application is complete in accordance with Section 17.7 or otherwise agreed to by the applicant and the Planning Board. If the Planning Board finds that the submission is incomplete because all requisite information has not been included, it shall promptly notify the applicant in writing and the site plan shall not be considered filed until the Planning Board determines that the site plan application is complete. The Planning Board shall hold a public hearing in accordance with the procedures set forth in Section 9 of M. G. L. 40A which pertain to special permits except that the Planning Board shall hold a hearing on the site plan within 45 days of receipt of a completed submission and shall make a decision within 30 days of the closing of the public hearing.

ARTICLE 46 Proposed by the Selectmen
VOTED: (Unanimously, on the Consent Calendar)

That the Town reauthorize the following revolving accounts in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, for the fiscal year beginning July 1, 2008, to be credited with receipts from the following revenue sources, to be expended under the authority and direction of the following agencies or officials, for the following stated purposes, not to exceed the following spending limits, respectively:

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUNDS	SPENDING LIMIT
Student Transportation	Bus Fees	School Committee	To defray expenses related to student transportation	\$70,000
Pre-School Program	User Fees	School Committee	To defray expenses related to Pre School Program services	\$90,000
Fire Alarm	Alarm Fees	Lincoln Fire Department	To defray expenses related to fire alarm services	\$25,000
Affordable Housing	Rental Income	Housing Commission	To defray expenses for maintenance & rehabilitation of town-owned affordable homes	\$60,000
Firearms Licenses	Firearm Fees	Lincoln Police Department	To defray expenses for the cost of administering the firearms licensing program	\$8,500

During the course of the Meeting, tribute by standing ovation was paid to various retiring officers, as follows:

To Dr. Kitty Stein, founding member now retiring from the Disabilities Commission, a State House Proclamation was offered by Representative Tom Conroy for her efforts on behalf of the disabled;

To Ephraim Flint, for his service on the Planning Board;

To Paul Giese and John Robinson, for their invaluable contributions to the work of the Finance Committee;

To departing Lincoln-Sudbury School Committee member Lauri Wishner for her nine years of dedicated service; and

To Rayna Caplan, for her long-standing commitment to the Housing Commission.

There being no further business to come before the Meeting, it was moved, seconded and unanimously voted to dissolve the Meeting at 5:59 p.m.

Respectfully submitted,
Susan F. Brooks, Town Clerk

**ANNUAL TOWN ELECTION
March 31, 2008**

In accordance with Article 1 of the Warrant for the Annual Town Meeting, the polls were opened at 7:30 a.m. by Town Clerk, Susan F. Brooks. The following Wardens assisted Ms. Brooks throughout the day: Pat Arseneault, Peggy Elliott, Marshall Sandock, Jacqueline Snelling, Nancy and Larry Zuelke. The polls were declared closed at 8:00 p.m. The total number of votes cast was 352 out of 3909 registered voters. Results were as follows:

Candidate	Office	Pct. 1	Pct. 2	Total
John B. French	Moderator	191	128	319
Susan F. Brooks	Town Clerk	194	128	322
Gary Taylor	Board of Selectman	187	117	304
Ellen Meadors	Board of Assessors	182	118	300
Jennifer Glass	School Committee	177	113	290
Write-In Rob Orgel	School Committee	28	19	47
Penny Billings	Water Commissioner	176	112	288
Frederick Mansfield	Board of Health	181	116	297
Manley Boyce	Cemetery Commissioner	182	115	297
James Craig	Planning Board	176	111	287
n/a	Commissioner of Trust Funds	0	0	0
n/a	Trustee of Bemis Fund	0	0	0
Melissa Meyer	Trustee, DeCordova	175	117	292
Pam Gallup	Housing Commission	174	105	279
Ingrid Neri	Recreation Committee	190	124	314
Patricia Mostue	Lincoln Sudbury Regional HS	191	123	314
Berne Webb	Lincoln Sudbury Regional HS	138	83	221
Question 1. Shall the Town of Lincoln be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to complete a road rehabilitation project for several main town roadways; including any necessary design, drainage, site work, pavement grinding, paving, and also including all costs incidental and related thereto?				
YES		174	115	289
NO		24	19	43
Question 2. Shall the Town of Lincoln be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase a new pumper tanker fire truck and any related equipment, and also including all costs incidental and related thereto?				
YES		157	104	261
NO		40	29	69
Ballots Cast		209	143	352

Due to an editing error in the compilation of the 2007 Annual Town Report, the results of the 2007 Annual Town Election were incomplete. For the record, here follows a full and accurate accounting of that year's local election results.

**ANNUAL TOWN ELECTION
March 26, 2007**

In accordance with Article 1 of the Warrant for the Annual Town Meeting, the polls were opened at 7:30 a.m. by Town Clerk, Susan F. Brooks. The following wardens assisted Ms. Brooks throughout the day: Nancy Zuelke, Peggy Elliott, Marshall Sandock, Jacqueline Snelling and Cynthia Ritscher. The polls were declared closed at 8:00 p.m. The number of votes cast in Precinct 1 was 454 and in Precinct 2 the number was 328, for a total of 782 votes cast out of 3791 registered voters. Results were as follows:

<u>Office</u>	<u>Candidate</u>	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Total</u>
Town Clerk (1 yr)				
	Susan F. Brooks	378	276	654
	Scattering	1	0	1
	Blanks	75	52	127
Board of Selectmen (3 yrs)				
	Sarah Cannon Holden	369	255	624
	Scattering	1	4	5
	Blanks	84	69	153
Town Treasurer (1 yr)				
	Scattering	15	18	33
	Blanks	439	310	749
Tax Collector (3 yrs)				
	Scattering	12	11	23
	Blanks	442	317	759
Board of Assessors (3 yrs)				
	John G. Robinson	330	233	563
	Scatterings	0	0	0
	Blanks	124	95	219
School Committee (2)(3 yrs)				
	Julia R. Dobrow	378	251	629
	Tom Sander (write-in)	248	182	430
	Scattering	4	1	5
	Blanks	278	222	500

Office	Candidate	Pct. 1	Pct. 2	Total
Water Commissioner (3 yrs)				
	Andrew F. Hall, III	330	230	560
	Scattering	0	1	1
	Blanks	124	97	221
Board of Health (3 yrs)				
	Arnold N. Weinberg	333	226	559
	Scattering	0	0	0
	Blanks	121	102	223
Cemetery Commissioner (3 yrs)				
	Julia S. Pugh	344	255	599
	Scattering	0	0	0
	Blanks	110	73	183
Planning Board (5 yrs)				
	Kenneth E. Hurd	339	242	581
	Scattering	7	2	9
	Blanks	108	84	192
Commissioner of Trust Funds (3 yrs)				
	Douglas B. Harding	337	245	582
	Scattering	0	0	0
	Blanks	117	83	200
Trustee Bemis Fund (3 yrs)				
	Gertrude M. Webb	337	230	567
	Scattering	0	0	0
	Blanks	117	98	215
Trustee Lincoln Library (3 yrs)				
	Susan H. Taylor	351	258	609
	Scattering	0	0	0
	Blanks	103	70	173
Trustee DeCordova & Dana Museum (4 yrs)				
	Scarlett H. Carey	324	224	548
	Scattering	1	1	2
	Blanks	129	103	232
Housing Commission (3 yrs)				
	Ragnhild Fredriksen	323	229	552
	Scattering	0	0	0
	Blanks	131	99	230

Office	Candidate	Pct. 1	Pct. 2	Total
Recreation Committee (3 yrs)				
	Susan B. Collins	340	244	584
	Scattering	1	0	1
	Blanks	113	84	197
Lincoln-Sudbury Regional Dist. (2) (3yrs)				
	John J. Ryan, Jr.	352	253	605
	Radha Gargeya	342	237	579
	Kevin J. Matthews	50	37	87
	Douglas A. Zingale	26	21	47
	Scattering	2	5	7
	Blanks	136	103	239
Q 1: Shall the Town of Lincoln be allowed to assess an additional \$350,000 in real estate and personal property taxes for the purposes of supplementing the operating expenses for the fiscal year beginning July first, two thousand and seven?				
	YES	289	189	478
	NO	150	125	275
	Blanks	15	14	29
Q 2: Shall the Town of Lincoln be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase a new fire truck and associated equipment, including all costs incidental and related thereto?				
	YES	311	223	534
	NO	127	86	213
	Blanks	16	19	35
Q 3: Shall the Town vote to have its elected Treasurer become an appointed Treasurer of the Town?				
	YES	324	223	547
	NO	81	62	143
	Blanks	49	43	92

Office	Candidate	Pct. 1	Pct. 2	Total
Q 4: Shall the Town vote to have its elected Collector of Taxes become an appointed Collector of Taxes of the Town?				
	YES	323	225	548
	NO	79	59	138
	Blanks	52	44	96
Q 5: Shall the licensing authority in the town of Lincoln be authorized to grant one (1) license for the sale of wine and malt beverages to be drunk on the premises?				
	YES	352	241	593
	NO	89	63	152
	Blanks	13	24	37
Total Ballots Cast		454	328	782

PRESIDENTIAL PRIMARY

February 5, 2008

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Town Clerk, Susan F. Brooks, who was assisted throughout the day by the following Wardens: Patricia Arseneault, Nancy Zuelke, Larry Zuelke, Peggy Elliott, and Marshall Sandock. The Polls were declared closed at 8:00 p.m. by Ms. Brooks. The total number of votes cast was 2453 divided as follows: Democratic – 1878; Republican – 571; Green Rainbow – 4; Working Families – 0. The total number of registered voters for this election was 4244.

DEMOCRATIC BALLOT				
Offices & Candidates	Precinct 1	Precinct 2	Precinct 3	Total
Presidential Preference				
John R. Edwards	4	7	0	11
Hillary Clinton	366	325	7	698
Joseph R. Biden, Jr.	2	2	0	4
Christopher J. Dodd	0	0	0	0
Mike Gravel	0	0	0	0
Barack Obama	633	511	11	1155
Dennis J. Kucinich	1	4	0	5
Bill Richardson	2	1	0	3
No Preference	1	1	0	2
Write-In	0	0	0	0
Blanks	0	0	0	0
Total Ballots Cast	1009	851	18	1878
State Committee Man				
Ronald M. Cordes	547	497	14	1058
Write-In	5	3	0	8
Blanks	457	351	4	812
Total Ballots Cast	1009	851	18	1878
State Committee Woman				
Janet M. Beyer	582	519	15	1116
Write-In	2	2	0	4
Blanks	425	330	3	758
Total Ballots Cast	1009	851	18	1878

DEMOCRATIC BALLOT				
Town Committee	Precinct 1	Precinct 2	Precinct 3	Total
Peggy B. Schmertzler	514	441	8	963
Alvin L. Schmertzler	498	436	9	943
Constance Adams Lewis	454	406	9	869
Jack L. Kerrebrock	478	408	8	894
Rosemary K. Redmond	467	404	8	879
Carolyn Birmingham	484	416	9	909
Jay Scott Hersh	458	398	9	865
Edward Rolfe	471	410	8	889
Laura Berland	458	395	9	862
Claire P. Pearmain	524	447	9	980
Michael T. O'Brien	458	398	9	865
Geraldine Lattimore	458	402	10	870
Sara Kopf Levine	471	414	10	895
Ada A. Hayes	453	392	8	853
Ragnhild Fredriksen	472	423	9	904
Karen M. Thaw	455	388	8	851
Hyacinth Loatman	454	391	9	854
Joanna Hopkins	505	433	8	946
Herman M. Tannert	466	397	7	870
Mary G. Troy	483	405	8	896
Ilana Wind Newell	496	432	8	936
Sarah Reece Bishop	545	468	9	1022
Sarah Cannon Holden	565	517	8	1090
William L. Barclay, III	453	397	10	860
Wayne Keown	445	400	8	853
Eleanor H. Fitzgerald	499	447	8	954
Avram Kalisky	491	416	8	915
Christopher L. Field	470	401	8	879
Suzanne Norton	456	412	8	876
Write-In	1	5	0	6
Blanks				0

REPUBLICAN BALLOT				
Offices & Candidates	Precinct 1	Precinct 2	Precinct 3	Total
Presidential Preference				
John McCain	142	107	5	254
Fred Thompson	0	0	0	0
Tom Tancredo	0	0	0	0
Duncan Hunter	0	0	0	0
Mike Huckabee	8	11	1	20
Mitt Romney	135	140	3	278
Ron Paul	4	7	0	11
Rudy Giuliani	3	2	0	5
No Preference	0	0	0	0
Write-In	2	0	0	2
Blanks	0	1	0	1
Total Ballots Cast	294	268	9	571
State Committee Man				
Peter Dulchinos	161	146	8	315
Write-In	0	0	0	0
Blanks	133	122	1	256
Total Ballots Cast	294	268	9	571
State Committee Woman				
Sandra B. Martinez	162	154	8	324
Write-In	1	0	0	1
Blanks	131	114	1	246
Total Ballots Cast	294	268	9	571
Town Committee				
Stephen E. Binder	146	120	6	272
John B. Murray	131	120	6	257
Michael R. Coppock	134	108	5	247
John R. Caswell	176	138	5	319
John Olmsted Cowles	128	114	5	247
Joyce E. Bossom	128	110	4	242
Christopher O. Bursaw	143	128	4	275
Sheila Harding	161	134	5	300
Mark A. Soukup	139	117	4	260
David G. Stubblebine	130	124	4	258
Guido R. Perera, Jr.	153	128	4	285
Thomas L. DeNormandie	164	135	4	303
Eleanor M. Gallitano	165	132	4	301
Write-In	11	3	0	14
Blanks				0

GREEN-RAINBOW BALLOT				
Offices & Candidates	Precinct 1	Precinct 2	Precinct 3	Total
Presidential Preference				
Jared Ball	0	0	0	0
Ralph Nader	3	0	0	3
Elaine Brown	0	0	0	0
Kat Swift	0	0	0	0
Cynthia McKinney	0	1	0	1
Kent Mesplay	0	0	0	0
No Preference	0	0	0	0
Write-In	0	0	0	0
Blanks	0	0	0	0
Total Ballots Cast	3	1	0	4
State Committee Man				
Daniel Melnechuk	2	1	0	3
Write-In	0	0	0	0
Blanks	1	0	0	1
Total Ballots Cast	3	1	0	4
State Committee Woman				
Write-In	1	1	0	2
Blanks	2	0	0	2
Total Ballots Cast	3	1	0	4
Town Committee				
Write-In	0	0	0	0
Blank	0	0	0	0
WORKING FAMILIES BALLOT				
Offices & Candidates	Precinct 1	Precinct 2	Precinct 3	Total
Presidential Preference				
No Preference				0
Write-In				0
Blanks				0
Total Ballots Cast	0	0	0	0
State Committee Man				
Write-In				0
Blanks				0
Total Ballots Cast	0	0	0	0
State Committee Woman				
Write-In				0
Blanks				0
Total Ballots Cast	0	0	0	0
Town Committee				
Write-In				0

STATE PRIMARY
September 16, 2008

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Town Clerk, Susan F. Brooks, who was assisted throughout the day by the following Wardens: Agnes Wiggin, Marshall Sandock, Jacqueline Snelling, Kemon Taschioglou, and Eric Harris. The Polls were declared closed at 8:00 p.m. The total number of votes cast were 615, divided as follows: Democratic – 574; Republican – 40; Green Rainbow – 0; and Working Families – 1. The total number of voters registered at this election was 4206.

DEMOCRATIC BALLOT				
Offices & Candidates	Prct 1	Prct 2	Prct 3	Total
Senator in Congress				
Blanks	1	2		3
John F. Kerry	282	202		484
Edward J. O'Reilly	41	46		87
Write-Ins	0	0		0
	324	250		574
Representative in Congress				
Blanks	26	30		56
Edward J. Markey	297	219		516
Write-Ins	1	1		2
	324	250		574
Councillor				
Blanks	121	83		204
M.M. Petitto Devaney	120	100		220
John J. Doyle	73	49		122
Thomas L. Walsh	9	16		25
Write-Ins	1	2		3
	324	250		574
Senator in General Court				
Blanks	36	32		68
Susan C. Fargo	287	217		504
Write-Ins	1	1		2
	324	250		574
Rep. in General Court				
Blanks	39	38		77
Thomas P. Conroy	285	211		496
Write-Ins	0	1		1
	324	250		574
Register of Probate				
Blanks	147	102		249
John R. Buonomo	174	138		312
Write-In Concannon	1	5		6
Write-In O'Donovan	0	3		3
All Others	2	2		4
Total ballots cast:	324	250		574

REPUBLICAN BALLOT				
Offices & Candidates	Prct 1	Prct 2	Prct 3	Total
Senator in Congress				
Blanks	2	0		2
Jeffrey K. Beatty	27	11		38
Write-Ins	0	0		0
	29	11		40
Representative in Congress				
Blanks	4	0		4
John Cunningham	25	11		36
Write-Ins	0	0		0
	29	11		40
Councillor				
Blanks	29	11		40
Write-Ins	0	0		0
	29	11		40
Senator in General Court				
Blanks	4	0		4
Sandra B. Martinez	25	11		36
Write-Ins	0	0		0
	29	11		40
Rep. in General Court				
Blanks	1	0		1
Susan W. Pope	28	11		39
Write-Ins	0	0		0
	29	11		40
Register of Probate				
Blanks	28	11		39
Write-In John Lambe	1	0		1
Total ballots cast:	29	11		40

GREEN RAINBOW BALLOT				
Offices & Candidates	Prct 1	Prct 2	Prct 3	Total
Senator in Congress				
Blanks	0	0		0
Write-Ins	0	0		0
Representative in Congress				
Blanks	0	0		0
Write-Ins	0	0		0
Councillor				
Blanks	0	0		0
Write-Ins	0	0		0
Senator in General Court				
Blanks	0	0		0
Write-Ins	0	0		0
Rep. in General Court				
Blanks	0	0		0
Write-Ins	0	0		0
Register of Probate				
Blanks	0	0		0
Write-Ins	0	0		0
Total ballots cast:	0	0		0
WORKING FAMILIES BALLOT				
Offices & Candidates	Prct 1	Prct 2	Prct 3	Total
Senator in Congress				
Blanks	1	0		1
Write-Ins	0	0		0
Representative in Congress				
Blanks	1	0		1
Write-Ins	0	0		0
Councillor				
Blanks	1	0		1
Write-Ins	0	0		0
Senator in General Court				
Blanks	1	0		1
Write-Ins	0	0		0
Rep. in General Court				
Blanks	1	0		1
Write-Ins	0	0		0
Register of Probate				
Blanks	0	0		0
Write-In Sean T. O'Donovan	1	0		1
Total ballots cast:	1	0		1

PRESIDENTIAL ELECTION

November 4, 2008

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Susan F. Brooks, Town Clerk, who was assisted throughout the day by the following Deputy Wardens: Nancy Pimental, Denise Bienfang, Eric A. Harris, Patty Hatsopoulos; Terri Morgan, Carol White, Nancy Zuelke, Martha Lufkin, and Alaric Naiman, Jacqueline Snelling, Marshall Sandock, and Peggy Elliott. The total number of votes cast was 3496; the total number of registered voters for this election was 4432.

November 4, 2008

Final - TALLY SHEET

Offices & Candidates	Prect 1	Prect 2	Prect 3	Overseas	Final Total
Electors of President/VP					
Blanks	7	6	0		13
Baldwin & Castle	2	3	1		6
Barr & Root	7	7	0		14
McCain & Palin	348	385	56	2	791
McKinney & Clemente	3	7	0		10
Nader & Gonzalez	10	13	0		23
Obama & Biden	1380	1164	62	21	2627
All others	11	10	0		21
Senator in Congress					
Blanks	42	27	4		73
John F. Kerry	1302	1133	60	11	2506
Jeffrey K. Beatty	373	385	45	2	805
Robert J. Underwood	45	43	10	2	100
All others	2	5	0		7
Representative in Congress					
Blanks	88	73	9		170
Edward J. Markey	1306	1147	59	9	2521
John Cunningham	368	370	50	2	790
All others	1	1	0	1	3
Councillor					
Blanks	631	587	27		1245
Marilyn M. Petitto Devaney	1119	990	90	3	2202
All others	20	20	0	1	41
Senator in General Court					
Blanks	74	72	8		154
Susan C. Fargo	1316	1147	59	7	2529
Sandra B. Martinez	372	369	52	1	794
All others	1	3	0		4
Rep in General Court					
Blanks	90	84	8		182
Thomas P. Conroy	1156	1013	55	5	2229
Susan W. Pope	515	492	56	2	1065
All others	3	2	0	2	7

November 4, 2008
Final - TALLY SHEET

	Prect 1	Prect 2	Prect 3	Overseas	Final Total
Register of Probate					
Blanks	648	586	30		1264
Tara E. DeCristofaro	1104	1000	88	5	2197
All others	17	2	0		19
Question 1: To reduce the state personal income tax rate to 2.65% for the tax year beginning on January 1, 2009, and to eliminate the tax beginning on January 1, 2010.					
Blanks	44	41	7	1	93
Yes	442	1126	57	2	1627
No	1277	1158	55	3	2493
Question 2: To decriminalize the possession of one ounce or less of marijuana with a new system of civil penalties.					
Blanks	25	37	1	2	65
Yes	1310	1126	74	5	2515
No	428	428	44	2	902
Question 3: To prohibit dog races on which betting or wagering occurs, effective January 1, 2010.					
Blanks	51	44	3		98
Yes	1236	1077	78	5	2396
No	476	470	38	2	986
TOTAL BALLOTS CAST	1763	1591	119	23	3496

PERSONNEL BOARD

Elliot Curtis
Kathryn Nicholson
Beth S. Ries, Chairman

One of the Board's primary responsibilities is to oversee the Town's personnel system and assure that job classifications and compensation are equitable among non-union employees and being in line with comparable communities. In general, the Board does not initiate changes in employee grades or job descriptions unless requested by the department, board or committee for which an employee works. In recent years, almost every department has seen its operations increase and/or become more complex, necessitating a review of employee responsibilities. During 2008, the board met with representatives of three departments to discuss potential changes to grades and position descriptions. A typical example is the Water Department which has undergone substantial changes of late. When an employee's responsibilities have grown considerably, a change in grade may be warranted. In such cases salary adjustments are then initiated.

The Board also addresses personnel questions that may arise periodically, often regarding benefits. One issue discussed during the year was how to deal with benefits for employees who work part-time for more than one department. Board members drafted a policy for review and approval by the Town Administrator, the final version of which will be incorporated into the Employee Handbook.

The Personnel Board is seeking new members to serve in 2009. Typically meetings are held on an as-needed basis at 8 a.m. in the Town Offices. All meetings are posted, and townspeople and town employees are welcome to attend.

**FINANCE
COLLECTOR'S REPORT
Mary Day, Collector**

Description	Balance 6/30/2007	Commitments / New Charges	Abatements / Credits	Payments Received	Refunds	Balance 6/30/2008
REAL ESTATE TAXES						
Tax Title Accounts	62,002.33	88,279.60		110,459.81		39,822.12
Taxes in Deferral	130,997.43	64,394.37	857.38			194,534.42
2006 Real Estate	1,061.13			1,061.13		0.00
2007 Real Estate	184,038.81		82,342.08	82,203.56	219.99	19,713.16
2008 Real Estate	0.00	19,556,796.69	120,324.73	19,266,460.89	35,278.24	205,289.31
Rollback Taxes	9,572.64			9,572.64		0.00
TOTAL REAL ESTATE:	\$ 387,672.34	\$ 19,709,470.66	\$ 203,524.19	\$ 19,469,758.03	\$ 35,498.23	\$ 459,359.01
PERSONAL PROPERTY TAXES						
2000 Personal Property	866.20					866.20
2001 Personal Property	1,047.69					1,047.69
2002 Personal Property	1,103.50	0.09				1,103.59
2003 Personal Property	370.74	1.84				372.58
2004 Personal Property	2,010.04					2,010.04
2005 Personal Property	1,618.64					1,618.64
2006 Personal Property	-0.23	0.23				0.00
2007 Personal Property	1,180.09	0.17				1,180.26
2008 Personal Property	0.00	278,354.85	80.08	276,491.18		1,783.59
TOTAL PERSONAL PROPERTY:	\$ 8,196.67	\$ 278,357.18	\$ 80.08	\$ 276,491.18	\$ -	\$ 9,982.59
MOTOR VEHICLE AND TRAILER EXCISE						
2000 Excise	7,941.58					7,941.58
2001 Excise	8,329.07			46.25		8,282.82
2002 Excise	7,049.70		360.94			6,688.76
2003 Excise	6,483.58			146.77		6,336.81
2004 Excise	6,562.13		772.39	193.75	772.39	6,368.38
2005 Excise	7,608.88	3,514.80	1,599.91	5,126.21	1,449.86	5,847.42
2006 Excise	11,962.45	13,343.79	2,333.88	18,342.88	997.42	5,626.90
2007 Excise	53,390.02	120,542.88	17,157.23	147,404.91	4,877.30	14,248.06
2008 Excise	0.00	761,177.18	18,006.22	700,623.73	3,591.04	46,138.27
TOTAL EXCISE:	\$ 109,327.41	\$ 898,578.65	\$ 40,230.57	\$ 871,884.50	\$ 11,688.01	\$ 107,479.00
WATER USAGE CHARGES						
Total Water Commitments	133,564.09	1,021,802.94	18,750.80	990,733.06		145,883.17
Water Liens Added to Tax	102.62	45,288.84	102.62	40,220.40		5,068.44
Water Liens Added to Tax Title	254.73	102.62				357.35
TOTAL WATER:	\$ 133,921.44	\$ 1,067,194.40	\$ 18,853.42	\$ 1,030,953.46	\$ -	\$ 151,308.96
COMMUNITY PRESERVATION ACT						
2006 CPA	31.84			31.84		0.00
2007 CPA	4,846.94		2,263.70	2,079.59		503.65
2008 CPA	0.00	521,100.54	1,615.93	515,274.02	320.53	4,531.12
Tax Title CPA	1,514.77	2,427.36		3,082.16		859.97
TOTAL CPA	\$ 6,393.55	\$ 523,527.90	\$ 3,879.63	\$ 520,467.61	\$ 320.53	\$ 5,894.74
GRAND TOTALS:	\$ 645,511.41	\$ 22,477,128.79	\$ 266,567.89	\$ 22,169,554.78	\$ 47,506.77	\$ 734,024.30
MISC. OTHER COLLECTIONS						
				<u>Receipts</u>		
Interest on R.E. Taxes				\$ 35,309.31		
Interest on P.P. Taxes				69.75		
Interest on Tax Title/Deferred Accts				3,088.99		
Interest on Mot. Veh. Excise				3,846.87		
Interest on CPA Surcharge				814.94		
Late Charge on Water				1,350.00		
Demand & Warrant Fees				4,005.00		
License Marking Fees				1,690.00		
Municipal Lien Cert. Fees				4,000.00		
TOTAL				\$ 54,174.86		

**FINANCE
TREASURER'S REPORT
MARY C. DAY, TOWN TREASURER
CASH BALANCES AS OF JUNE 30, 2008**

General Town Funds	Cash on Deposit
<u>Bank of America</u>	
Depository	28,793.84
Hanscom Operating Fund	1,140,858.17
Recreation Revolving Fund	32,226.68
School Lunch Revolving Fund	44,970.64
Student Activity Agency Funds	73,103.93
Justice Drug Fund	1,134.46
State Drug Fund	3,313.97
<u>Citizen's Bank</u>	
Escrow Account	89,690.07
Investment Fund	11,561.43
Community Preservation Act Fund	518,667.63
Community Preservation Debt Proceeds Fund	1.11
Self-Insurance Fund	339,837.30
<u>Century Bank</u>	
Lockbox Account	27,873.09
<u>UniBank</u>	
Lockbox Account	5,055.52
Remote Capture	121,458.98
ACH Transfers	353,173.26
<u>Mass. Municipal Depository Trust (pooled investment)</u>	
General Town Account	9,248,581.54
Community Preservation Act Fund	1,482,321.24
Affordable Housing	936,136.05
<u>Petty Cash (located in various offices)</u>	1,675.00
General Town Funds - Total	\$14,460,433.91
Trust Funds	Market Value
<u>Commonwealth Financial Network</u>	
Various Investments	
Cash/Cash Equivalents	118,838.24
Equities	495,066.21
Fixed Income	331,337.30
Mutual Funds	170,308.70
Other	106.05
Trust Funds - Totals	\$1,115,656.50
TOTAL CASH BALANCE (06/30/08)	\$15,576,090.41
(General Town Funds Total + Trust Funds Total)	

**STATEMENT OF OUTSTANDING DEBT
AS OF JUNE 30, 2008**

General Obligation Bond (6.4295%) - For School Construction and Public Safety Bldg. projects. Issued July 1, 1996 under Ch. 645 of the Acts of 1948 as amended and voted at annual town meeting on March 27, 1993; and Ch. 44, Sec. 7 of the Mass. General Laws.

OUTSTANDING PRINCIPAL \$1,000,000.00

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
7/1/2008	1,000,000.00	30,000.00
TOTAL	1,000,000.00	30,000.00

State House Loan Note (4.90%) - For Remodeling of Codman Pool
Issued May 1, 2003 under Ch. 645 of the Acts of 1948 as amended and voted at annual town meeting on March 26, 2002; and Ch. 44, Sec. 7 of the Mass. General Laws.

OUTSTANDING PRINCIPAL \$100,000.00

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
5/1/2009	20,000.00	4,900.00
5/1/2010	20,000.00	3,920.00
5/1/2011	20,000.00	2,940.00
5/1/2012	20,000.00	1,960.00
5/1/2013	20,000.00	980.00
TOTAL	100,000.00	14,700.00

General Obligation Bond (3.249494%) - For Remodeling of Bemis Hall & purchase of a Fire Truck
Issued August 15, 2004 under Ch. 645 of the Acts of 1948 as amended and voted at annual town meeting on March 23, 2002 for the remodeling of Bemis Hall and March 27, 2004 for the purchase of a fire truck; and Ch. 44, Sec. 7 of the Mass. General Laws

OUTSTANDING PRINCIPAL \$560,000.00

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
8/15/2008	80,000.00	9,180.00
2/15/2009		8,140.00
8/15/2009	80,000.00	8,140.00
2/15/2010		6,940.00
8/15/2010	80,000.00	6,940.00
2/15/2011		5,740.00
8/15/2011	80,000.00	5,740.00
2/15/2012		4,480.00
8/15/2012	80,000.00	4,480.00
2/15/2013		3,080.00
8/15/2013	80,000.00	3,080.00
2/15/2014		1,600.00
8/15/2014	80,000.00	1,600.00
TOTAL	560,000.00	69,140.00

General Obligation Bond (3.190372%) - For Affordable Housing
 Issued June 15, 2008 under Ch. 44 Section 7 (3 & 3A) and Ch. 44B Section 11 and
 as amended and voted at annual town meeting on April 2, 2005

OUTSTANDING PRINCIPAL \$434,000.00

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2008		7,217.50
6/15/2009	49,000.00	7,217.50
12/15/2009		6,237.50
6/15/2010	45,000.00	6,237.50
12/15/2010		5,562.50
6/15/2011	45,000.00	5,562.50
12/15/2011		4,887.50
6/15/2012	45,000.00	4,887.50
12/15/2012		4,212.50
6/15/2013	45,000.00	4,212.50
12/15/2013		3,481.25
6/15/2014	45,000.00	3,481.25
12/15/2014		2,750.00
6/15/2015	40,000.00	2,750.00
12/15/2015		2,100.00
6/15/2016	40,000.00	2,100.00
12/15/2016		1,400.00
6/15/2017	40,000.00	1,400.00
12/15/2017		700.00
6/15/2018	40,000.00	700.00
TOTAL	434,000.00	77,097.50

General Obligation Bond (3.190372%) - For Land Acquisition
 Issued June 15, 2008 under Ch. 44 Section 7(3) and Ch. 44B Section 11 and
 voted at annual town meeting on April 2, 2005

OUTSTANDING PRINCIPAL \$330,000.00

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2008		5,475.00
6/15/2009	35,000.00	5,475.00
12/15/2009		4,775.00
6/15/2010	35,000.00	4,775.00
12/15/2010		4,250.00
6/15/2011	35,000.00	4,250.00
12/15/2011		3,725.00
6/15/2012	35,000.00	3,725.00
12/15/2012		3,200.00
6/15/2013	35,000.00	3,200.00
12/15/2013		2,631.25
6/15/2014	35,000.00	2,631.25
12/15/2014		2,062.50
6/15/2015	30,000.00	2,062.50
12/15/2015		1,575.00
6/15/2016	30,000.00	1,575.00
12/15/2016		1,050.00
6/15/2017	30,000.00	1,050.00
12/15/2017		525.00
6/15/2018	30,000.00	525.00
TOTAL	330,000.00	58,537.50

General Obligation Bond (3.190372%) - For Library Roof Replacement
 Issued June 15, 2008 under Ch. 44 Section 7 (3A) and Ch. 44 B Section 11 and
 as amended and voted at annual town meeting on April 2, 2005

OUTSTANDING PRINCIPAL \$242,000.00

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2008		4,021.25
6/15/2009	27,000.00	4,021.25
12/15/2009		3,481.25
6/15/2010	25,000.00	3,481.25
12/15/2010		3,106.25
6/15/2011	25,000.00	3,106.25
12/15/2011		2,731.25
6/15/2012	25,000.00	2,731.25
12/15/2012		2,356.25
6/15/2013	25,000.00	2,356.25
12/15/2013		1,950.00
6/15/2014	25,000.00	1,950.00
12/15/2014		1,543.75
6/15/2015	25,000.00	1,543.75
12/15/2015		1,137.50
6/15/2016	25,000.00	1,137.50
12/15/2016		700.00
6/15/2017	20,000.00	700.00
12/15/2017		350.00
6/15/2018	20,000.00	350.00
TOTAL	242,000.00	42,755.00

General Obligation Bond (3.190372%) - For purchase of a Firetruck
 Issued June 15, 2008 under Ch. 44 Section 7(9) and as amended
 and voted at annual town meeting on March 24, 2007

OUTSTANDING PRINCIPAL \$450,000.00

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2008		7,481.25
6/15/2009	45,000.00	7,481.25
12/15/2009		6,581.25
6/15/2010	45,000.00	6,581.25
12/15/2010		5,906.25
6/15/2011	45,000.00	5,906.25
12/15/2011		5,231.25
6/15/2012	45,000.00	5,231.25
12/15/2012		4,556.25
6/15/2013	45,000.00	4,556.25
12/15/2013		3,825.00
6/15/2014	45,000.00	3,825.00
12/15/2014		3,093.75
6/15/2015	45,000.00	3,093.75
12/15/2015		2,362.50
6/15/2016	45,000.00	2,362.50
12/15/2016		1,575.00
6/15/2017	45,000.00	1,575.00
12/15/2017		787.50
6/15/2018	45,000.00	787.50
TOTAL	450,000.00	82,800.00

General Obligation Bond (3.190372%) - For purchase of a Firetruck
 Issued June 15, 2008 under Ch. 44 Section 7(9) and as amended
 and voted at annual town meeting on March 24, 2007

OUTSTANDING PRINCIPAL \$200,000.00

REMAINING REPAYMENT SCHEDULE		
DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/15/2008		3,325.00
6/15/2009	20,000.00	3,325.00
12/15/2009		2,925.00
6/15/2010	20,000.00	2,925.00
12/15/2010		2,625.00
6/15/2011	20,000.00	2,625.00
12/15/2011		2,325.00
6/15/2012	20,000.00	2,325.00
12/15/2012		2,025.00
6/15/2013	20,000.00	2,025.00
12/15/2013		1,700.00
6/15/2014	20,000.00	1,700.00
12/15/2014		1,375.00
6/15/2015	20,000.00	1,375.00
12/15/2015		1,050.00
6/15/2016	20,000.00	1,050.00
12/15/2016		700.00
6/15/2017	20,000.00	700.00
12/15/2017		350.00
6/15/2018	20,000.00	350.00
TOTAL	200,000.00	36,800.00

COMMISSIONERS OF TRUST FUNDS

Peter Hodges
Douglas Harding
Donald Collins

After a year of unrelenting bad news the global financial markets collapsed in 2008. Markets everywhere declined many by historic proportions. As striking as the magnitude of the negative returns was the high correlation of returns. For the past several years the investment committee pursued a policy to manage risk through increased diversification. We made explicit allocations to global equities, small cap stocks, real estate and emerging markets. None of these measures were particularly successful in protecting the portfolio from loss however as the only asset classes to produce positive returns in 2008 were cash and government bonds. Fortunately, these two asset classes comprised over 40% of the portfolio. Despite the progress we achieved over the past several years in increasing the value of the trust funds the market decline of the past year has taken it all back and we are now near where we were in 2000. The bright side, if there is one, is that we have largely avoided any irreversible losses. The Towns funds have been invested with honest and ethical managers in a diversified portfolio of high quality assets. Should the financial markets recover, the towns investments should participate as well. We are well aware of the challenges facing the economy and realize that it may take time for the financial markets to fully recover but we have experienced many fluctuations in the business cycle before and believe that in time the economy will recover. Despite the poor recent results we are confident that pursuing a long term patient approach will produce satisfactory returns in time.

TRUST FUNDS REPORT

	6/30/2007 BALANCE	REVENUE	EXPENSES	6/30/2008 BALANCE
Library Funds				
Katherine S. Bolt Fund	\$ 2.52		\$0.26	\$2.26
John W. & Eleanor Tarbell Carman Fund	50,955.03		4,846.18	\$46,108.85
Codman Fund	1,315.41		125.13	\$1,190.28
Virginia S. Dillman Fund	7,106.91		675.89	\$6,431.02
Mary Jane & Murray P. Farnsworth Fund	(265.48)	1,349.75	10.33	\$1,073.94
Alice D. Hart & Olive B. Floyd Fund	1,284.32		122.16	\$1,162.16
Gleason Fund	38,183.64		4,015.36	\$34,168.28
Herschbach Fund	8,141.70		1,164.35	\$6,977.35
Lucretia J. Hoover Fund	3,073.78		292.35	\$2,781.43
Lincoln Library Fund	1,232.10		117.19	\$1,114.91
Dorothy Moore Fund	8,541.07		812.31	\$7,728.76
John H. Pierce Fund	1,327.10		418.79	\$908.31
George Russell Fund	1,435.93		136.57	\$1,299.36
Edith Winter Sperber Fund	0.01		0.00	\$0.01
Abbie J. Stearns Fund	2,561.27		243.62	\$2,317.65
Joseph & Henri-Ann Sussman Fund	11,957.27		1,137.22	\$10,820.05
George G. Tarbell Fund	6,776.77		644.50	\$6,132.27
George C. & Eleanor F. Tarbell Fund	16,906.78		4,383.24	\$12,523.54
West Abrashkin Fund	1,478.55		298.60	\$1,179.95
C. Edgar & Elizabeth S. Wheeler Fund	1,676.70		159.48	\$1,517.22
Library Funds - TOTAL	\$ 163,691.38	\$1,349.75	\$19,603.53	\$145,437.60
(Continued on next page)				
Miscellaneous Funds				
Bemis Lecture Fund	\$ 41,223.68		\$13,801.44	\$27,422.24
Betty Bjork Prof Dev Fund	\$ -	14,655.00	\$68.28	\$14,586.72
Alfred Callahan Fund	3,589.19		341.35	\$3,247.84
Codman Scholarship Fund	73,517.10	97,000.00	49,311.84	\$121,205.26
DeCordova School Equipment Fund	34,577.57		3,288.56	\$31,289.01
Donald Gordon Recreation Fund	11,969.79		1,138.41	\$10,831.38
Joseph Brooks Grammar School Fund	1,690.29		160.76	\$1,529.53
Lawrence H. Green Fund	4,249.24		404.13	\$3,845.11
Norman Hapgood Fund	322.26		30.67	\$291.59
Christine Patterson Fund	14,842.38		3,285.27	\$11,557.11
John H. Pierce Legacy Fund	175,015.91		26,593.16	\$148,422.75
Jane Hamilton Poor Scholarship Fund	7,392.25		703.06	\$6,689.19
Lincoln Scholarship Fund	302,412.55	17,602.50	51,915.35	\$268,099.70
Abbie J. Stearns Fund for the Silent Poor	3,310.77		314.88	\$2,995.89
John Todd Fund	47,436.49		5,024.95	\$42,411.54
Tricentennial Fund	7,592.21		722.06	\$6,870.15
Miscellaneous Funds - TOTAL	\$ 729,141.68	\$129,257.50	\$157,104.17	\$701,295.01
Special Funds				
Cemetery Perpetual Care Fund	\$ 224,377.32	6,086.00	\$22,076.17	\$208,387.15
Conservation Fund	124,415.57		63,878.83	\$60,536.74
Special Funds - TOTAL	\$ 348,792.89	\$6,086.00	\$85,955.00	\$268,923.89
All Funds - TOTAL	\$ 1,241,625.95	\$136,693.25	\$262,662.70	\$1,115,656.50

*NOTE: Principal represents the portion of the Fund Balance which cannot be spent.

TOWN ACCOUNTANT

Town of Lincoln, Massachusetts									
Combined Balance Sheet - All Fund Types and Account Groups									
June 30, 2008									
	Governmental Fund Types			Proprietary	Fiduciary	Fiduciary	General		General
	General	Special Revenue	Capital Projects	Fund Type Enterprise	Fund Type Trust & Agency	Self Insured Trust Fund	Long Term Debt Group	Fixed Asset Account Group	Totals (Memo Only)
Assets									
Cash/Investments	\$7,377,220	\$3,395,381	\$218,331	\$1,936,369	\$2,274,064	\$373,050			\$15,574,415
Petty Cash	900	\$945							\$1,845
Receivables:									\$0
Property Taxes	429,519	5,035							\$434,554
Allowance for Abatements and Exemptions	(317,937)								(\$317,937)
Excises	107,479								\$107,479
Tax Liens	45,248	860							\$46,108
Tax Possession	16,196								\$16,196
User Charges, Net of Allowance for Uncollectible				143,006					\$143,006
Due from Other Governments	614,256	3,124,249							\$3,738,505
Fixed Assets, Net of Depreciation			0	8,228,881					\$8,228,881
Land				750,000					\$750,000
Accum Depr Plant				(184,165)					(\$184,165)
Machinery & Equip									\$0
Accum Depr Machinery & Equip									\$0
Amount to be Provided for Payment of Bonds							3,316,000		\$3,316,000
Total Assets	\$8,272,882	\$6,526,470	\$218,331	\$10,874,091	\$2,274,064	\$373,050	\$3,316,000	\$0	\$31,854,888
Liabilities and Fund Equity									
Liabilities:									
Warrants Payable	\$301,153	\$316,829	\$12,149	\$9,661	\$14,231				\$654,022
Accrued Payroll	374,055	364,970		3,039	400				\$742,464
Withholding Payable	237,477								\$237,477
Unclaimed Items	24,302	73							\$24,375
Due to Other Governments	190								\$190
Bonds Payable				3,199,722			3,316,000		\$6,515,722
BANS			\$0						\$0
Guarantee Deposits						0			\$0
Other Liabilities (IBNR)						326,079			\$326,079
Deferred Revenue:		3,124,249		143,006					\$3,267,255
Def Rev Intergovernmental	614,256	0							\$614,256
Property Taxes	54,725	5,035							\$59,760
Property Tax Accruals									\$0
Excises	107,479								\$107,479
Tax Possessions	16,196								\$16,196
Tax Liens	45,248	860							\$46,108
Total Liabilities	1,775,080	3,812,015	12,149	3,355,428	14,631	326,079	3,316,000	0	12,611,382
Fund Equity:									
Invested in Capital Assets, Net				5,594,997					5,594,997
Retained Earnings:									0
Reserved for Encumbrances									0
Unreserved Retained Earnings				1,235,516					1,235,516
Fund Balances:									0
Reserved for Endowments					0				0
Reserved for Encumbrances	705,292	466,544		565,151	2,068				1,739,055
Reserved for Expenditure	2,207,603	583,058		123,000					2,913,661
Reserved for Snow & Ice									0
Reserved for CPA purposes		0							0
Reserved for Debt Service	19,305								0
Unreserved Fund Balance:									0
Designated		213,412	0		2,257,365	46,971			2,517,749
Undesignated	3,565,601	1,451,440	206,183		0				5,223,223
Total Fund Equity	6,497,802	2,714,455	206,183	7,518,663	2,259,433	46,971	0	0	19,243,506
Total Liabilities and Fund Equity	\$8,272,882	\$6,526,470	\$218,331	\$10,874,091	\$2,274,064	\$373,050	\$3,316,000	\$0	\$31,854,888

BOARD OF ASSESSORS

Ellen Meadors
Edward Morgan
John G. Robinson, Chair

Staff

Patrice Brennan, our Administrator, is the helpful person most people see in the Assessors office. To provide additional assessing services we have a contract with Regional Resource Group, Inc. Bruce Morgan, our Associate Assessor, is in the office two days a week and Harald Scheid, the head of RRG, is in the office two mornings a week.

Housing Values

Despite all the gloomy reports in the news about the collapse of the housing bubble, Lincoln values have been relatively stable. Sales in calendar year 2007 (the basis for the FY 2009 values) showed that prices fell only a few percent from the previous year. Anticipating a continued downturn in the real estate market, the assessors sought to make only modest valuation changes with typical FY 2009 assessments being reduced by 0-3%.

Split Tax Rate

For FY 2009 the Board of Selectmen approved a residential to commercial tax shift similar to that adopted in fiscal year 2008. Had Lincoln adopted a single tax rate, all classes of property would have been taxed at a rate of \$10.93 per \$1,000 valuation. With split tax rates, residential properties were taxed at \$10.82 and commercial/industrial properties at \$14.21 per \$1,000.

Property Tax Deferrals and Exemptions

Fiscal Year 2008 saw a number of qualified taxpayers seek property tax deferrals. Lincoln's property tax deferral program allows seniors 60 years or older with income below \$60,000 to defer all or part of their annual property taxes. Deferred property taxes and interest at 4% are repaid to the Town when the owner dies or sells the home. Twelve property owners took advantage of the property tax deferral in fiscal year 2008.

Our office automatically mails property tax exemption and deferral forms to those who had received such a benefit in the prior year. New applicants can call the office at any time of the year to either receive an application or consult with office staff about the various exemption and deferral programs.

Assessments

As a cost saving measure, individual assessments are not printed in the annual report this year. Instead, a list of FY 2009 assessed values is available from our office and at the public library.

**Board of Assessors
Recap of Fiscal Year 2009**

Valuation

Taxable Real Estate	\$1,896,337,775
Personal Property	22,676,900
Exempt Property	520,493,287
TOTAL	\$2,439,507,962

Appropriations and Assessments

Town Appropriations	\$31,516,590.00	
State and County Charges	183,308.00	
Overlay	101,071.89	
Other Amounts to be Raised	428,537.49	
TOTAL		\$32,229,507.38

Estimated Receipts

Property Tax Revenues	\$20,973,869.68	
Cherry Sheet Receipts	\$2,150,614.00	
School Building Reimbursements	\$614,256.00	
Local Estimated Receipts	2,326,339.00	
Enterprise Funds - Water Dept.	1,569,447.00	
Community Preservation Funds	2,306,678.49	
Free Cash	126,619.00	
Other Available Funds	2,161,684.21	
TOTAL		\$32,229,507.38

Property Tax Valuations and Revenues

	Valuation	Tax Rate/\$1,000	Levy
Residential	1,857,029,159	10.82	20,093,055.50
Commercial	36,909,703	14.21	524,486.88
Industrial	2,398,913	14.21	34,088.55
Personal Property	22,676,900	14.21	322,238.75
TOTAL			20,973,869.68

Number of Parcels

Real Estate	2,283
Personal Property	40
Exempt Property	479

CAPITAL PLANNING COMMITTEE

Gary Taylor, Selectmen Representative
Mary Hartman, Finance Committee Representative
Al Schmertzler, School Committee Representative
Jim Henderson, Conservation Commission Representative
Jacqueline Apsler, Library Trustee Representative
Andy Beard, Citizen Member
Ralph Derbyshire, Citizen Member
Anita Scheipers, Assistant Town Administrator – Member Ex-officio

The Capital Planning Committee's role as an advisory body is to study proposed capital requests for equipment or facility and infrastructure construction or improvements requiring major one-time expenses of at least \$15,000, with an anticipated useful life of at least five years. The Committee membership includes representatives from several of the major town boards, as well as two "At-large" members to allow for effective and objective discussion of each request.

The Committee works with funding guidelines issued by the Finance Committee at the start of the budget planning process. The amount recommended for funding FY09 capital projects was \$450,000 for cash funding of capital projects and purchases. This limit of \$450,000 does not apply to those items which are proposed to be bonded; most of which occurs as debt exclusion votes (outside of Proposition 2 ½).

Given that the Capital Planning Committee received Capital requests totaling in just under two million dollars from various departments and committees, there was much deliberation about priorities of requests to fund, as well as which items would best be presented to the voters as items to bond rather than appropriate funds for cash purchases, as well as items that would be presented as separate warrant articles.

This year the Committee was asked by the Finance Committee to act as a review body for the maintenance funding requests as is done with Capital requests. During the review phase the Committee determined that several items were regular maintenance items rather than true capital items, and recommended these items not be considered for Capital funds, but instead be considered for alternate funding through the departments' operating budget or through separate warrant articles. Such items include the routine annual request for Lincoln schools classroom rehabilitation funds, repairs to misc. school building components, and a pavement maintenance. These particular items are recommended to be covered under separate warrant articles in the same manner as has been done with general town building maintenance and Library maintenance. One capital item is determined to be eligible and appropriate for consideration for a short term bonding or for a one year Capital Exclusion (a one year over-ride to cover the one time payment of a capital expenditure. The Finance Committee will determine which is the appropriate method of funding to propose for approval by the voters.

All requests (whether approved or denied) are listed in the following spreadsheet. This sheet indicates the level of funding recommended, as well as the Committee's recommendation as to the source of funding to be considered, and comprises the decision of the Capital Committee voted at their Dec 17, 2008 meeting. These recommendations are presented to the Finance Committee to place before the voters at the 2008 annual town meeting.

FY10 Capital Plan Summary

FINAL 12/17/2008

	Requested	Funded Cash Capital	Funded Maintenance	Cap. Exclusion or Bonding
TOWN BUILDINGS MAINTENCE	\$ 83,000		\$ 83,000	
PUBLIC WORKS				
Pavement Repair/Crack Sealing	\$ 30,000		\$ 30,000	
Wood Chipper	\$ 55,000	\$ 55,000		
Bobcat w attachments	\$ 85,000	\$ -		
Hauling Equipment	\$ 26,000	\$ -		
Site Improvements	\$ 130,000	\$ -		
DPW Sub-total	\$ 326,000	\$ 55,000	\$ 30,000	
FIRE DEPARTMENT				
Replace Car 1 (Chiefs vehicle)	\$ 35,000	withdrawn		
New Firefighting Gear	\$ 40,000	\$ 40,000		
Fire Dept. Sub-total	\$ 75,000	\$ 40,000		
POLICE DEPARTMENT				
2 Cruisers	\$ 60,000	\$ 60,000		
Motorcycle	\$ 22,000	\$ -		
Police Sub-total	\$ 82,000	\$ 60,000		
INFORMATION TECH.				
Strategic Planning	\$ 30,000	\$ 30,000		
Telecom		withdrawn		
Scan-to-PC	\$ 3,500	\$ 3,500		
PC replacements - Town	\$ 28,000	\$ 20,000		
PC replacements - Library	\$ 12,000	\$ -		
San Redundancy	\$ 12,000	\$ -		
IT Sub-total	\$ 85,500	\$ 53,500		
CONSERVATION				
Pond Park Drainage	\$ 90,000	\$ -		
ConComm Sub-total	\$ 90,000	\$ -		
SCHOOLS				
Tech. Equipment	\$ 110,000	\$ 110,000		
Classroom Rehab	\$ 75,000		\$ 75,000	
AC Compressor Sch Library	\$ 16,500	\$ 16,500		
Ext. Painting	\$ 28,000	\$ -		
Hartwell Door Project Ph 2	\$ 19,000		\$ 19,000	
Field House Roof	\$ 230,000			\$ 230,000
Brooks Asbestos Abatement	\$ 96,750	\$ 95,750		
Curtain Walls - Hartwell	\$ 70,000	\$ 21,000		
Replace Maint. Vehicle & Trlr	\$ 16,250	\$ -		
School Sub-total	\$ 661,500	\$ 243,250	\$ 94,000	\$ 230,000
LIBRARY				
Fire Supr. Syst. Phase 2	\$ 607,067	\$ -		
Library Sub-total	\$ 607,067	\$ -		
LIBRARY MAINTENANCE	\$ 27,000		\$ 27,000	
RECREATION				
Public restrooms/storage	\$ 50,000	\$ -		
Recreation Sub-total	\$ 50,000	\$ -		
ANNUAL TOTALS	\$ 1,977,067	\$ 451,750	\$ 234,000	\$ 230,000
		Cash Capital	Maintenance Articles	Cap. Exclusion or Bonding

COMMUNITY PRESERVATION COMMITTEE

Susie Collins
Craig Donaldson
Pamela Gallup
Colin Smith
Bill Stason
John Valpey
Peter von Mertens
Bryce Wolf
John Koenig - Chair

The mandate of the Community Preservation Committee is to study the needs of the town, in consultation with other municipal boards and committees, and to solicit input from the town as to its community preservation needs, possibilities and resources; and based on that study, to make recommendations to the town for expenditures in the four areas of community preservation interest: (i) open space, (ii) preservation of historic structures, (iii) community housing (defined as low to moderate income housing) and (iv) recreation.

Since 2003, the Committee has recommended, and the town has approved, CPA funding for the following projects:

<u>Project</u>	<u>Funds Allocated</u>
Repairs at the Pierce House -	\$254,500
Sunnyside Lane acquisition and construction -	\$792,500
Greenridge condominium "buy down" -	\$150,000
Funding the Conservation Fund -	\$225,585
Repairs and improvements to the Lincoln Library -	\$752,000
Inventory of the Town's historic properties -	\$15,000
Model historic preservation restriction easement -	\$5,000
Purchase 75 acres of conservation land -	\$600,000
Tot Lot at Codman Pool -	\$45,200
Funding of Affordable Housing Trust -	\$900,000
Repairs to historic cemetery monument -	\$4,300
Historic records archive and preservation -	\$496,500
Historic Town buildings needs assessment -	\$25,000
Control invasive species on conservation land -	\$31,000

The Committee meets with town boards, organizations and individuals through a series of regular meetings and annual public hearings. Through these meetings, we explore the present and future needs of the town in the four areas of CPA concern. As a result of these meetings, requests for funding have been proposed to the committee, resulting in the projects listed above, as well as projects to be submitted for approval at Town Meeting in March 2009.

The goals of the Community Preservation Act coincide closely with Lincoln's Vision Statement: open space, historical legacy, economic diversity, citizens' convenience. Acquiring open land that comes on the market, preserving our numerous historical structures, providing housing in a housing market that is increasingly top-heavy, and ensuring adequate recreation facilities are all priorities that compete for attention. In evaluating proposals for funding, we consider the following factors:

- consistency with Lincoln's vision, its Housing, Open Space and Recreation Plans, and other planning documents that have received town-wide review and input
- whether the project has support of relevant town committees or organizations. (e.g. Conservation Commission, Recreation Committee, Historic Commission, Housing Commission, etc.)
- if the project helps preserve threatened resources or currently owned town assets
- if the project serves multiple needs and populations
- if the project serves a population that is currently underserved
- whether the project can realistically be accomplished within the time frame and budget that is proposed
- the impact of a delay in initiating the project.

We welcome community input via the CPC Questionnaire, which is available on the Lincoln town web site. Requests for funding for the next fiscal year will be due by mid-September, 2009. A Project Submission Form will be available on the web site and in Town Hall prior to that due date.

INFORMATION TECHNOLOGY

Chuck Miller – Director

As this report is being written in December 2008, we will review the progress that has been made in FY09 to date in the area of information technology.

The emphasis of the Information Technology Department has always been to provide the user community, that is, the Town Employees, with the technology resources they require to excel in their jobs. We strive to introduce technology for a purpose, not simply for the sake of technology itself.

Desktop Computing

Reduced capital budgets have interrupted the typical replacement schedule of desktop PCs. This has had an impact upon IT resources by placing increased demands for labor, replacement parts and rebuilding disk drives. Microsoft's new Vista operating system is incompatible with many of the vertical applications used in Finance and Public Safety. So we have made a conscious decision to remain with Windows XP and Office 2002 as long as it is practical and cost effective to do so.

Networking

Perhaps the most significant changes over the past year are in the network infrastructure. High demand users, such as GIS and computational application users have been upgraded to Gigabit ports for improved throughput. In addition, Direct Attached Storage on servers is being replaced as we migrate server data to a SAN (Storage Area Network). We have recently acquired redundant fiber optic cable capacity between Town Offices and the Public Safety building as a by-product of the new radio antenna project. This fiber has not yet been activated for data.

Document Management and Digital Archiving

There is an increased awareness of the need to embrace digital archiving and retrieval of various documents. The Library and the Town Clerk have been actively investigating their needs in regards to preserving historical documents in each of their respective domains.

From a Document Management perspective, there is also an increasing need for the ability to catalog, archive and retrieve the vast volumes of data that are generated electronically every year. This will become increasingly important as a result of the rules for eDiscovery that come from the Rules of Civil Procedure that deal extensively with electronically stored information.

As these issues are addressed they will impact technology in the areas of scanning hardware and software, archiving and retrieval software, application servers and increased data storage requirements.

Town Website

The current website is our third generation offering. There is an ongoing emphasis on managing and maintaining the content on the Town website. Boards & Committees have been provided with a process for maintaining the content on their respective pages. There has been a major overhaul of the Town Clerk's web page. And a new DPW page should be completed prior to Town Meeting. Though our web page is rich in content, the navigational functionality of the page has not kept up with the changing demands of users and needs to be re-assessed.

Virtualization

As technology continues to evolve, small enterprises like the Town of Lincoln are afforded the opportunity to embrace technological infrastructures that were only available to large corporations a few years ago. Server consolidation and virtualization is now a reality. The recent installation of the SAN (Storage Area Network) laid the foundation for deploying virtual servers. Virtualization provides the opportunity to reduce energy costs and provide redundancy alternatives for disaster recovery and business continuity. We have recently installed our first two virtual servers and we are in the process of migrating applications to them.

Future

The demands upon the Information Technology department continue to grow and evolve. We are approaching a point where the time required for meetings and planning is competing for time for ongoing daily operations and maintenance. We have embarked upon a planning initiative that will assist us in moving forward in a thoughtful, systematic fashion, while still being able to properly respond to ad hoc needs.

PUBLIC SAFETY

POLICE DEPARTMENT

Chief: Kevin A. Mooney
Lieutenant: A. Kevin Kennedy

Sergeants: Sean Kennedy
Richard McCarty
Paul Westlund

Detective: Jon Wentworth

Admin. Assistant: Lee Seeckts

Officers: William Carlo
Robert Gallo
Laura Stewart
Thomas Moran
David Regan
Robert Surette
Ian Spencer

Dispatchers: Dennis Callahan
Ryan Farrell
Herbert Kelley
Michael Keough
Michael Ott

In 2008, there was one (1) personnel change within the department. In July, Dispatcher Matthew Parlon left the department for a position with the Boston Public Health Commission. As a result, Dispatcher Michael Ott was hired to replace the vacant dispatch position.

PROJECTS: This year, the Public Safety Dispatch Center was completely renovated. As a result, the Dispatch Center was equipped with new radio consoles and infrastructure, furniture, interior and exterior security cameras, as well as with access control. The funds (\$220,000.00) for this project were provided from the generous support of the town residents.

DARE PROGRAM: This year, the department expanded the D.A.R.E. (Drug Abuse Resistance Education) Program to the Hanscom Middle School. The program is ten (10) weeks and is taught to the fifth (5th) grade students. The curriculum focuses on the harmful effects of substances abuse, peer pressure, conflict resolution, and decision making.

AWARDS: In November, Officer Robert Gallo (Safety Officer) received an award on behalf of the department from AAA in recognition that there has not been a pedestrian fatality in the Town for over twenty-five (25) years. Additionally, the department also received a Bronze Award from AAA for our traffic safety and education program.

TRAINING: All members of the Department received forty (40) hours of In-Service Training as well as additional training in the area of domestic violence. Additionally, selected officers received specialized training in the areas of: juvenile law, cyber crime, school safety, firearms, statement analysis, and management.

GRANTS

North East Regional Homeland Security (NERAC): The Public Safety Departments received \$11,700.00 from NERAC for the purchase of a Message Board. The Message Board has been used on a number of occasions to assist motorists with traffic delays, road closures, construction projects, and town announcements.

Executive Office of Public Safety Community Policing: The department received \$11,299.00, which allowed the department to do the following: alcohol and drug education classes, stranger awareness, juvenile outreach, and specialized trainings.

Governor's Highway Safety: The department received \$8,400.00 for such initiatives as "Click it or Ticket" and "Drink Drive You Loose." By under taking this initiative, the department was able to increase its overall traffic enforcement by ten (10%) percent.

GIFT

In January, the department received a \$10,000.00 gift from an anonymous resident, which allowed the department to purchase digital photography equipment for crime scene processing. This equipment has enhanced the department's ability to processes and record crime scenes. Furthermore, digital cameras have been placed in each marked cruiser for immediate documentation of incidents, injuries, and accidents.

LINCOLN FIRE DEPARTMENT

CHIEF: Artie Cotoni

LIEUTENANT

Frank Grey	2008
Rick Russes	2008
John Whalen	2008
Gary Longo	2008

FIREFIGHTERS

Joseph Cavanaugh	2008
Scott Christensen	2008
Ben Juhola	2008
Mark Mola	2008
Mike O'Donnell	2008
Billy Toomey	2008
Billy Whalen	2008
Tim Neufell	2008

Brian Young	2008
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CALL FIREFIGHTERS

David Whalen	2008
Jamie Pianka	2008
Mike Matros	2008
Mike Wholey	2008
Brian Reader	2008
Charles Hopkins	2008
William MacDonald	2008
Matt Monig	2008
Caleb Hagerty	2008
John Mitchell	2008

The Lincoln Fire Department strives to achieve absolute confidence from the community by providing medical emergency support and fire suppression dependability.

This department continues to apply for Grants to improve the resources available for the community as well as save the town funds for other projects. Awarded this year was funding for hazard stabilizers intended for unstable objects i.e. "vehicle rollovers". Also a thermal imaging camera which is used for many incidents including, scene size up, personnel safety, search and rescue, ventilation operations, overhaul and hazardous material management.

One larger Grant gave the public safety department two trailers which we have utilized for hazardous material management and disaster situations. Having the trailers keeps us better prepared for incidents by having the tools necessary in a far more accessible way. The hazardous materials trailer is prepared to deal with incidents that would be detrimental to the environment. Spill kits help keep dangerous chemicals isolated for proper clean up. The disaster relief trailer has been filled with the suitable materials to keep people comfortable in the event of a large scale disaster. The trailer contains cots, blankets, personal grooming kits and much more.

In addition to the trailer we have been working hard to coordinate an emergency plan with the L.E.P.C. (local emergency planning committee) as well as the Red Cross to keep all the citizens safe and comfortable. Working together, we have achieved an emergency action plan, L.E.P.C. booklets for directions on that plan, care kits, new triage training and large scale disaster materials. Our ultimate goal is to be prepared for anything and keep every citizen safe whether there be terrorist attacks or natural disasters.

In our desire to continue training we have brought in specialists throughout the year to help teach us their area of expertise. The Red Cross came by to let us know how and when to contact them as well as our options for help whether it be a small or large scale incident. National Grid also sent out presenters to teach us how to deal with gas and electric problems.

Emergency Medical training for this year included training on Glucometers and Albuterol. Glucometers are now on the ambulance and in service. Glucometers are a valuable addition to our resources to provide better vital signs of a patient. In addition to helping our diabetic patients, glucometer readings can help the hospital rule out other serious medical problems. Albuterol is an important emergency medication for patients with several types of pulmonary disorders.

A replacement has been made to the front line responding apparatus. Engine 2 recently a "1984 Spartan Pumper" has been replaced with a "2008 Ferriera Tanker\Pumper. This piece is now suitable for the areas in Lincoln that do not have a water supply. The tanker carries 2000 gallons of water with a Compressed Air Foam System(CAFS), it is also capable of pumping 1250 gallons per minute. It carries all tools, hose, and equipment necessary to comply with the NFPA standard for a pumper as well as serving as a tanker.

A new "Zodiac" boat has been acquired through state funded grant money in which the Town of Lincoln was able to attain through our Grant Writing Project. The boat is a direct replacement of a "1994 Zodiac"

The LFD would like to announce six new Call Firefighters either in training or recently put on shift. This number brings the Call Department up to our standard to be fully staffed.

The Lincoln Fire Department is pleased to announce the mutual aid system has been extended to two new towns. Bedford and Waltham will now receive aid from us when an emergency requires it. In return we will receive aid from either one or both towns in the event of a emergency in our town.

A significant donation was made from residents to complete a fitness area for all public safety officials. Included was a new treadmill and a new ladder climbing simulator "Jacobs Ladder" to train on and for cardiovascular exercise.

I would like to take this opportunity to thank all the Lincoln residents, organizations and societies for your much appreciated support and valued donations. I would also like to recognize the town departments, boards and committees for their encouragement and cooperation over the past year.

At this time I would like to acknowledge the positive enthusiasm and proficient abilities performed from the fire officers and firefighters during their continued dedication to the department and the town.

Artie Cotoni, Chief

HEALTH AND WELFARE

BUILDING DEPARTMENT

Earl D. Midgley, Building Commissioner
Robert Norton, Wiring Inspector
Russell Dixon, Jr., Plumbing & Gas Inspector
George Dixon, Assistant Plumbing & Gas Inspector
Gregory Kirkland, Custodian
Elaine M. Carroll, Administrative Assistant

On January 31 of this year, Kenneth Desmond retired after many years of faithful service to the residents of Lincoln as our Wiring Inspector, and we all wish him well in his well-deserved retirement. Robert Norton has replaced him as the Wiring Inspector. A sad note was the passing this January of Russell Dixon, Sr. who retired last December after 30 years as the Plumbing and Gas Inspector. We will all miss him.

Values as submitted by applicants in 2008:

Building (Residential and Commercial)	\$13,707,932.00
Plumbing (Residential and Commercial)	1,082,575.00
Electrical (Residential and Commercial)	1,136,146.00

Building permits issued in 2008:

New Residential	5
Additions and Remodeling	87
Garages and barns	6
Sheds	6
Decks and porches	11
Greenhouse	1
Demolitions (house)	3
Demolitions (accessory structures)	1
Swimming Pools	3
Re-roofing	35
Condo Re-roofing	6
Tents (temporary)	43
Tents (temporary one year permit)	2
Signs	5
Wood Burning Stoves	14
Fences	4
Cell Tower – antenna replacements	2
Radio Tower	1
Donelan's renovation	1
Library vault renovation	1
Total	237

Plumbing permits issued	193
Electrical permits issued	240

Permit Fees Collected in 2008 – Residential and Commercial

Building	\$135,497.00
Plumbing	22,266.00
Electrical	32,447.00
Re-certification Fees	<u>360.00</u>
Total	\$190,570.00

This year the Building Department has been busy with the necessary inspections to the new Post Office and restaurant building along with the renovations to the Lincoln Mall including the Donelan’s Market renovations as well as the ongoing project known as The Groves of Lincoln. These major projects along with the normal day-to-day operations of the Building Department have kept our 3 inspectors busy during 2008 and these projects continue into 2009.

SEALER OF WEIGHTS AND MEASURES

Courtney Atkinson

The new Sealer of Weights and Measures for the Town of Lincoln is Courtney Atkinson, retired Building Inspector for the Town of Weston.

In 2008, Mr. Atkinson inspected 4 service stations, 1 restaurant (Whistle Stop) and 1 supermarket in Town as required by the Commonwealth of Massachusetts.

Service Stations	4
Supermarkets	1
Restaurant	1
Sealing fees to be collected	\$552.00

Any questions regarding weights and measures for the Town of Lincoln should still be directed to the Office of the Building Inspector, Telephone No. 781 – 259-2613.

BOARD OF HEALTH

Diane Haessler, R.N.
Arnold Weinberg, M.D.
Frederick L. Mansfield, M.D., Chair

The Board of Health meets the first Wednesday of each month at 7:30 p.m., and all meetings are open to the public. Citizens wishing to be placed on the agenda should contact the Concord/Lincoln Health Division at least ten days before the scheduled meeting date.

The Board's office manager is Elaine Carroll, who is also the Administrative Assistant for the Building Department. Inspectional services are provided through an inter-municipal agreement with the Town of Concord.

The Board of Health is responsible for a variety of issues related to water protection, solid and hazardous waste disposal, communicable diseases, and public health hazards in the environment. The Board is charged with overseeing the onsite wastewater (septic) system program; enforcing the State Sanitary Code for food establishments; summer camps, swimming pools, beaches, private water wells, overseeing mosquito control programs; supporting mental health services for Lincoln residents through Eliot Community Human Services; organizing a flu vaccination clinic each autumn; and works closely with the Town appointed dog officer.

PERMIT ACTIVITY

In 2008, the Board of Health issued: 42 permits to construct/alter onsite wastewater (septic) systems, 9 Recreational Camp permits, 18 Temporary Food Event permits, and 16 Food Establishment Permits. This year, agents of the Board of Health witnessed over 75 deep test holes and over 30 percolation tests for the siting of onsite wastewater (septic) systems.

Two new food establishments began construction this year – Madison's Restaurant at the Lincoln Mall and the Deaconess Groves Community Kitchens. In addition, Donelan's at the Lincoln Mall began a major renovation project. All three of these establishments' construction plans were reviewed by the agents of the Board of Health prior to the commencement of construction.

HEARINGS

The Board voted to allow the construction of the kitchen facilities in the basement for the new Madison's Restaurant at the Lincoln Mall.

The Board approved the use of a Mobile Poultry Processing Unit at Codman Farm to allow for the humane and sanitary processing of poultry grown at the farm for distribution.

OTHER ACTIVITIES

Communicable disease control:
All communicable disease reports are forwarded to Maureen Richichi, the School and Town Nurse, for review. Case reports investigated for the Board of Health since 2006 are summarized on the following table.

Disease Reports	2006	2007	2008
Lyme Disease	20	25	30
Enteric Diseases			
Campylobacter	3	1	1
Salmonella	1	-	4
Cryptosporidium	1	-	
Giardia	1	1	
Babesiosis	-	-	
Granulocytic Anaplasmosis	-	1	
Hepatitis B	2	1	
Tuberculosis, latent	2	2	2
Pertussis	2	-	1
Para Pertussis	1	-	
Varicella (Chickenpox)	-	-	
Streptococcal Invasive Group A	1	-	
Streptococcal Invasive Group B	-	1	1

DOG OFFICER

	TOTAL # CALLS RECEIVED	TOTAL # DOGS IMPOUNDED	TOTAL # BITE CALLS	TOTAL # DOGS NOT CLAIMED
JANUARY	14			
FEBRUARY	7			
MARCH	8			
APRIL	11			
MAY	17	1		
JUNE	8			
JULY	33	3	1	1
AUGUST	13	1		
SEPTEMBER	12			
OCTOBER	36	2	1	
NOVEMBER	13			
DECEMBER	12			
TOTAL 2007	184	7	2	1
All dogs not claimed are placed with Lowell Humane or Buddy Dog				
<i>TOTAL 2007</i>	<i>176</i>	<i>3</i>	<i>7</i>	<i>0</i>
TOTAL # BARN INSPECTIONS COMPLETED FOR STATE ANIMAL CENSUS =				52

LINCOLN COUNCIL ON AGING

Margaret Boyer, Treasurer
Florence Caras
John Caswell
Robert Curtiss, Vice-Chair
Ben Horne
Valerie Lee, Recorder
Jack McCandless
Julia Pugh
Mary Sheldon
Robert Sutherland
Dorothy Taylor, Chair
Barbara Terrano
Karen Santucci, Director
Pamela Alberts, Assistant Director

Mission Statement: The Council on Aging strives to enrich the lives of Lincoln residents 60 years of age or older by providing ongoing activities and programs. Assistance is available for problem solving or finding services, so that it is possible for our senior citizens to enjoy more years of independent living in their own homes. In addition, the Council on Aging is a resource to all Lincoln residents who request information to help their parents or other elderly relatives. It is the responsibility of the Council on Aging to: identify the total needs of Lincoln Elders; enlist support and participation to meet these needs; design, advocate for and/or implement services to fill these needs.

In 2008 we began and continue the very successful program of Lincoln Academy, a life-long learning program, designed and managed by volunteer Crawley Cooper. Approximately 50 people bring a bag lunch to Bemis Hall on Mondays to hear speakers on a variety of topics. In 2008 topics included: Wine making by Kip Kumler, Iwo Jima by Bert Kessel, WWII OSS agent by Pat Warner, Israel by Avram Kalisky, Alternate Dispute Resolution by Charles Resnick, National Energy Policy by John Cowles, Pollution and Energy Policy by Alan Eschenroeder, Palestine by Linda Dittmar, Reconverting a Home to Green by Sandy Creighton, Lexia Reading software by Bob Lemire. The sessions were video recorded by the COA technology team, headed by Harold McAleer. The programs are aired on our local cable TV station and DVDs of the programs are available to borrow from the COA. An equally fascinating roster of speakers is scheduled for 2009. A three session seminar on "Staying in Your Home" was well attended as were sessions on staging your home, estate planning, alternative therapies, fire safety, and successful aging. A new group, "What's Next?" was started by Assistant Director, Pam Alberts. Members of the group meet weekly to discuss how to make the rest of their life the best of their life.

The Council on Aging staff provides information and referral to seniors and their families. Volunteers Bob Curtiss and Bob Sutherland offer help with income tax preparation. SHINE (Serving Health Information Needs of Elders) counselor Don Milan assists seniors with questions about health insurance and medical bills. Lincoln seniors are able to get rides to medical and other appointments, COA activities, and shopping. Volunteers give rides in their own cars through LINC, a program run by the Friends of the Council on Aging. The Council on Aging also provides taxi rides funded by the Friends of the Council on Aging, the Executive Office of Elder Affairs, and the Hurff Memorial Fund. Durable medical equipment is loaned to those in need. In 2008 the COA held 11 blood pressure clinics and 20 podiatry clinics, organized by Dot Taylor. In conjunction with the Board of Health, a flu clinic was held at Bemis Hall in November.

The trip organizers, Flo Caras, Jack McCandless, Julie Pugh, Bob Sutherland, Barbara Terrano, and Ria Vet planned another year of fun and interesting trips including the Museum of Fine Arts, Mystic Seaport, Isabella Stewart Gardner Museum, Garden in the Woods, Paw Sox, Lake Winnepesaukee, North Shore Music Theatre, Wachusett Brewery, and Harvard Museum. Emily Lovering led multiple tours of WGBH for Lincoln seniors. Lincoln Sudbury Regional High School hosted a Thanksgiving Dinner. The annual Top of the Town Party, sponsored by the Friends of the Council on Aging, held this year at the Hilton Garden Inn in Waltham, was an elegant evening enjoyed by many seniors. The Friends also sponsored a very popular Spring Fling with music provided by "The Nays," and the Volunteer Luncheon. The Friends of the COA and the Friends of the Library co-sponsored a play "Lizzie Borden and the 40 Whacks." Seniors also enjoyed a clam bake at Pierce House and a Strawberry Ice Cream Social at Bemis Hall. The Lincoln Artists Gallery featured five art shows including works by Eliane Markoff, Mary Kostman, Andrea Harrington, Open Studio, and a compilation of artists who have displayed in the past.

The Property Tax Work-Off program is having a very successful fifth year with 25 seniors working in town and school departments. Participants, paid at the rate of minimum wage, are able to work off up to \$750 of their real estate taxes per year. It is a win-win situation with the town benefiting from talented workers and seniors getting a break on their taxes.

Lincoln seniors were kept in good physical form with water exercise, fitness and strength training, tai chi, trail walks, bowling, ping pong, line dance, yoga, and Wii Fit. There is an opportunity for some type of physical exercise every day through the Council on Aging. Other activities of interest were Men's Coffees, and movies.

DISABILITIES COMMISSION

Deborah Dorsey
Adeline Naiman
Anita Scheipers, Ex Officio
Jim Spindler
Rob Loud, Chair

The mission of the Lincoln Disabilities Commission is to ensure that Lincoln is in compliance with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability in employment, public and commercial accommodations, transportation and telecommunications. An individual with a disability is defined by the ADA as one who has a physical or mental impairment that substantially limits one or more major life activities.

The Commission works to assist in bringing about full and equal participation for people with physical, sensory, cognitive or other disabilities in all aspects of life. Its purpose is to raise the consciousness of the citizens of Lincoln to the physical, educational, residential, employment, and transportation needs of our disabled residents. It achieves this by reviewing and making recommendations to the boards and agencies of Lincoln regarding policies, procedures, services, activities and facilities of the Town as they affect people with disabilities; and by monitoring the Town's public, commercial, and non-profit projects and programs that impact the individual and collective needs of its disabled citizens.

Most recently, the Commission has worked with the Town to accomplish the following:

- Railing to Smith School Voting. We collaborated with the Lincoln Schools to install a railing on the south side of the Smith School to make access to voting easier.
- Commuter Rail Parking Lot. We worked with the Town police and the DPW to improve the handicapped parking at the commuter rail parking lot.

As this is the tenth year of the Commission it seems fitting to mention the accomplishments we have seen over these years, accomplishments that are not ours but the Town's, its people and its organizations.

- Elevator at Bemis Hall. The elevator has provided all access to the handicapped equipment storage level and the auditorium floor.
- Ramp for wheelchair access to Bemis Hall on the north side of the building.
- Codman Pool Lift. The lift has allowed access to the Codman Pool for all with a physical disability.

- ADA state mandated self evaluation, which is still in process. This evaluation reviews the accessibility of all facilities, programs and communications in Lincoln.
- Handicapped-accessible bathrooms at Codman Community Farm.
- Hearing-assistance earphones at the Brooks School Auditorium for Town Meetings.
- Automatic door openers at the Library and the Town Offices Building.
- Drumlin Farm's wheelchair-accessible path which goes down the hill from the Nature Center

Those who have a disability, have a child, relative or neighbor with a disability or any concerns or questions are encouraged to contact the Commission through Anita Scheipers at the Town Offices Building (scheipers@lincolntown.org). The Commission meets at Town Hall in the Donaldson Room on the first Tuesday of each month. Townspeople are welcome, and new members are encouraged to apply.

PUBLIC WORKS

Department of Public Works

Chris Bibbo, Director

2008 was a challenging year for the Lincoln Department of Public Works. The Department moved forward on many issues. At the spring Town Meeting, the residents approved \$5.5 million to pave the Town's major roadways. During the spring, the Town hired an engineering consultant to help with the planning phase of the project. Through the course of the year, with the help of the Town's Traffic Committee, the design moved forward on the following roads:

- Concord Road (Route 126)
- Trapelo Road
- Baker Bridge Road
- Sandy Pond Road
- Bedford Road (Between Routes 2 and 2A)

Snow fall in January and February 2008, was indicative of a typical Massachusetts winter. The month of December brought some challenging snow removal activities as two large storms and several smaller one barreled through the area. During the week between December 24, 2008 and January 1, 2009, approximately 2 feet of snow fell on the area. The winter of 2008 brought approximately 4 feet of snow. The Lincoln DPW crews got an early start on the storms and did an excellent job clearing the snow and ice.

The Department used its three slide-in sanders and new trucks with great effectiveness. The municipal tractor continued to do a good job cleaning snow from sidewalks and pathways. In 2008, Public Works only used in-house staff for snow removal from sidewalks. Using in-house staff, reduces damage to the pathways and abutting properties.

Transitioning from the winter snow and ice control activities to the springtime work; the Department performed roadway and path maintenance through the months of April and May. This included street sweeping, pothole repair, and roadside path repair. Rehabilitation efforts on multiple paths continued including Bedford Road and Lincoln Road. During the spring the Department also continued the process of removing tons of built up sand on the roadway shoulders. This sand was built up over decades and is the result of our heavy reliance on sand for snow and ice control. The sand interferes with the roadway drainage and is a major contribution to pavement damage.

Throughout the summer months of June, July, and August, the Department paved the following roadways:

- Farrar Road
- Sunnyside Lane
- Short Hill Road

- Huntley Lane
- Granville Road
- Willarch Road
- Hillside Road
- Virginia Road

This past summer, the Department also cleaned approximately 250 catchbasins, fixed the elevation of numerous catchbasins, performed roadside vegetative maintenance, performed roadway striping, cut dead roadside trees, and filled potholes. We also began an extensive rebuilding of the Town's historic stone walls. Many of these walls have fallen into disrepair, and we have begun the process to fix them. Repairs to the retaining walls were also done on Silver Hill Road and at the Arborvitae Cemetery. We also worked on a major drainage project on Sunnyside Lane.

The Public Works Department continued to use the municipal tractor to trim back overgrown roadside vegetation. By trimming back this vegetation the Town's residents with a safer, more aesthetically pleasing roadway. The beautiful farmer's stone walls that we have been repairing can now be seen and enjoyed.

During the fall, the Department cleaned leaves and fixed damaged catch basins. The Department also continued with its roadside program, trimming approximately 20 miles of roadside. We also finished cleaning the shoulder area on Sandy Pond Road and Conant Road

During the course of the year, the Department was also tasked with the operation of the Town's Transfer Station, and maintenance and operation of the Town's cemeteries. New pavement striping and new fencing were also installed at the Transfer Station.

Looking ahead to 2009, the Department anticipates moving ahead on the paving plan, continuation of the trail and path maintenance program, continued improvements to the Transfer Station, further developing the roadside improvement/gateway program, a new leaf removal program, and continued development of the Public Works yard.

The 2008 Lincoln Department of Public Works:

- Dennis Botelho
- Danny Desmond
- Joe Hayward
- Bob Maker
- Steve McDonald
- David McKnight
- John Neri
- Gary White
- Carol Withycombe

LINCOLN CEMETERY COMMISSION

Manley Boyce
Julie Pugh
Susan Harding, Chair

Susan Brooks, Cemetery Agent

At long last the construction for the expansion of the Lexington Road Cemetery south along the Flint Fields is approaching completion. With much help from the Lincoln Conservation Commission and the Department of Public Works the roadbed has been dug and a water line extended to the new area. Come spring the 'hard pack' road will be installed and the Commission will have it surveyed and the lots marked. Soon a lovely new section of Lincoln real estate will be on the market.

Restoration has been the other major effort in 2008. The Lawrence table-top marker was conserved by Ivan Myjer at the end of 2007 and its re-dedication as a symbol of town-wide commitment to community was celebrated as part of the Memorial Day festivities this year. Many thanks are owed to our citizens, who, through the support of the Community Preservation Act and private donations in honor of Margaret Flint, and Jim and Martha DeNormandie, have made this possible. With less fanfare we repaired the collapsed part of the stone wall in the Arbor Vitae Cemetery, and have begun a process to help us create a Master Plan for needed conservation work in all the historic cemeteries.

The Lexington Cemetery's stone walls look especially nice after extensive work on removing the vines (poison ivy and bittersweet) and cutting out volunteer saplings. We thank Buzz Constable of the LCCT, the Lincoln Conservation Commission rangers and Joe Hayward and others on the DPW staff. The working relationship between the Lincoln Cemetery Commission and the DPW under the leadership of Chris Bibbo has been excellent this year.

Upcoming efforts will be to bring cemetery policies into agreement with current practices and make our records more customer-friendly by putting them on a digital database. It has been suggested that we might find the physical gravesite (not just the paper one) more easily if we had a map of the cemetery with names on the paths. Anyone who has some interesting ideas for names for our paths is welcome to submit them to the chair.

There were 22 interments in 2008 and 7 lots were purchased while one was sold back to the Town for its original cost. All of the Commission's business is supervised by our agent, Susan Brooks, and the Commission appreciates her skill and dedication.

WATER COMMISSIONERS

Despena F. Billings
Andrew J. Cole, M.D.
Andrew F. Hall III, Chair

It has been a busy and productive year for the Water Department, starting with an essential and expected upgrade to the Town's water treatment plant which filters the surface water from Flint's Pond for safe consumption by our residents.

The 2008 Town Meeting approved a transfer of Water Department funds in the amount of \$450,000 for a retrofit of that micro-filtration plant to a new and more efficient low pressure filter technology. This upgrade was also in keeping with the projected life expectancy of the original filtration system installed when the plant was built approximately five years ago. The Water Commissioners have not been completely happy with its contractor, Siemens Water Technologies Corp. - the original contractor for the plant - which advised the Commissioners that this projected upgrade would be completed by last summer. The project is still incomplete at the time of this report, since the Massachusetts Department of Environmental Protection (DEP) has not yet approved Siemens' new low pressure filter technology for surface water treatment in Massachusetts. The technology is approved in other states. While we expect that the DEP's approval will occur shortly, the process has taken considerably longer than we were lead to believe. Hopefully, the actual retrofit will be completed in the spring. In conjunction with it, we have decided to replace the computer system which runs the plant, since that system is more than five years old and no longer has the proper redundancy to ensure 100% backup in the event of a problem. We are also seeking new permitting for our waste water discharge. As the latter process requires additional engineering and possibly a redesign of our piping system in the plant, it is likely that we will be seeking additional funding at the 2009 Town Meeting to cover those unavoidable expenditures.

There have been other significant town-wide water developments this past year. The Lincoln Station/Mall development is almost complete, and the Water Department supervised installation of the water pipes for the large new building there. With respect to changes at Crosby's Corner on Route 2, the Water Commissioners contracted with its engineers Weston & Sampson to prepare the necessary plans and drawings for the Route 2 water main relocation so that the Town of Lincoln could control the location of that water main. Those plans are complete and have been submitted to the Massachusetts Department of Public Works, where they will be integrated into the state's overall Route 2 planning process. Construction of the new Deaconess project, The Groves of Lincoln, is well underway, the water lines are in, and we have a new connection for that development between Sandy Pond Road and Route 2. Finally, and in order to save the Town money, the Water Department assisted the Highway Department

and Cemetery Commission in the expansion of water lines and faucets in the Town cemetery.

Of significance for long-term planning, the DEP is requiring the Town to conserve water and to take less water from the Charles River Basin. Unlike other towns in the area whose water sources may become severely depleted in the event of a drought, we in Lincoln are fortunate in that the water level in Flint's Pond remains relatively unchanged even in drought conditions, due to its granite bottom. Regardless, the state looks to population size and overall water pumped through the system when determining per person usage limits and conservation efforts to be taken. The state is thus requiring that towns limit water usage to sixty-five gallons per person per day, which Lincoln (and virtually every other town in Massachusetts) currently exceeds. That agency rule is likely to become clearer law shortly, as judicial challenges to that limit by other towns are being decided by the courts, and we expect to receive our state permit requiring it by the time of Town Meeting. Some day we may also reach our maximum total permitted withdrawals from the Charles River Basin, and that will become a serious problem for future expansion of the Town's population base.

Every year we mention that we must conserve water, and the reality is that it is no longer something to simply talk about but is something that must be done at all levels in town. Therefore the Water Commissioners are in the process of examining new ways to conserve this precious resource. The Commissioners are increasingly committed to conservation efforts, and one concrete consequence of those efforts was our promulgation of a water use restriction regulation in August, as an initial effort to address such measures in a clear fashion for the Town's residents to follow. We urge Lincoln residents to conserve regularly by restricting the use of existing lawn irrigation systems, by limiting all unnecessary water usage, and by installing such fixtures as low flow shower heads and the like in their homes.

Finally, a key theme of President Obama's 2008 campaign was change. After thirty-seven years of service to the Town of Lincoln, Pat Allen has retired as Superintendent of the Water Department and we are thus undergoing our own significant change closer to home. Pat kindly agreed to stay on in a part-time capacity until that process is complete. Hopefully, in early 2009 we will have a new Superintendent on board to supervise the Water Department's hardworking and dedicated staff. No one, however, will ever replace Pat and his longstanding commitment to the Town. We wish him well.

PLANNING, ZONING, AND CONSERVATION

PLANNING BOARD

James Craig
Ken Hurd
John Snell
Bryce Wolf
Robert Domnitz, Chairman

In Spring 2008, the Planning Board thanked retiring member Ephraim Flint and welcomed newly elected member James Craig. The Board usually meets three times a month, with public hearings on development proposals being scheduled on the first and third Wednesdays. Members of the public are welcome to attend all meetings.

The Board proposed two minor changes to the Zoning Bylaw at the March Town Meeting: one to simplify the procedure for issuing sign permits, and one to make preliminary meetings mandatory for certain types of site plan review. Both were adopted by Town Meeting and approved by the Attorney General.

The preparation of the Comprehensive Long Range Plan is formally led by the Planning Board although the work involves large numbers of volunteers representing a wide range of interests in town. Considerable progress was made on the Plan in 2008, beginning with a public forum on goals and objectives in February. The five topic-based subcommittees continued to work on gathering and analyzing information and proceeded to formulate draft recommendations. A survey of residents, focusing primarily on governance issues, was one useful component of the work. The Town's consultants, Community Opportunities Group, compiled informative background papers and offered useful guidance and outside perspectives to the various committees as they grappled with issues. The Steering Committee (chaired by Ken Hurd) and town staff provided coordination, administrative support and contract supervision. Extensive documentation relating to the Plan is available on the town's website.

The draft Plan was presented to the State of the Town Meeting in November and was well received, with discussion mainly relating to aspects of the town governance topic, such as how to improve participation and communication. A follow-on session was held for people who wished to ask further questions about the Plan or to become involved in the remaining stages. Editing of the topic chapters is underway and further discussions will be held on key cross-topic issues. Work has begun on the Implementation section of the Plan which will allocate responsibilities for carrying out its recommendations. An interim report on the Plan will be presented to the March 2009 Town Meeting and a Planning Board public hearing will be held prior to a Town vote, which may be scheduled for a Special Town Meeting. Once the Plan is adopted, an ongoing effort will be needed to pursue its implementation in order to ensure that its full benefits are realized.

The Planning Board's own meetings are primarily devoted to reviewing development projects. This year, construction has been underway on two major projects that were approved in 2007: the Deaconess Abundant Life Communities' senior living development (The Groves) and the expansion of the Lincoln Station mall complex. The Board reviewed amendments to these projects, for a deceleration lane on Route 2 for access to the Deaconess property and for the restaurant the mall. Near the end of the year, the Board began a site plan review for a major classroom addition at the Carroll School, using the procedure established in the bylaw for organizations that can claim exemptions under state law. The review made good progress but the School has placed the project on hold at this point.

The downturn in the housing market has been reflected in a reduced number of new house projects this year but a variety of smaller projects have been reviewed. Total numbers of approvals issued are: 11 residential site plans including 4 new houses, 1 revised design for a new house, 5 additions and 1 large greenhouse; 1 non-residential site plan for an office addition; 3 special permits for wireless communication facilities at existing sites; 3 sign permits; 1 tree removal on a scenic road; 1 change to building envelopes in a cluster subdivision; and 9 minor changes to site plans or special permits. Also 4 "Approval Not Required" plans were endorsed under the state subdivision control law. The Board has addressed three non-compliance cases and has had to respond to two legal appeals of its decisions.

Individual Board members have responsibilities to liaise or represent the Board's interests. Mr. Snell, along with staff, Selectmen and residents, has continued to advocate for and monitor progress on the state's Route 2 Crosby's Corner project. The 75% design stage has been reached. Escalating costs have contributed to ongoing difficulties in securing funding, but the State has agreed to release funds in this financial year to acquire houses whose owners previously requested early takings. Mr. Hurd and Mr. Craig sit on the Historic District Commission, Mrs. Wolf on the Community Preservation Committee and Mr. Domnitz on the HATS Committee. The Town Planner, Mark Whitehead, continues to attend MAGIC and West Metro HOME Consortium meetings.

The Board's office is being run efficiently by our capable staff. Mr. Whitehead helps to coordinate the processing of projects that overlap the various land use boards through the staff Land Use Group and discussions with developers. The Administrative Assistant, Catherine Perry, has updated the Permitting Guide and ensures that meeting minutes are posted promptly on the website. The database which she established three years ago has provided easy access to recent records and generates reports for the Board and the Town Clerk's office. The expansion over time of the Board's project review activities has created an issue with the build up of paper records. The information can remain relevant for decades and therefore needs to remain accessible but storage options may need to be considered.

METROPOLITAN AREA PLANNING COUNCIL

William (Buzz) Constable, Representative

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. Each subregion is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

MINUTEMAN ADVISORY GROUP ON INTERLOCAL COORDINATION (MAGIC)

(Acton, Bedford, Boxborough, Carlisle, Concord, Hudson, Lexington, Lincoln, Littleton, Maynard, Stow and Sudbury)

MAGIC held seven regular meetings and five special meetings in 2008. The standard meetings consisted of local officials from the thirteen communities discussing transportation planning and priorities for state funding, state zoning reform, large regional transportation projects, local walkway initiatives, aerial and oblique imagery, rails and trails projects, the U.S. Census, as grant programs for municipalities, and other inter-municipal planning issues. MAGIC provided input into various state and regional transportation plans, as well as commented on MEPA reviews.

For the special meetings, MAGIC hosted two well-attended legislative breakfast to facilitate communication between municipal officials and the MAGIC legislative delegation. MAGIC also hosted a training by the Citizen Planner Training Collaborative (CPTC) on affordable housing, a 2-day training GIS training session. MAGIC members also attended a local strategy session for MAPC's MetroFuture initiative. In addition to subregional activities, MAPC assisted with the following projects in the MAGIC subregion: Stormwater Bylaw and Regulation development in Sudbury, Economic Development in Littleton, Route 85 Corridor Study in Hudson and Marlborough, and Pre-Disaster Mitigation Plans for all the MAGIC towns.

ZONING BOARD OF APPEALS

Joel Freedman
Anna Hardman
Jefferson Macklin
Dwight Quayle
John Kimball, Chair
Steve Daigle, Associate Member
Margaret Olson, Associate Member
Megan Stride, Associate Member

There were 24 applications filed, 13 meetings held, and 32 applications for renewals in 2008. The list below represents some of the matters considered by the Board in 2008. The Board welcomed two new members, Margaret Olson and Megan Stride, to fill two of three associate member positions. We now have a full roster of 5 full members and 3 associate members.

January 10, 2008

- Food Project 10 Lewis Street, special permit for two new tenants, Jamey Pope, a furniture maker, and Re-Max Realtors, a real estate company
GRANTED

January 24, 2008

- Marlene Ahmed, 59 Oxbow Road, special permit for additions to existing home
GRANTED
- Jamie Atkins, 5 Sandy Pond Road, special permit for additions to existing home
GRANTED

February 7, 2008

- Anthony Cotoia, 63 and 65 Winter Street, for variance or special permit to subdivide existing property
WITHDRAWN
- T-Mobile, a subsidiary of Omnipoint Communications, 22 Red Rail Farm, for use and dimensional variances to permit construction of a wireless communication facility (cell tower)
DENIED

March 6, 2008

- Lynne Smith and Edmund Lang, 5 Tabor Hill Road, special permit for additions to existing home
GRANTED
- Julia Miner, 67 Baker Bridge Road, special permit for additions to existing home
GRANTED

March 27, 2008

- Patty and David Levy, special permit for additions to existing home
GRANTED

May 15, 2008

- Timothy Hawkey, 198 Concord Road, special permit to install an accessory structure, a garden shed
GRANTED

- Thomas Blake, 24 Bedford Road, special permit to add a single bay to existing garage GRANTED
 - Countryside Bldg. & Dev. Corp. 300 South Great Road, special permit to reconstruct a single family home and garage GRANTED
 - Alaric Naiman, 12 Huntley Lane, for an appeal to the Building Inspector's response to zoning enforcement GRANTED/THEN APPEALED
- June 19, 2008
- Robert Steinbrook, 8 Peirce Hill Road, special permit to add a dormer to an existing room above garage GRANTED
 - Rob Soluri, 15 Lincoln Road, special permit to construct additions to existing home GRANTED
 - John Zornig, 6 Brooks Road, special permit to install an amateur radio tower GRANTED
 - Chris and Becca Fasciano, 8 Linway Road, special permit to add a covered porch to existing home GRANTED
 - Lincoln Fuels, 110 Concord Road, special permit to sell propane gas. CONTINUED
- July 24, 2008
- Jane and Robert Solar, 40 Deerhaven Road, for an appeal of determination of the Building Inspector WITHDRAWN
- August 14, 2008
- Thomas and Virginia Hamilton, 4 Tower Road, special permit to construct additions to existing home GRANTED
 - Amjad Shaikh, 33 Cambridge Turnpike, special permit to construct additions to existing home GRANTED
 - Chris and Michelle Watson, 164 Sandy Pond Road, special permit to construct additions to existing home GRANTED
- September 25, 2008
- Elinor Hardigg and James Pope, 61 Beaver Pond Road, special permit to reconstruct a single family home and garage GRANTED
- October 30, 2008
- Cayley Torgeson, 29 Lincoln Road, special permit to replace existing garage CONTINUED
 - Countryside Bldg. & Dev. Corp., 173 Tower Road, special permit to reconstruct a single family home and garage GRANTED
 - Christopher Kalisch, 158 Bedford Road, special permit to construct additions to existing home GRANTED
- November 13, 2008
- Ruth and Robert Hendrickson, 253 Concord Road, special permit to reconstruct a garage GRANTED
 - Nicholas and Vicki Konstandakis, 22 Old Cambridge Turnpike, special permit for an accessory structure, a pool GRANTED
 - John Klohubar, renewal of a special permit for a short wave antenna and support structure GRANTED

CONSERVATION COMMISSION

Jim Henderson
Joyce Hersh
Ben Horne
Ari Kurtz
Sara Lewis
Jim Meadors, co-Chair
Peter von Mertens, co-Chair

Lincoln's healthy land and water are natural resources that belong to all of us. The seven volunteer Conservation Commissioners and the Conservation Department staff work hard to protect these resources. If you are interested in learning more about the Commission please feel free to attend our public meetings, typically held on the first and third Wednesdays each month, or stop in the Town Offices and meet the staff. Also feel free to call the office to arrange a site visit if you want to discuss any natural resource issues on your own property.

In 2008 David Katsuki left the Commission after 10 years of service and we greatly appreciate his contributions over that time. Jim Henderson, Jim Meadors, and Peter von Mertens were reappointed to three-year terms and our staff remained the same. We have four permanent staff: Tom Gumbart-Conservation Director and Anna Wilkins-Land Manager are full-time, Angela Seaborg-Conservation Planner works 30 hours/week, and Jane Layton-Conservation Ranger works 20 hours/week. The Selectmen appointed Jim Meadors and Jim Henderson (alternate) to the SuAsCo Wild & Scenic River Stewardship Council.

We administer the MA Wetlands Protection Act and our local Wetlands Protection Bylaw. During permitting we conduct site visits, assist residents with the process, review permit applications, and conduct hearings with applicants to ensure that proposed projects do not adversely affect wetlands. In most cases, the Commission requires that specific conditions be followed by an applicant for construction within 100 feet of wetlands or within 200 feet of any perennial stream. In 2008 there were 14 Notices of Intent, 6 Requests for Determination of Applicability, 3 Enforcement Orders, 1 Emergency Certification, & 1 Court Case (our decision was supported by Land Court). We want to remind residents that prior to undertaking any land clearing activity or new construction you need to check with the Commission to see if your proposed work is located in a protected resource area. The Conservation staff is very willing to visit your property and offer guidance.

The Commission is responsible for stewardship of municipally owned conservation land and of private conservation restrictions held by the Town thus ensuring that these lands are preserved for future generations. We work closely with the Lincoln Land Conservation Trust, the Rural Land Foundation, and other organizations and agencies that own or manage open space within our borders.

In 2008 twenty acres of the Booth Property were protected. This land abuts Adams Woods and Fairhaven Bay. Peter and Ann Thornton made a gift of 3.27 acres of land on Todd Pond Road to conservation and we greatly appreciate their generosity. The final revisions on Lincoln's Open Space and Recreation Plan are now formally approved by the State. Our Open Space Committee volunteers who worked on this deserve a lot of credit for their efforts, as does our Conservation Planner, Angela Seaborg, who really brought it to fruition. This document is now integrated into the draft Lincoln Comprehensive Long Range Plan.

Several new projects helped make 2008 an exciting and productive year. With CPC funding for invasives control the Bransfield Tree Company treated hemlock trees in the Codman Hemlock Grove. Hopefully this will start these magnificent trees on the road to recovery from their hemlock woolly adelgid infestation. This funding also supported an expanded invasives control effort by Anna Wilkins and Jane Layton, with the help of two seasonal workers. We worked closely with the Cambridge Water Department on improvements to the trail on the Harrington Conservation Land to make it handicapped accessible. A new dumptruck, made possible through the support of TM, has greatly expanded our field capabilities.

Agriculture is a valued aspect of our community and the Commission strongly supports farming. The Commission licenses nearly 200 acres of Town-owned farmland to a dedicated and diverse group of farmers. Licenses were renewed this year for a five year period. The farms currently on conservation land are: Blue Heron Organic Farm, Busa Farm, Codman Community Farms, Matlock (Flint's) Farm, The Food Project, Lindentree Farm, Red Rail Farm, Turtle Creek Winery, and Verrill Farm. These farms now have additional local representation from the newly appointed Agricultural Commission.

A new community resource we encourage everyone to use is a web-based Geographic Information System (GIS). From your home computer you can access a variety of data layers for the Town, ranging from lot lines to aerial photos to wetlands. Go to the website <http://www.mapsonline.net/lincolnma> to access this great program. You can also link to it from the Town's website www.lincolntown.org. Ellen Meadors, Assessor and dedicated volunteer, Chuck Miller, our Information Technology Director, and Angela Seaborg (and others) all worked hard to get this up and running.

Our organized educational offerings continue to include a variety of public natural history outings and talks cosponsored with LLCT. Our weekly series of Wednesday morning hikes continued in the spring and fall. The monthly series of Conservation Coffees continues to be successful. These are informal gatherings of individuals interested in conservation and land-related issues in Lincoln. If you want to be on the e-mail list to be notified about these and other events or have other questions or concerns, please contact Tom Gumbart at the Conservation office (781-259-2612 or gumbart@lincolntown.org).

LINCOLN LAND CONSERVATION TRUST (LLCT)

Kenneth E. Bassett
William G. Constable, President
Dwight L. Gertz, Secretary
Susan M. Klem
John C. B. LeGates
Gwyneth Loud
Ellen B. Meadors, Treasurer
Selina Rossiter
Lynne Smith
Paul Svetz
James C. Fleming, Chair

The Lincoln Land Conservation Trust (LLCT) is a private, volunteer, charitable organization. Founded in 1957, the LLCT is dedicated, per its mission statement, to "maintaining the rural character of the Town for the benefit of the inhabitants of Lincoln." Throughout its five decades of conservation work, the LLCT has been able to fulfill its mission only through the selfless efforts of the LLCT's trustees, members, donors, friends, and members of like-minded groups in Lincoln.

The LLCT is one of the oldest local land trusts in the US. We also have the distinction of holding the oldest private conservation restriction (known outside of Massachusetts as a conservation easement) in the US, dating back to 1962. The year 2008, though economically challenging for the nation and our region, was a strong year for land protection for the LLCT. Working in concert with the Town's Conservation Commission and the private Rural Land Foundation (RLF), the LLCT added 10 new conservation restrictions on 11 parcels totaling 160 acres. Thus the LLCT will enter 2009 owning, or having stewardship responsibilities for, more than 1,000 acres of land that not only enhances Lincoln's bucolic landscape, but also helps provide important wildlife habitat, scenic vistas, clean drinking water, and myriad recreational opportunities for our fellow citizens. In addition, 3 new trails easements were added, providing important connections amongst the more than 75 miles of trails already in use in town.

The LLCT continues to be recognized nationally for our stewardship and educational programs; we remain focused on maintaining this leadership in the years to come. This year, the Land Trust Alliance (LTA), a national organization that promulgates land trust standards, once again recognized the LLCT as a national model for land trusts without full-time staff. Buzz Constable, president of the LLCT, led a session at the LTA's national convention on how smaller land trusts can creatively meet the standards set by the LTA. The LLCT, like many other volunteer land trusts, must continually find insightful ways to address the increasingly complex nature of land preservation. From "conservation subdivision" pioneered by RLF as a method of saving land, to the holding of restrictions on house size and architecture, Lincoln's conservation efforts must continue to creatively and diligently balance competing interests as we protect important conservation land and historic landscapes in Lincoln.

A primary effort of the LLCT each year is to provide "stewardship" to the conservation lands in Lincoln. 2008 continued a tradition of stewardship collaboration with the Lincoln Conservation Commission, as two LLCT staff interns worked with the Town's Conservation Land Manager and utilized the Town's Geographic Information System

(developed in an LLCT-Town collaboration several years ago). These interns, with additional assistance of LLCT trustees, updated our baseline information on conservation land and completed monitoring reports on every parcel of conservation land within the jurisdiction of the Town or the LLCT. This amounts to over 2,200 acres of land, as well as many, many miles of boundary lines. Baseline Studies and Monitoring Reports are available for review at the Lincoln Conservation Commission offices.

Stewardship also involves managing trails, stonewalls, field edges, invasives species, and educational areas. Three summer land management interns accomplished much of this effort in 2008, with particular emphasis on clearing the fields adjacent to the Town's Cemetery, providing new, inspiring views towards Flint Fields and Lincoln Hill.

Among the many "Walks and Talks" during 2008, the LLCT collaborated with the Conservation Commission and the Lincoln Garden Club in June to host a "Pull n' Plant Day." This event was focused on identifying and removing invasive plant species and replacing them with native plant cuttings, which had been prepared during a prior workshop hosted by the same set of organizations. These events were well-received, highly successful, and natural extensions of the very successful 2007 Invasive Summit that marked the inaugural collaboration of these same three groups.

Also in 2008, Sue Klem, a long-standing LLCT trustee, formally turned over her bi-weekly wildlife column-writing responsibilities to LLCT trustee Gwyn Loud. Sue will spend the coming year organizing her 12 years of column writing, which provides a valuable historical documentation of animal life in Lincoln. The LLCT plans to publish this important historical record.

The long affiliation between the RLF and the LLCT has become ever closer in recent years. The RLF has for several years coordinated land acquisition and fundraising activities. In 2008, this assistance extended still further to include assisting LLCT's volunteers in administrative and communication activities.

As both Lincoln and the land trust community grow and change, our increasingly complex operating environment will present new challenges to our legacy of leadership within the land trust community nationally and regionally. However, with the dedicated work of gifted trustees, the support of our fellow Lincoln conservation organizations and like-minded citizens, we will continue to protect Lincoln's landscape.

**Lincoln Land Conservation Trust
Preliminary Selected Financial Information
as of January 6, 2009**

2008 Receipts

Direct Public Support (Contributions)	35,658
Land Acquisition Donations	0
Grants	0
Programs-greenfair	0
Sale of Trail Maps	405
Sale of Books	1,498
Agriculture Leases	0
Investment Returns	8,940
Miscellaneous	0
Total Receipts	46,501

2008 Expenses

Land management wages	11,250
Stewardship wages	15,841
Land Acquisition Expense	0
Insurance	3,708
Equipment and Maintenance	411
Mowing and Maintenance	6,258
Legal and Filing Fees	70
Accounting and bookkeeping	1,500
Maps	0
Grants	7,000
Publishing-books	0
Printing and Postage	4,395
Property taxes	0
Materials and Miscellaneous	1,406
Net unrealized losses (gains) on investments	49,431
Total Expenses	101,270

Balance 12/31/08

Lincoln Conservation Fund	150,097
Investment Funds	322,962
Jean W. Preston Memorial	27,585
Cambridge Savings Bank	16,567

Total balance 12/31/08 517,211

HOUSING COMMISSION

Pam Gallup
George Georges
Phyllis Mutschler
Mary Sheldon
Betty-Jane Scheff
Renel Fredriksen, Chair

A major project for all Town Boards this year was work on the Comprehensive Long Range Planning Committee. The Housing Commission contributed as members of the Home and Built Environment subcommittee. This was a long and intensive process, and we are appreciative of the hard work that went into it by all participants. Although specific policies were not addressed by the survey, the Town continues to strongly support the goal of promoting housing which is affordable for both middle and low-income households.

In 2007, Lincoln reached its goal of having 10% of its housing stock in affordable housing, which protects us from hostile 40B developments until the new federal census numbers are released in 2010. As the year started, we anticipated a shortfall in 2010 of between 14 and 18 units of affordable housing to stay above 10%, and were looking for ways to close that gap. While meeting State guidelines is far from our sole purpose, the severe potential cost to the Town if we do not maintain these numbers influenced much of our work in 2008

Early in 2008, the three housing agencies in Town – the Housing Commission, Affordable Housing Trust, and Lincoln Foundation – began to meet jointly to work on issues of mutual interest and concern. The first task this Troika took on was to look into the feasibility of supporting a group home for disabled citizens in town, which the agencies had previously been researching independently. Since each bedroom in such a home counts towards the Town's Subsidized Housing Inventory (SHI), we found this to be a good use of affordable housing funds, while at the same time supporting needs initially brought to our attention by members of the Disabilities Commission. Two agencies, CMARC and Edinburg, each purchased a home in town, adding nine units to our SHI.

With the addition of these two group homes, the 2010 shortfall dropped to 5 – 9 units. We have a few additional irons in the fire at present, and are optimistic that we can close this gap in time to keep the Town out of danger. The Troika established a good working relationship, and expects to work together on other issues in the future.

Five neighboring towns, which include Lincoln, received an Innovations Grant from the State to research what we may gain from collaborating on housing issues. Although the towns differ in size and other factors, we already see potential opportunities for collaboration. This report is due to be completed in the summer of 2009.

The Commission has begun work on reviewing and updating our Consolidated Housing Plan, and expects to have an interim version ready in early 2009, in advance of Town Meeting. A more comprehensive and thorough update will be completed after the 2010 census data is available.

We continue to research new initiatives for increasing our affordable housing stock past 2010. We had an initial meeting with a representative of the Historic Commission, and hope that we may be able to work together to preserve some of Lincoln's older homes which could be lost to demolition. This is in the very early stages of discussion, but something we are enthusiastic about investigating. We also hope to formalize our accessory apartment strategy, and encourage more middle income housing. Maintaining housing and income diversity in Town is seen as valuable by our citizenry, and the Housing Commission is committed to doing its part.

This year saw Rayna Caplan retire from the Commission after serving for twelve years. Most recently, Rayna took on great responsibility during the planning and construction of the Sunnyside Lane affordable units, initially helping with the design and selection of contractors, working closely with Minuteman Tech during the construction phase, and ending with great attention to detail in the landscaping. Rayna also took it upon herself to find outside donors to help reduce cost to the Town. The homes on Sunnyside Lane, as well as our other properties, would not be as attractive and professionally maintained as they are without her efforts. Over the years, Rayna poured her heart into affordable housing in Lincoln, and we will forever be in her debt.

While we were sorry to lose Rayna, we were extremely fortunate to gain Phyllis Mutschler on the Commission. Phyllis came to us from Brandeis University, where she was a Professor at the National Center for Women and Aging at the Heller School of Public Policy. In her first year, she has shown herself to be a valuable addition to the Commission.

As always, we remain indebted to Earl Midgley, Building Inspector, for his attention to property maintenance and for sharing his expertise on construction. We appreciate the assistance of Elaine Carroll in fielding phone calls, and maintaining lists and rental agreements, Debra Parkhurst for a variety of support tasks, and Tim Higgins and Anita Scheipers for their valuable contributions on many issues. Town Planner Mark Whitehead has been a valuable resource on many housing and planning issues, and in coordinating our work with CHAPA and the Planning Board and the ZBA.

We are very appreciative of the support of the Lincoln Foundation, Community Preservation Committee, Disabilities Commission, Historic Commission, and the residents of Lincoln, who continue to support affordable housing in our town. Lincoln is very fortunate to have such dedicated residents and employees supporting our efforts to maintain the diversity and rural, small town character of Lincoln.

LINCOLN HISTORICAL COMMISSION AND HISTORIC DISTRICT COMMISSION

James Craig (HDC only)
Kerry Glass
Eric Harris (alternate)
Ken Hurd (HDC only)
Jack MacLean (alternate)
Andy Ory
Colin Smith
Lucretia Giese (chair for LHC)
Ruth Wales (chair for HDC)

The Lincoln Historical Commission is responsible for preservation of all structures outside the Historic District and also reviews requests for demolition under the Demolition Delay By-law. The Historic District Commission reviews applications for all exterior changes within the District visible from a public way.

Lincoln Historical Commission

Demolition Approvals

70 Todd Pond Road – original part of dwelling
164 Sandy Pond Road – more than 25% of roof
61 Beaver Pond Road – house (after demolition plan review)
173 Tower Road – house and garage
16 Old Sudbury Road – portion of house, detached garage and roof of barn
158 Bedford Road – more than 25% of roof
37 Farrar Road – house and garage

Demolition Denial

39 North Great Road – house (area of National Park)

Emergency Demolition

11 Deerhaven Road – dilapidated horse shed

Historic District Commission

Certificates of Appropriateness

2 Weston Road – flag pole
5 Sandy Pond Road – addition of kitchen and family room with removal of attached garage and addition of detached garage
24 Bedford Road – front door entry and attached garage
11 Trapelo Road – steps, stone wall, 2 trellis sections, and new roof
15 Lincoln Road – mudroom, kitchen and family room addition
Library, 3 Bedford Road – 2 a/c condensers replacing one; 2 louvered windows in the basement
8 Sandy Pond Road – new roof

5 Sandy Pond Road – dwelling roof and deletion of garage access door on garage (changes to approved plan)

Certificates of Non-Applicability

36 Codman Road – new roof

7 Old Lexington Road – installation of concrete berm

7 Old Lexington Road – new roof & repairs to mudroom

64 Conant Road – repair of roof section and dormer roof

16 Weston Road -- repair rotted wood and replace gutters

Denial of Certificates of Appropriateness

7 Lincoln Road – addition of balcony/deck, new windows, demolition of existing porch and mudroom

29 Lincoln Road – new garage

5 Sandy Pond Road – French doors on new addition

Other business by Lincoln Historical Commission in 2008

1. Inventories completed by Jack MacLean (structures in areas of Red Rail Farm, Old Concord Road, Lewis Street, Page Road, Pierce Hill), by Kerry Glass (structure on Baker Bridge Road), and by Friends of Modern Architecture/Lincoln (modern structures, Phase One), filed with the Massachusetts Historical Commission

2. Study Committee established for a Brown's Wood Neighborhood Conservation District

3. Legislation supported with other towns to permit the appointment of alternates to Massachusetts Historical Commissions; decision pending

4. Cooperation with Town Assessors, Conservation Commission, and Planning Board on GIS system mapping project to include listed historic properties.

PIERCE PROPERTY COMMITTEE

Jean Horne
Lucia MacMahon
Max Mason
Judith Gross, Chairman

As usual I am writing this after the deadline and after the First Day 2009. This was the tenth year and the Party seemed even better than the years before. In spite of the very cold weather a large crowd turned out to enjoy the variety of soups and the music of the Ancient Mariners. We thank the Silvers for all they do each year to make the House warm and welcoming particularly on January first!

This year the events at the house were about even 50/50 between the Town events and the Private parties. The house received a new coat of paint which is no small job in itself but sandwiched in between events makes it even more complicated.

Many repairs were done by our now official contractor, Dana Mahnken. We thank him for the loving and sometimes emergency care he gives the House.

Considerable study has been done on the grounds by various groups. The Conservation Committee and the Public Works crew met with the PH and considered the problem of the collapsed culvert between the two ponds; everyone agrees that it should be repaired. We do not want the large pond to flood the property nor do we look forward to a truck or a large bride falling through! There seems to be a question of just when it can be done. October appears to be the magic month but just which October is not certain. It is something like jam in Alice in Wonderland:” jam yesterday and jam tomorrow but never jam today.”

The Pierce House Planning Committee is working on solving the financial problems. No other town building is expected to support itself. They will be discussing this with the Selectmen and may put an item in the Town Warrant. We are grateful for their interest and their help.

LIBRARY, RECREATION, AND SCHOOLS

TRUSTEES OF THE LINCOLN PUBLIC LIBRARY

2008

		<u>Term Expires</u>
Diana Abrashkin	Self-Perpetuating	
Jacquelin Apsler, Chair	Selectmen's Appointee	2011
Marshall Clemens	School Committee Appointee	2009
Alfred Kraft	Self-Perpetuating	
Peter Sugar	Self-Perpetuating	
Susan Taylor	Elected	2010

Overview – Building repairs and capital improvements identified in 2004 by the consulting engineering firm Simpson, Gumpertz and Heger were completed. The Friends of the Library's October House Tour with the theme, "Traditions," raised funds for library events and activities. The October Library Open House showcased library programs and welcomed newcomers. Total circulation increased 6.5%, patron visits increased 8.8%, and web visitors increased 16.3% in 2008. (See the full version of the Library's annual report at www.lincolnpl.org.)

Budget and Finances – At Town Meeting in March Lincoln residents approved a 6 percent increase to the Library's operating budget to \$805,857. This budget allowed the library to maintain level services and add a 5 hour/week part time archivist to the staff. The Community Preservation Committee's warrant article passed at Town Meeting, which included \$465,097 for the renovation of the vault and Lincoln Historical Room as well as \$63,288 for phase one of a fire suppression system. The Library Trustees' warrant article for regularly scheduled maintenance activities and repairs (\$28,000) also passed at Town Meeting.

Programs – Programs in both the Children's and Adult departments continued to draw large and enthusiastic audiences to the library. More than 5,300 kids and parents participated in Children's Room programs, while over 2,500 library visitors enjoyed Adult Department offerings.

The Children's Room conducted the usual weekly storytimes within the library as well as at local preschools and at Lincoln Extended Day Program. Also continued were the book discussion groups for children in grades 3 and grades 4-5 and a monthly preschool sing-along with musician Ed Morgan. "Pirates Ahoy!" was the theme of February school vacation week. Programs included The Hampstead Stage Company's production of "Treasure Island", pirate stories and songs by Moonship Productions, and "Shiver Me" stories and crafts for preschoolers. In March, Boston Lyric Opera Company presented a preview of "Hansel and Gretel". "Silly Side Up" was the theme of April school vacation week with visits from Toe Jam Variety Show and Big Joe the Storyteller. Throughout the school year, a series of Dungeons and Dragons sessions for young adults was led by dungeon master Chris Ramsley. "Wild Reads at Your Library" was the theme of

this year's Summer Reading Program which included a Reading Club Kick-Off and Ice Cream Party as well as weekly preschool storytimes and activities. Special visitors included a wolf talk with live wolves, "Wild Sing" with award-winning composer David Polansky, "Animal Adventures" featured live exotic animals, Mike Bent brought children's books to life with "Wild About Books", and the Galapagos Puppets performed "Badger Meets the Fairies". Fall brought four special events: a program of "Fairy Magic", a Halloween special with Elaine Kessler and her tricky black cat, a performance of Irish and Scottish music with The Celtic Bells, and a bear birthday party in honor of Paddington Bear and Corduroy. The December winter decorations and crafts were designed by Dana Weigent.

The Adult Department had a diverse year of programming. The Friday Morning Book Group's theme "Good Things Come in Small Packages" continued in the Spring, with such notable titles as Summer by Edith Wharton and The Haunting of Hill House by Shirley Jackson among the favorites. In the Fall the group began to tackle the theme "Quests and Longings", with Thoreau's Walden leading the way. Classic Jazz is still going strong. Vern Welsh, Gene Darling, Hal McAleer and Ed Williams lead this group, and the music just gets better every year! They keep improving the presentation, and more visuals are now augmenting the shows. The live jazz band in May was perhaps the best ever----a "pick-up" group led by Lincoln's own Henry "Thins" Francis. Bravo for another outstanding year!! The Photo Share group has been a successful addition to the Library's offerings. They put together another exhibit in the Fall, and hope to do more outings together next year. Mystery Mondays and the Write Stuff groups are led by Jeanne Bracken and they are going strong. The Mystery Monday theme ranged from "Classic Mysteries" to "A Second Sherlock Summer" and the beginning of "Location, Location, Location" which showcases mysteries with a great sense of place. A Sunday Afternoon Tea in the Tarbell Room during Winter Carnival sponsored by the Friends and the Mystery Monday Book group drew dozens of residents to sample goodies made from recipes in culinary mysteries. The Write Stuff has developed into a strong supportive opportunity for writers of all levels to develop their craft; two public readings provided an opportunity to share their work. The Friends of the Lincoln Library sponsored seven adult programs this year. The Gallery at the Library is busy all the time with so many wonderful local artists with such varied and talents gracing our building. The Stay-Put Coffee Spot and the Glass cases are additional exhibit spaces, and they too add so much to the ambiance here. Thank you to all the artists!

We are grateful to all those who contributed to another successful program season -- Amy Gavalis, Jane Flanders, Deb Leopold, and Dana Weigent in the Children's Room, and Ellen Sisco in the Adult Department and Jeanne Bracken in the Reference Department. We also thank the Friends of the Lincoln Library, Inc. for their outstanding financial support of many of these programs.

RECREATION COMMITTEE

Susan Collins
Ted Julian
Chris Fasciano
Ingrid Neri
Jane Tatlock
Noah Eckhouse, Chair



The Recreation Committee had a busy 2008. We welcomed new member Chris Fasciano, who has brought welcome energy to our committee. Our members continue to support the Comprehensive Long Range Planning Committee, Open Space and Recreation Planning Committee and the Community Preservation Act Committee, as well as the department's core goals and operations: community programs, athletic fields, tennis courts, Codman Pool, summer camp and Winter Carnival weekend.

The Recreation Office is located in the Hartwell A Pod on Ballfield Road, allowing for easy public access, and close proximity to our programming spaces. The office is generally open 8:30am - 4:30pm, but we recommend calling (781-259-0784) before you come down because our staff may be out of the office at any given time. We would like to thank the Lincoln Public Schools for their continued support by providing office and programming space.

We continue to maintain the town's athletic fields and baseball diamonds with annual cycles of slice seeding, aerating, and lime/natural fertilizer applications. This will develop healthy, safe turf for the benefit of the public schools, sports leagues and community programs. We would like to thank our youth sports organizations, Lincoln Youth Soccer and Lincoln /Sudbury Little League, for their contributions to help offset our costs.

2008 saw the realization of one of our long-term goals, the implementation of an online registration system. Residents can now visit our website (www.LincolnRec.com) for up to date information, and can sign up for all activities without making a trip to the office or wasting a stamp! We wish to thank Ted Julian and Noah Eckhouse for their leadership in this endeavor. We also want to thank our Accounting Office and Treasurer /Collector's Office for their dedication to this project... their cooperation was critical.

Jonathan Dwyer and Chrissie Long continue to oversee our Celebration Events (Patriots Day, Memorial Day, July 4th and the Summer Concerts Series) along with their team of Event Captains: Marty Fahey (*Minutemen*), Lyn Spaeth (*Girl Scouts*), Jen Flanagan, Chris Stock, Alex Jacobs, Zach Michel, Brent Clarke, Angela Kadlec and Nancy Felsheim. We've been very pleased with the productivity of this group, and look forward to their continued efforts!

We recognize the contributions and commitment of our staff: Dan Pereira, Stacey Mulroy and Laurie Dumont – who keep the department running smoothly.

We also want to brag about the accomplishments of our summer swim team... 130 Lincoln kids swam their way to champions of the Minuteman Swim League! This is a first in the history of the Codman Pool Swim Team... so congratulations to Coach Lauren Erb (pictured) and her team!

Recreation facilities and offerings are a wonderful component of the Lincoln community and we thank you for your support. We are always looking for new ways to meet the changing needs and interests of community and welcome any suggestions and ideas.

CULTURAL COUNCIL

Amy Goodwin
Barbara Low, Treasurer
Susan Welsh
Sarah Bishop
Joanie Schaffner
Melinda Abraham
Jay Hersh, Chair

The Lincoln Cultural Council was granted \$4000 by the Massachusetts Cultural Council (it's principal source of funding) to award for projects to occur in Calendar (and Fiscal) Year 2008 to be combined with any unused funds from prior years. In October 2007 the Council awarded \$4045 for events to be held in 2008. Of that, \$3195 has been dispersed to date to fund events which occurred in 2008 with \$13.41 pending. In addition \$58.80 was spent on administrative expenses in the form of our PO Box and postage stamps.

The events funded were:

- A Wildlife Photography Workshop and a related Juried Photography Exhibit of Lincoln Wildlife displayed at the Lincoln Library.
- The Lincoln Minutemen's "Lincoln Colonial History Day in the National Park."
- A Pastel Artists Workshop led by Gregory Maichack at the Lincoln Library.
- A Writing workshop led by Newbery award-winning children's book author Linda Sue Park at the Lincoln Schools.
- Lincoln Free to Explore Weekend at the Discovery Museums, Acton.
- Buccaneers of Buzz: Celebrating the Honey Bee, a multimedia event and concert was presented by Rialto Arts.

During the course of 2008 the Council was informed by the Massachusetts Cultural Council that it had unencumbered funds allocated for prior years which it was required to spend on grant proposals submitted by the the October 15, 2008 grant deadline for events held in Q3 or Q4 2008 or events to be held in CY/FY 2009. A review of the Council's accounts by the Treasurer and Chair who took over in early 2008 determined that the amount of this was \$2162.04. Additionally, as a result of certain grants allocated for CY/FY 2008 which we were advised would not be completed, the Council realized that an additional \$750 would be available. Subsequent to adjustments for administrative expenses

the final amount of unencumbered funds available to carry over to CY/FY 2009 was found to be \$2808.24 as of October 15, 2008. The Council had also informed by the Massachusetts Cultural Council in early October 2008 that it received a preliminary award of \$4300 for CY/FY 2009, for a combined total of \$7108.24 available to award as of October 15, 2008.

The Council met on October 29, 2008 to review grant proposals it received by the October 15 deadline, and approved 12 grant proposals totaling \$7100 for CY/FY 2009. Due to uncertainty in the MA State Budget, the Council has been advised that it will not learn its final allocation until late January or early February 2009. Until then the status of all the pending awards granted is preliminary and subject to adjustment or revocation.

As of the end of CY/FY 2008 the Council also has \$2895.85 in an account originating from an unrestricted gift to the Council. Because money the Council receives from the state has certain restrictions on it, the Council chose not to utilize and of the money in this unrestricted fund at this time.

BEMIS FREE LECTURE SERIES

Neil Feinberg
Gertrude Webb

A unique tradition was established in 1892, when native Lincolnite **George Bemis** left the town funds to build "a new Town Hall in which shall be a room of sufficient capacity and proper construction for public lectures...and to provide an annual course of public lectures in said Hall of an instructive and elevating character."

Inspired by the model of the Lowell Institute Lectures and the Lyceums of the mid-1800s, the Bemis Free Lecture Series has enjoyed a distinguished history, attracting leading national figures in politics, arts, sciences and social issues for over 100 years. The Bemis Free Lecture Series is managed by three Trustees, publicly elected by the citizens of Lincoln.

Despite the tanking of the stock market, which took a significant bite out of the Bemis Trust's operating budget, 2008 was one of the busiest years in recent memory. Say what you will, but the Bemis program was certainly diverse this past year.

A special Mother's Day program in May featured soprano Joanna Porackova performing a concert of Russian Love Songs. Joanna was accompanied by Lincoln resident, pianist Colleen Katsuki.

September brought Wales native and pirate expert, Terry Breverton to Bemis Hall. Terry has written a number of books about Captain Kidd, Black Bart, Captain Morgan, and other pirates, buccaneers and swashbucklers. Lecture attendees learned the difference between those three terms.

November featured a classical marimba concert by Fumito Nunoya. This Japanese musician has a masters degree in marimba performance from The Boston Conservatory and is the first marimba (or percussion) major in the school's history to receive this distinction. His performance was mesmerizing and the music other worldly.

Also in November, the Bemis Trustees hosted the taping of four shows of the weekly radio program, Says You! Broadcast nationally, it brought instant fame and recognition to Bemis Hall and to Lincoln.

The final Bemis lecture of 2008 featured controversial Boston Globe Op-Ed columnist Jeff Jacoby who made a compelling case for reinstating the death penalty in Massachusetts. He was both entertaining and informative. Bemis attendees appreciated his arguments, though many disagreed with his hypothesis.

One Bemis Trustee seat remains vacant from last year since nobody ran or applied for the position. Hopefully that seat will be filled by the time this report is delivered.

This year marks the final year of Neil Feinberg's service as a Bemis Trustee. His term is up, and not a moment too soon. He's not sure if he's served two or three terms, but however long it has been, Neil feels it is time to pass the baton to a new generation of Bemis trustees. We won't be sorry to see him go. Let's face it, the guy can be annoying.

Bemis trustees encourage suggestions for future Distinguished Guest Speakers. You can learn more about the Bemis Free Lecture Series and send us an email by visiting our website: www.bemislectures.com.

LINCOLN SCHOOL COMMITTEE

Jennifer Glass
Cynthia Nunes-Tajjeron (Hanscom Representative)
Robert Orgel
Louann Robinson (Hanscom Representative)
Tom Sander (Vice Chair)
Al Schmertzler
Julie Dobrow (Chair)

The Lincoln Public Schools completed another successful year in which our students continued to learn and grow in a high quality pre-kindergarten through grade eight school system. They demonstrated their knowledge and newly developed skills in many different ways on a variety of “stages.” Students excelled in their classrooms, on the stage in musical and theatrical performances, on the athletic fields and in our community. Their learning continues to be guided and supported by a caring and professional combination of teachers, tutors, assistants and administrators. We also appreciate the contributions of the volunteers and staff who support instruction; our custodians, food service staff and technology team and the many parent volunteers who provide the support needed to maintain a quality educational experience through their many and varied efforts.

Improvements: The School Committee and Administration continued efforts to realize the district’s strategic goals in the areas of (1) curriculum, instruction and assessment, (2) teacher excellence and professional development, (3) leadership and school culture, and (4) facilities, operations, health and safety. The district has been able to make several important program improvements with the generous resources provided to our schools by the Lincoln community and through our contract with the federal government to operate the schools at Hanscom Air Force Base.

Lincoln was again awarded the contract to provide educational programming at Hanscom. This partnership benefits Lincoln by providing nearly half of the resources needed to operate our central office, support for curriculum development and components of the district which would be otherwise extremely challenging to fund through the Lincoln budget. The total value of the contract for the five-year award will be between \$50,000,000 and \$70,000,000 depending on enrollment.

Work on the district’s policy and curriculum was our main focus during the 2007-2008 academic year. The School Committee revisited its policy on class size, reaffirmed its commitment to small classes and structured the policy in a fiscally responsible manner.

On the academic front we have adopted a new elementary mathematics program for grades kindergarten through five, expanded the foreign language program to begin instruction in Spanish in grades four and five, and adopted strategies for advanced learning opportunities for students who demonstrate the knowledge, skill and interest for more challenging academic work.

To support the new math curriculum, teachers have received significant training and support, and each school extended instructional time in math from forty minutes to seventy-five minutes per day in grades kindergarten through five. The School Committee and Administration also established a Middle School Mathematics Study Committee which is currently reviewing exemplary math materials and will make a recommendation for the adoption of new curriculum for grades six through eight beginning in September 2009.

Professional development: The School Committee remains committed to the continued learning of the faculty and staff and supports the district's efforts to help teachers remain current in their practice. There was a sustained focus on supporting teachers to integrate technology into their classrooms as part of the district's on-going technology initiative. The most significant effort was made to support the adoption of the new mathematics program. Several days during the summer were scheduled for this initiative and on-going professional development was scheduled for the upcoming school year.

Leadership and contracts: The leadership of the Lincoln Public Schools remained relatively consistent for the 2008-2009 school year. We did bid farewell to Ed Orenstein who had served as the Interim Administrator for Student Services and is now retired. We welcomed Stephanie Powers as our new Administrator for Student Services. The School Committee completed a successful negotiation with the Lincoln Teachers' Association for a new three-year contract that is beneficial to the teachers, the town and the overall educational experience of children in the Lincoln Public Schools.

Facilities: The Facilities Subcommittee continued its work and completed a Statement of Interest which was submitted to the Massachusetts School Building Authority. The School Committee and Selectmen approved the Statement of Interest which is the first step in a long process to seek state funding for a possible school renovation or building program.

Recognition: Lincoln and Hanscom students continued to demonstrate outstanding academic, athletic, artistic and civic accomplishments. At the end of the school year we honored our graduates. Sixty-nine young men and women graduated from Lincoln School and 31 from Hanscom Middle School. We wish them the very best for continued success in high school and beyond.

We also bid farewell to a number of retiring teachers last June. The School Committee thanks them for many years of caring, compassionate service to our

students and wish them well for a happy, healthy and fruitful next phase in their lives. At the Lincoln School we recognized Jane Benes, Helena England, Dianne Romano and Noel Symons and on the Hanscom campus we thanked Ilia Fisher, Doreen Maloof, Lynne McGrath, Connie O'Grady and Frank Vidmar.

New School Committee Members: At the Town Elections in March 2008 Jennifer Glass and Rob Orgel were elected to the School Committee. Sharon Gillespy, one of two Hanscom Representatives, resigned from her seat on the Committee but we are fortunate that she joined our faculty as a preschool teacher in the Lincoln Preschool.

CLASS OF 2008 GRADUATES

LINCOLN

Verity Jean Ahlin
Derquon Stefan Alford
Daniel Easton Anderson
Matthew Henry Aranow
Samuel Dogan Arthur
Nnemdi Obinwanne Azubuko
Sasha Machéal'La Charles-Bain
Brittany Gail Baltay
Nicholas Joseph Bellini
Stephen Joseph Bellini
Matthew Van Cleef Blair
Charles Reiling Breiter
Grace Olivia Brown
M. Alexander Brown
William Joseph Bursaw
Jacob Seth Carmen
Ryan Paul Chaffin
Jackson Paul Charrette
John Joseph Cusano
Davies Allyn DeCesare-Fousek
Colin Edward Defrancesco
Harrison James Elder
Andrew John Driscoll
George Dyck
Ryan Douglas Fleming
Lealah Jalynn Fulton
Tiahana Carolyn Kala Gaines
Bryn Cordelia Gingrich
Theodore Jae-Ho Goetemann
Jason Donald Halsted
James Reginald Hamilton
Conor Wolfgang Harris

Caroline Anne Hopland
Shumika Jean-Baptiste
James Kyungbae Jhun
Christopher Jay Kafina
Johnny Denzel Kent III
Ani Christina Keshishian
Azeem Khan
Madeleine Coe Klein
Sarah Elizabeth Koeninger
Daniel Oliver Kraft
Aleksander Scott Kusik
Kathryn Keoloha Lee
Nichole Angelina Leger
Yaraslau Loban
Virchel Deña Mack-Jackson
Glenn Anthony Matot
Marina Payette McGarry
Mitchell Alan McGinty
Joseph Anthony Merullo
Parker Severinson Mundt
Patrick Paul Murphy
Sebastian Amadeus Nowak
Liam Thomas Quinn
Terese Rose Quirk
Ori Ravid
Jeremy Buttolph Robson
Jordan Kyle Rogers-Hatcher
Aaron Michael Salm
Fergal Ethan Seiferth
Sabriya Amirah Shaikh
Aaron Leonhard Sliski
Corey Doyle Stock
Matthew James Styles

Grace Rose Sweetser
Alexa Rose Vercollone
Charles McCoy White
James Zhen

HANSCOM

Oksana Anderson
Brandon Biliouris
Jessie Boring
Troy Briggs
Robert Brown
Naomi Cabrero
Alyssa Cattles
Christian Chavez
BriAnn Cockrum
Christina Deang
Hannah Eassa
Desiree Enriquez

Michael Holbrook
Meagan Howard
Kadijah John
Hannah Johnson
Taylor Laney
Jackson Loya
Sean McGonagle
Sofia Medina
Jesse Moreno
Kenneth Murdock
Justin Niebels
Brittany Niemeyer
Joshua Olmeda
Ashley Pearce
Rosheil Meara Ramirez
Cameron Ribler
Chelsey Sjolie
Joshua Stretch
Myles Veomett

LINCOLN SUDBURY REGIONAL HIGH SHOOL

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
TREASURER'S REPORT
JULY 1, 2007 - JUNE 30, 2008

Prepared by:
Pauline M. Paste
District Treasurer

TOTAL CASH BALANCE JULY 1, 2007 5,801,858.60

DISTRICT FUND

DISTRICT FUND CASH BALANCE JULY 1, 2007 3,861,488.18

RECEIPTS:

OPERATING ACCOUNTS

Sudbury Assessment	19,162,799.29	
Lincoln Assessment	<u>3,297,558.31</u>	
TOTAL ASSESSMENTS		22,460,357.60
Chapter 70 Aid	2,374,621.00	
Transportation Aid	<u>351,697.00</u>	
TOTAL STATE AID		2,726,318.00
ANTICIPATED RECEIPTS	508,000.00	508,000.00
Premiums from Borrowing	76,086.94	
FY '05 Encumbrance	15,221.41	
FY '04 Encumbrance	11,752.57	
Interest Income	231,785.11	
FY '08 Encumbrance	35,000.00	
Petty Cash Refund	1,000.00	
Misc. Receipts	839.17	
Stabilization Revenue	15,690.13	
Tailings	<u>0.00</u>	
TOTAL SUNDRY INCOME		<u>284,314.41</u>
BOND Premiums	27,996.00	
Acrued Interest	1,122.22	
MSBA Final Payment	125,808.00	
BOND Proceeds	1,000,000.00	
	<u>1,154,926.22</u>	1,154,926.22
TOTAL OPERATING RECEIPTS		27,133,916.23

DEDUCTION ACCOUNTS:

Federal Withholding Tax	1,614,561.11	
MA Withholding Tax	626,690.56	
Federal Withholding Tax FICA	189,868.32	
Health Insurance	862,916.98	
MA Teachers' Retirement	1,247,942.28	
Middlesex Retirement	232,039.10	
Disability Insurance	82,255.25	
Tax Sheltered Annuities	646,151.98	
Credit Union	328,350.79	
L-S Teachers' Association	85,176.00	
Deferred Compensation	25,398.69	
Section 125, Flexible Spending Plans	179,304.94	
Attachments	<u>1,100.00</u>	
TOTAL DEDUCTION RECEIPTS		<u>6,121,756.00</u>
TOTAL DISTRICT FUND RECEIPTS		<u>33,255,672.23</u>
TOTAL DISTRICT FUND INCOME		<u>37,117,160.41</u>

DISBURSEMENTS:

OPERATING ACCOUNTS

Operating Budget	22,634,101.88	
Equipment Budget	165,522.14	
Capital Projects	0.00	
Debt Service - principal	2,356,035.00	
Debt Service - LT interest	778,075.00	
Debt Service - ST interest	<u>45,149.35</u>	
TOTAL BUDGET DISBURSEMENTS		25,978,883.37
Capital Building Project & Track & Field Project	578,540.19	578,540.19
BAN Redemption	1,000,000.00	1,000,000.00
Borrowing Costs	25,466.70	25,466.70
FY '07 Encumbrance	60,977.57	60,977.57
PETTY CASH ADVANCE	1,000.00	1,000.00

DEDUCTION ACCOUNTS:

Federal Withholding Tax	1,614,561.11
MA Withholding Tax	626,690.56
Federal Withholding Tax FICA	189,868.32
Health Insurance	819,110.32
MA Teachers' Retirement	1,247,942.28
Middlesex County Retirement	232,039.10
Disability Insurance	82,255.25
Tax Sheltered Annuities	646,151.98
Credit Union	328,350.79
L-S Teachers' Association	85,176.00
Deferred Compensation	25,398.69
Section 125, Flexible Spending Plans	179,304.94
Attachments	<u>1,100.00</u>
TOTAL DEDUCTION DISBURSEMENTS	

6,077,949.34

TOTAL DISTRICT FUND DISBURSEMENTS

33,722,817.17

=====

CASH BALANCE DISTRICT FUND ON JUNE 30, 2008

3,394,343.24

STUDENT ACTIVITY FUND BALANCE ON JUNE 30, 2008

306,098.84

CASH BALANCE REVOLVING & GRANT ACCOUNTS ON JUNE 30, 2008

1,376,145.26

TOTAL CASH BALANCE JUNE 30, 2008

5,076,587.34

=====

check:

0.00

OUTSTANDING DEBT

School Bond
(10 year, TIC: 3.930263)

\$8,400,000.00

School Bond
(20 year, TIC: 3.954145)

\$9,900,000.00

School Bond
(5 year, TIC: 3.846000)

\$1,000,000.00

SURPLUS REVENUE DESIGNATED FOR ASSESSMENTS

Cash Balance July 1, 2007	\$1,725,450.98
FY '08 Reapportionment	-\$815,895.81
Operating Budget Surplus	\$345,214.98
Chapter 70 Aid over budget estimate	\$177,096.00
Regional Transportation Aid over budget estimate	\$85,464.00
Interest Income & Misc. Receipts	\$232,624.28
FY '07 Encumbrance	<u>\$14,022.43</u>
	\$1,763,976.86
Breakout of Surplus Revenue:	
FY '09 Reapportionment	\$909,555.17
FY '10 Reapportionment	<u>\$854,421.69</u>
	\$1,763,976.86

EXCESS & DEFICIENCY FUND

Cash Balance July 1, 2007	\$380,851.37
Approved Transfer	\$0.00
Disbursements	<u>\$0.00</u>
Cash Balance, June 30, 2008	\$380,851.37
	=====

STABILIZATION FUND

Voted establishment spring town meeting 1992	\$0.00
Cash Balance July 1, 2007	\$478,131.63
FY '08 Funding	\$0.00
Interest Income	\$15,690.13
Disbursements	<u>\$0.00</u>
Cash Balance, June 30, 2008	\$493,821.76
	=====

MISCELLANEOUS INCOME

Interest Income	\$231,785.11
FY '08 Sundry	<u>\$839.17</u>
	\$232,624.28
	=====

ANTICIPATED RECEIPTS

Activity/Intramural Fees	\$42,754.39
Athletic Gate Receipts	\$5,000.00
Athletic User Fees	\$181,416.00
Building Use	\$50,000.00
Cafeteria	\$5,000.00
Medicaid Receipts	\$35,000.00
Music Fees	\$2,000.00
Nursery School	\$5,000.00
Parking Receipts	\$80,000.00
Transcript Fees	\$5,000.00
Tuition Receipts	<u>\$96,829.61</u>
	\$508,000.00

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
FY '08 BALANCE SHEET
June 30, 2008

Assets		
Bank of America Depository		971,319.48
Bank of America Payroll		423,927.86
Bank of America Payroll 2		30,066.19
Unibank		261,034.72
Unibank Legal Account		9.08
Banknorth		363,417.77
Eastern Bank		107,014.29
Bank of America Student Account		306,098.84
MMDT		2,007,407.43
MMDT-Kirshner Artist Fund		39,183.41
Mellon Bank 1		493,821.76
Mellon Bank 2		224,284.52
Mellon Bank 3		<u>-150,998.01</u>
		5,076,587.34
Liabilities & Reserves		
GENERAL FUND		
FY 08 Encumbrance	35,000.00	
Excess & Deficiency	380,851.37	
Surplus Revenue (Reserved for FY09 & FY10 Assessments)	1,763,976.86	
MSBA Payment (Reserved for Debt Payments)	125,808.00	
Capital Project Premiums (Reserved for Debt Payments)	226,272.31	
Stabilization Revenue	493,821.76	
Tailings	2,086.39	
Disability Insurance	3,775.94	
Health Insurance	302,765.62	
TOTAL GENERAL FUND		3,334,358.25
SPECIAL REVENUE FUND:		
Adult Education	6,742.01	
Athletic Gate Receipts	13,323.74	
Building Use	88,063.47	
Cafeteria	141,276.26	
Capital Outlay	33,675.85	
Circuit Breaker FY '08	423,032.00	
Civic Orchestra	2,212.00	
Computer Contract	1,558.88	
Damage to School Property	83.54	
Donations	155,295.83	
Fitness Center User Fees	4,875.12	
Kirshner Artist Fund	39,456.91	
Library Copy Machine	11,075.06	
Lost Books	36,121.66	
Medicaid (Reserved for FY 09 Budget Revenue)	34,970.09	
Nursery School	52,167.30	
User Van Fees	5,649.00	
Parking	2,222.94	
Summer Wellness User Fees	4,741.83	
Transcripts	4,975.00	
Tuition	174,258.60	
FY '08 METCO Grant	-88,672.85	
FY '08 SPED Idea Grant	2,736.07	
FY '08 Academic Support Grant	1,123.43	
FY '08 Teacher Quality Grant	1,915.00	
FY '08 SPED Improvement	-1,063.00	
TOTAL SPECIAL REVENUE FUND		1,151,815.74
TRUST FUND:		
Medical Claims Trust Fund	224,329.52	224,329.52
AGENCY FUND:		
Student Activity Fund	306,098.84	306,098.84
CAPITAL PROJECT FUND:		
Capital Building Project	59,984.99	59,984.99
		5,076,587.34
		0.00

Minuteman Regional Vocational Technical School District

Minuteman High School is a four-year career and technical high school serving the member towns of Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston, as well as, 47 other cities and towns in Eastern Massachusetts. Minuteman combines rigorous academics and preparation for college and career exploration and learning.

Enrollment

As of October 1, 2008, 2 full time students that reside in Lincoln attend Minuteman Regional High School. Minuteman also offers a part time program where Lincoln-Sudbury High School students are able to take part in elective technical training courses on a half day basis. Currently, very few Lincoln-Sudbury students take advantage of this unique program designed to give juniors and seniors the opportunity to explore career majors and still stay a part of Lincoln-Sudbury High School. The District also offers 'Post Graduate' programs to LS high school graduates who are seeking to enhance their own economic opportunity at Minuteman via skill development.

2008 Lincoln Graduates and Awards

Nikolai Flint (Automotive Technology) received the President's Education Award for Outstanding Academic Achievement and was a Friends of Minuteman Award recipient.

Class of 2008 Graduate Achievement Highlights

- 60% accepted into college, 33% career bound in field and 3% military.
- 100% successfully passed MCAS tests in English and Math by graduation.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Childhood Education graduates were certified by the Massachusetts Department of Early Education and Care.
- 100% of Cosmetology graduates passed the state board examination.
- Medical Occupation graduates achieved 100% college placement.
- Christopher Hanson, a Robotics program graduate from Medford, was honored as the Massachusetts Vocational Student of the Year by the Minuteman Regional School Committee, the Massachusetts Association of Vocational Administrators, and the State Commissioner of Education.

Leadership, Governance and Communication

- Dr. Edward A Bouquillon was hired as the new superintendent in July 2007.
- A new Mission Statement was approved by the staff in March of 2008:
"Minuteman collaborates with parents, communities, and business leaders to serve a diverse student body with multiple learning styles. Through a challenging, integrated curriculum our students develop the academic, vocational, and technical skills necessary to be productive members of a global community. We value life-long learning that fosters personal and

professional development in a safe and respectful environment. Minuteman is committed to preparing all students for success.”

- The School Committee re-organized to include 4 sub-committees; Finance, Curriculum Instruction and Assessment, Capital and Facilities Planning, and Personnel. A taskforce was formed to review and revise all District policies.
- A revised organizational chart was approved, resulting in the elimination of several administrative positions, the creation of site-based teams, clear lines of responsibility and the introduction of 5 Career Clusters.
- A Communications Team was formed that seeks to provide a more consistent and transparent message both internally and externally regarding the current Mission of Minuteman.

Curriculum and Instruction

- The Art program has been restored to the Minuteman Curriculum. More than 160 students have enrolled in 3 levels of classes and a waiting list has been established. A Health Curriculum has also been re-established to supplement a well-rounded student education. Music will be restored as well.
- In the Fall of 2008 all 9th grade students partake in daily English and Math instruction, rather than the long-established “week on-week off” schedule, thus providing consistent academic instruction in preparing for required MCAS score increases by the state department of education.

Assessment and Program Evaluation

- Minuteman will be undergoing its 3rd New England Association of Schools and Colleges decennial re-accreditation site visit in March of 2009.
- Minuteman students performed very well on the 2008 MCAS: 94% pass rate in Math, 99% pass rate in English, 100% pass rate in Chemistry, 92% pass rate in Biology.

Professional Development

- The Minuteman staff has prioritized two professional development topics for the 2007 – 2010 timeframe. Based upon feedback from our EQA report, training in the areas of summative-formative assessment and Professional Learning Communities is being implemented.

Access, Participation and Student Support

- Minuteman reorganized the assignment of guidance counselors to provide incoming 9th graders with a dedicated guidance counselor. Our research had shown that many freshmen felt that they needed additional support as they made the adjustment to Minuteman.
- In addition to having a dedicated 9th grade counselor, the re-assignment strategies now include counselor covering the career clusters. This provides the counselors with a more thorough knowledge of the career areas and the staff.