



TOWN OF LINCOLN

LINCOLN TOWN OFFICES
16 LINCOLN ROAD
LINCOLN, MA 01773
781/259-2603

Capital Planning Committee

Capital Planning Committee Meeting Minutes

Wednesday May 24, 2023, 7:30 pm

*Virtual Meeting Pursuant to Governor Baker's March 12, 2020
Order Suspending Certain Provisions of the Open Meeting Law*

Present: Dan Pereira, Jim Hutchinson, Rich Rosenbaum, Jaki Apsler, Jake Lehrhoff, Chris Burns, Deb Daugherty, Audrey Kalmus, Norman Levey

Visitors: Chris Bibbo and Brian Kerrigan (DPW), Michael Dolan (IT), Melissa Roderick and Peter Sugar (Library)

Meeting began at 7:30PM with roll call attendance

DPW

Review of FY23:

1. Heavy hook truck - ordered Aug 18 2022, not arrived yet. ETA mid-June 2023, operational in Sept/Oct. Already received plow component
2. Transfer station compactor - installed in Sept 2022, working well

5-Year Plan:

Replacing older equipment with newer equipment

Newer winter equipment will have more automated spreading system

New: Trapelo Rd drain improvements in FY25 \$110K - hollow near DeNormandie property can block the path with mud

FY28: New Bobcat - old one breaking down, and Mini Excavator - the crew and Cemetery Committee wants a Mini Excavator, which will be an ADDITION to the fleet, does not replace another piece of equipment

IT

Review of FY23:

Phone system upgrade + security system upgrade: server is being prepped but no farther along, contract with software company done but server not prepared yet

5-Year Plan:

The federal requirements changed requiring separation of police network and town network, need more auditing. This needs to be done in FY25

What happened to IT strategic plan? Had a quote for \$40K, now working with another company that will work on strategic plan as part of contract, expect to have the strategic plan end of July

Library

Review of FY23:

Maintenance amount \$55K will spend right up to the target

5-Year Plan:

Next year Boiler replacement design request is new and preferred

Motion by Jim to approve May 10 2023 minutes as amended, seconded by Deb

Unanimous approval

Other business

EV town fleet working group update

2 Level 3 chargers being donated by Eversource - only if chargers are available to public. Paula is running this.

Town office and commuter lot

Building maintenance working group update

Reached out to Brandon who proposed getting together in the summer

Meeting ended 8:48PM

Moved by Jim, seconded by Deb, unanimous vote to adjourn