



TOWN OF LINCOLN
MASSACHUSETTS
16 LINCOLN ROAD, LINCOLN, MA 01773
PLANNING BOARD (781) 259-2610 / Fax (781) 259-8729

**ELIGIBLE FACILITIES REQUEST FOR NON-SUBSTANTIAL CHANGES
TO A WIRELESS FACILITY NOT LOCATED IN A PUBLIC WAY
SUBMITTAL REQUIREMENTS FOR ADMINISTRATIVE REVIEW**

Please Submit the Following:

- 1. Planning Board Application Cover Form**
- 2. Eligible Facilities Request Certification**
- 3. Notarized Statement signed by the applicant that all information included in the submittal is materially accurate, true, complete, and verifiable.**
- 4. PLANS AND EQUIPMENT SPECIFICATIONS:** Provide documentation describing the following:
 1. Installation status (e.g., removing, updating, collocating)
 2. Type of equipment involved (description)
 3. Proposed equipment specifications (dimensions and weight)
 4. Tower or base station specification (dimensions prior to collocation)
 5. Tower or base station specifications (design dimensions after proposed to collocation)
 6. Equipment mount type
 7. FCC Licenses
 8. Will collocation equipment require lighting? Yes _____ No_____ (check 1)
 9. Is the facility proposed on a tower within a public right of way? Yes _____ No_____ (check 1)
 10. Has the tower or base station been lawfully permitted by Town of Lincoln? Yes _____ No_____ (check 1)
 11. If the answer to question 10 is yes, then provide a copy of the approved special permit
- 5. Certification by a registered professional engineer that the telecommunication facility will support the proposed collocated equipment.**

6. Certification by a registered professional engineer that the telecommunication facility, as amended by the proposed collocation, complies with the non-ionizing electromagnetic radiation (NIER) emission standards as set forth by the Federal Communications Commission (FCC).

7. Fee:

1. The Fee to modify equipment pursuant to an Eligible Facilities Request is \$1,000.00.
2. The fee to renew a Special Permit for a wireless communication facility is \$1,000.00.

All requirements shall be submitted to the Planning Office. The application shall be deemed complete when a Planning Office staff person indicates in writing that all of the information has been submitted that is necessary to support a determination that a facility meets the requirements of Section 6409(a).